

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: March 24, 2021



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**    March 16, 2021

**To:**        Corrina Guardipee-Hall  
                  Superintendent of Schools

**From:**    John Salois  
**Title:**     Director of Human Resources

**Subject:** Resignation

**Description:** The following resignation has been accepted by the Superintendent:

🚩 Karen Nielson-Salois, School Psychologist-Special Services, Effective 6-3-2021

**Financial Impact:** N/A

**Attachment(s):** Resignation Letter

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_



Corrina Guardipee-Hall <corrinag@bps.k12.mt.us>

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**Fwd: [All District Distribution:9243] Out of the office**

1 message

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Maureen Stott <maureens@bps.k12.mt.us>  
To: Corrina Guardipee-Hall <corrinag@bps.k12.mt.us>

Fri, Mar 5, 2021 at 7:43 PM

Here is the email from Karen.

----- Forwarded message -----

From: **John Salois** <johns@bps.k12.mt.us>  
Date: Mon, Mar 1, 2021 at 10:53 AM  
Subject: Re: [All District Distribution:9243] Out of the office  
To: Karen Nelson-Salois <karensalois@bps.k12.mt.us>, Corrina Guardipee-Hall <corrinag@bps.k12.mt.us>, Maureen Stott <maureens@bps.k12.mt.us>

Karen,

Thank you. I will consider this your official notification and have cc'd your supervisor and the superintendent. Please let me know if you need any information on health insurance. You will need to contact Montana Teacher Retirement Service (TRS) to request any forms or documents that you need to request retirement benefits.

John Salois

On Fri, Feb 26, 2021 at 2:05 PM Karen Nelson-Salois <karensalois@bps.k12.mt.us> wrote:  
Just wanted to let you know that I intend to retire at the end of the 2020-2021 school year. Thank you.

→ Call  
3/8/21

On Fri, Feb 26, 2021 at 7:53 AM John Salois <johns@bps.k12.mt.us> wrote:

Good morning.  
I will be out of the office today 2/26/21.  
John

--  
John E Salois  
Human Resource Director  
Browning Public Schools  
406-434-6144

*"We can improve our relationships with others by leaps and bounds if we become encouragers instead of critics."*  
-- Joyce Meyer --