



NORTH SLOPE BOROUGH SCHOOL DISTRICT
M E M O R A N D U M

TO: Robyn Burke, President
Members of the School Board

THROUGH: David Vadiveloo, Superintendent DsV

FROM: Lori Roth, Director of Student Services LR

DATE: March 21, 2024

**SUBJECT: Contracts over \$50,000-
DJZ, LLC/ Donald Zanoff**

Memo No: SB24-123
(Action Item)

NSBSD Policy Manual:

BP 3311, Bids: All purchases in the amount of \$20,000 or more shall be based, when possible, on three competitive bids. The Superintendent or designee shall establish procedures to ensure that formal advertised bids are solicited for purchases over \$50,000.

BP 3312, Contracts: The Superintendent or designee may enter into contracts and memoranda of agreement on behalf of the district. All contracts and memorandums of agreement with a dollar value of \$50,000 or greater must be approved by the School Board.

2020-2025 SD STRATEGIC PLAN

1.0 Student Success: All students will reach their intellectual potential and achieve academic success through integrating Iñupiaq knowledge systems in the core content areas and focusing on the development of the Whole Child.

4.0 Financial & Operational Stewardship: Effectively employ our operational and financial resources to support the long-term stability of the district.

Issue Summary:

Based on State and federal law, NSBSD is required to have speech-language pathologists on staff to screen, evaluate, and meet the unique needs of students with speech-language needs. Based on the severity and needs of the identified students(s), individual and/or small group speech services may be provided in person or remotely based on the Individualized Education Plan. To determine if a newly identified or ongoing speech disability exists, the speech pathologist must attend the following meetings: pre-assessment meetings to explain assessments to be implemented, Infant Learning Program 90-day transition meetings to determine school-based needs, initial evaluations, re-evaluation, and IEP meetings.

Background:

NSBSD staff as required by the Individuals with Disabilities Act (IDEA) and Board Policy 6164.4. Mr. Zanoﬀ is an Alaska-licensed speech pathologist who implements speech evaluations and services. Mr. Zanoﬀ provides speech and language services to Ipalook Elementary School, Hopson Middle School, Barrow High School, and Kiita Learning Community. As part of the speech/language program, Mr. Zanoﬀ provided assistive technology support, screening support, and supports two on-site paraprofessionals to implement, and collect data on, speech IEP goals. In collaboration with the Student Services Office, Mr. Zanoﬀ schedules and supports the Utqiagvik spring and fall Extended School Year (ESY) program(s).

Length of Contract:

July 25, 2024 through June 30, 2025

Funding Source and Purchase/Contract Amount:

NSBSD will fund this MOA through general fund and the VI-B Special Education Grant. The Contractor will be paid **\$715 (increase of \$5.00 per day) for up to 187 days** of professional services (Up to 165 days based on the Board-approved district calendar for FY24 school year (no change), up to 11 days spring ESY and 11 days fall ESY in Utqiagvik (this is an increase of 12 days from the 24/25 MOA to include spring ESY). Mr. Zanoff will be reimbursed for up to 3 tickets from Bozeman, MT to Utqiagvik, Alaska. Travel expenses are not to exceed **\$4,000.00**. There are no NSBSD benefits associated with this MOA.

Available Budget:

This MOA is temporarily encumbered under the School District Main Operating Fund Budget code 100.200.220.000.410. Related Services MOAs are encumbered through Grant Funding specifically within 285.200.220.000.410. Currently, the 2025 Title VI-B grant application is not available from the Department of Education and Early Development. Based on historical applications, it is expected that the district will continue to receive the Tile VI-B grant to support funding such services for the 2024-2025 school year.

Grant Funding:

This MOA is funded through the Title VI-B Special Education grant (285. 200.220.000.410) and the NSBSD general fund (100.200.220.000.410).

Compliance with BP 3311.

Mr. Zanoff has successfully fulfilled his MOA requirements and families are pleased with the services he provides. Based on Mr. Zanoff’s Arctic experience, this rate is within the acceptable range of rates paid across the state of Alaska. In support of the approval of a sole-source MOA, this contractor will require no training and no adjustment period to provide speech/language services to our students. The continuation of Mr. Zanoff as a contractor will provide continuity of services, familiarity for students and parents, continuity of practice, pro-active planning, continued implementation of remote speech/language services, and ongoing compliance with NSBSD special education processes.

Recommendation:

The Student Services Department recommends passing this MOA. Services provided within this MOA are state and federally mandated. They are a requirement for meeting the educational needs of a student with a speech/language disability.

Proposed Motion:

“I move that the NSBSD Board of Education approve the above \$50,000 and greater proposal and related contract for **Donald Zanoff, DJZ, LLC**, in the amount of **\$ 136,990.00** as described in this memo and related attachment.”

Moved by _____ Seconded by _____

Vote _____

Signature: DS Vadiveloo
DS Vadiveloo (Mar 25, 2024 12:55 AKDT)

Email: david.vadiveloo@nsbsd.org

Signature: Lori Roth
Lori Roth (Mar 25, 2024 08:14 AKDT)

Email: lori.roth@nsbsd.org