



Oak Park Elementary School District 97

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**TO: Members, Board of Education
Dr. Ushma Shah, Superintendent**

FROM: Patrick King, Senior Director of Finance

SUBJECT: Authorization to Pay Bills and Hire Staff

DATE: November 15, 2022

With the Board of Education holding only one Board meeting for the months of November and December 2022, administration is requesting that during the November 15, 2022 Board meeting, the Board grant administration the authority to pay bills prior to the next Board approval. This will ensure that all bills are paid on time and no penalties or interest is incurred.

In addition, administration is requesting that the Board grant them the authority to hire staff for open positions between Board meetings, if needed. This will ensure that District 97 can offer positions to the best qualified staff before the start of the school year without delay. All new hires and expenditures will be included on the next Board agenda and provided for the Board's review.