

PROPOSED POLICY

GENERAL GUIDELINES To maintain equitable consideration and respect for all grieving families regardless of personal resources, all memorials should be consistent with these guidelines. Donors must recognize that movement of memorials or memorial markers may become necessary due to renovation or expansion of facilities. Memorial markers existing prior to April 6, 2006 may be moved when necessary, and shall be permanently removed after six years. Parents, guardians, spouse, or close family members of the deceased who may wish to have plaques, markers or name plates returned to them are encouraged to notify the school's office of any change of address.

In order to avoid unnecessary expense and disappointment, family members and friends should refrain from purchasing any type of memorial until it has been approved. Family members and memorial supporters must always remember that future expansion and remodeling of school facilities may necessitate the removal or dismantling of memorials.

**TEMPORARY
MEMORIALS**

Temporary memorials shall be governed by the following:

1. Temporary memorials established at the school are appropriate expressions of grief and may be displayed in the school up to three days or the time of the funeral, as the principal and counseling staff deem appropriate.
2. "Safe rooms" with temporary memorials will be supervised by counselors, teachers and/or administrators during the time they are open. The principal or designee shall ensure that letters, mementos, and other expressions of grief that are of interest to the family are delivered appropriately and respectfully when the safe room is no longer open.

**APPROPRIATE
MEMORIALS**

The following represent appropriate memorials for students or District employees:

1. Donations to The Denton Public School Foundation to establish scholarships and grants in the name of the deceased.
2. Books, services, or equipment donations designed to enhance the instructional and co-curricular process at the student or employee's campus. Requests to make donations must be submitted in writing to the campus principal and be given written approval prior to purchase.
3. Live trees or plants planted in an appropriate area designated by the campus only after consultation with the campus principal.

OTHER REVENUES
GRANTS FROM PRIVATE SOURCES

CDC
(LOCAL)

pal and the executive director of operations. Consideration shall be given to such requests based on a determination of existing landscaping plans, maintenance requirements, and appropriateness if the item for the area in terms of irrigation and mowing considerations. Live trees or plants shall not include memorial markers.

STUDENT
MEMORIALS

In addition to the appropriate memorials listed above, each campus may maintain a memorial plaque to which names can be added as an on-going tribute to deceased students. Engraving on the plaque must be limited to the student's legal name, dates of birth and death, and the words, "In Memory of."

EMPLOYEE
MEMORIALS

In addition to the appropriate memorials listed above, these guidelines shall be followed:

1. Any employee of the District may be memorialized regardless of their position during their time of employment.
2. Memorials shall take into consideration the variety and length of an employee's contribution over the entire term of employment, and not simply the location of service at the time of death.
3. The location of a memorial shall be associated in an appropriate manner to the role or assignment of the employee in the District.
4. Any memorial in the form of a nomination for the naming or renaming of district facilities shall be in accordance with CW(LOCAL) and CW(EXHIBIT).

UNACCEPTABLE
MEMORIALS

The following represent unacceptable memorials in the District:

1. Large permanent memorial structures.
2. Any item that alters the regular school instructional day or the property of the school district.
3. Any item, activity, or event that infringes on the separation of church and state.
4. Any item, activity, or event that requires the use of public funds for purchase or development.