

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 06/29/16



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 06/17/16

To: **Board of Trustees**
 Browning Public Schools

From: John P. Rouse
Title: Superintendent

Subject: **In-State Travel IISM Conference in Helena**

Description: Request travel to attend the IISM Conference in Helena on July 19-20.

Financial Impact: \$ 281.93

Funding Source (Budget/grant, etc.): Impact Aid Funds for professional development

Attachment(s): agenda

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



INDIAN IMPACT SCHOOLS OF MONTANA SUMMER MEETING

Radisson Colonial Inn
Helena, MT 59601
406-443-2100

Draft Agenda

July 19

10:30 – noon	Basics of Impact Aid	Lynda Brannon
12:00	Lunch on your own	
1:00 – 2:00	Impact Aid Bonds	Gwyn Andersen
2:00 – 3:00	AdvancED	Dr. Daniel Sybrant
3:00 – 3:15	Break	
3:15 – 4:15	MREA	Dennis Parman (tentative)
4:15 – 5:15	IISM Business Meeting/Elections	Andy Holmlund & Lynda Brannon

July 20

8:00 – 8:30	Continental Breakfast	
8:30 – 9:30	All Questions are Smart	Rick D'Hooge
9:30 – 10:30	Latest Court Cases	Mike Dahlem
10:30 – 10:45	Break	
10:45 – 12:15	Grant Writing	tentative speaker



Cost: \$50 per person for FY 15 Member District \$100 per person for non-member

Name: _____ Position: _____

Name: _____ Position: _____

Name: _____ Position: _____

Name: _____ Position: _____

Name: _____ Position: _____

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name John Rouse
Building _____

Employee # _____
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>7/19-7/20</u>	<u>16</u>	<u>SR</u>
_____	_____	_____

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee Not Approved

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract) Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop IISM Summer Meeting **(Attach Brochure/Agenda)**

Location Helena, MT

Departure Date 7/19/16

Return Date 7/20/16

Departure Time 6:30 a.m.

Return Time 6:30 p.m.

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage _____ @ .54 = \$ - 0 -
Per Diem 2 days @ \$35.00 = \$ 70.00

Registration PO# _____ = \$ - 0 -
 Hotel PO# _____ = \$ 211.93
 Other PO# Airfare _____ = \$ - 0 -
 Other PO# Luggage _____ = \$ - 0 -

Sub Total \$281.93

Budget 126.90.160.2320.582 (75 %) \$ 52.50
226.90.160.2320.582 (25 %) \$ 17.50

Check Total \$70.00

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____