

Memorandum

To: Jenequa Eldridge
From: Gina Burgess/Warehouse Supervisor
Date: 8/22/2012
Re: Surplus

Please add the following items for the Board to deem as surplus to be auctioned, recycled or disposed of:

Misc. Computers Items: cpu's, monitors, document camera, Dell axim w/charger, hd fans, mice, keyboards, printers-no longer supported, smartboard,-recycle

Misc. AV Equip: EZ Pro projectors, overheads, CPS performance systems, cd players, Sony cyber shot camera, EIKI 8080, projectors, headsets, cassette players, boom boxes, listening stations, Sony stereo system, Dukane Micromatic II's, projection screen, record players, Sony Mavica digital, carts, VCR's, TV's/tv mounts-auction

Misc. Furniture: broken desks, broken stacking chairs, broken tables/damaged tables, file cabinets, choir risers-2 sets, office/teacher desks, modular desks w/tracks and display table, wooden shelves, damaged café tables-auction

Refrigerators/Dishwashers/Icemakers/washing machine/dryer-auction

Large Flower Prop-RHS

Kitchen: Serving Lines, coolers, carts, warming cabinets, boxes of small appliances/dinnerware/milk boxes/Royal reach-in cooler-auction

Gym lights-80ea, misc. lights-4ea/Compressor-auction

Bio Mass Machines-2ea-SMS-auction

Portable Basketball goal-auction

Triple Beam balances-Houston-auction

Band uniforms/hats/hat boxes & choir robes-RHS/band instruments-SMS/-auction