

Report to the Audit and Compliance Committee
of the University of Houston System
Board of Regents
February 19, 2025

UNIVERSITY OF HOUSTON SYSTEM
INTERNAL AUDITING DEPARTMENT

Fiscal Year 2025 INTERNAL AUDIT ACTIVITY
since November 21, 2024

and

INTERNAL AUDIT REPORTS

- AR2025-07 University of Houston System Contracts Requiring UHS Board of Regents Approval
- AR2025-08 University of Houston-Downtown Laboratory Safety and Compliance
- AR2025-09 University of Houston Joint Admission Medical Program (JAMP) Board Report
- AR2025-10 University of Houston Education Research Center (ERC)
- AR2025-11 University of Houston System Multihazard Emergency Operations Plan; Safety and Security Audit
- AR2025-12 University of Houston-Clear Lake Joint Admission Medical Program (JAMP)
- AR2025-13 University of Houston System Annual Procurement Report, FY 2024

Note: This internal audit report is submitted to the Board of Regents and the Chancellor for their review in order to comply with the Board of Regents policy and the Texas Government Code, Section 2102.008. This internal audit report is also submitted to the Governor's Office of Budget, Planning, and Policy; the State Auditor; and the Legislative Budget Board in order to comply with the Texas Government Code, Section 2102.0091.

FY25 Internal Audit Activity

Since November 21, 2024 Board of Regents Audit and Compliance Committee Meeting

Audits Completed

- Contracts Requiring Board of Regents Approval
AR2025-01 AR2025-07
- Board of Regents Travel & Entertainment, FY24
AR2025-02
- UH/UHS Chancellor/President's Travel & Entertainment, FY24
AR2025-03
- UHCL President's Travel & Entertainment, FY24
AR2025-04
- UHD President's Travel & Entertainment, FY24
AR2025-05
- UHV President's Travel & Entertainment, FY24
AR2025-06
- UHD Laboratory Safety and Compliance
AR2025-08
- UH Joint Admission Medical Program (JAMP)
AR2025-09
- UH Education Research Center
AR2025-10
- UHS Emergency Management
AR2025-11
- UHCL Joint Admission Medical Program (JAMP)
AR2025-12
- UHS Annual Procurement Report
AR2025-13

Internal Audit 02/19/25

Special Projects Completed

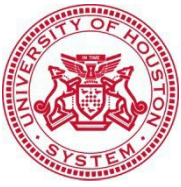
- UHS Institutional Compliance Fraud and Non- Compliance Hotline Reports (≈34)

Audits in Progress

- Travel Expense (UH, UHCL, and UHD)
- Board of Regents Travel and Entertainment FY25
- President's Travel and Entertainment, FY25 (UHS, UH, UHCL, UHD and UHV)
- Contracts Requiring Board of Regents Approval (UHS)
- Procurement Card Management (UH, UHD, and UHV)
- Laboratory Safety (UH)
- UH Law Foundation Donor Agreement Expenditures

Special Projects in Progress

- UHS Institutional Compliance Fraud and Non-Compliance Hotline (Varies per FY)
- UHCL Apartment Contract
- UHCL Conflict of Interest (multiple investigations)
- UH Biology Department
- UH Student Business Services



University of Houston System Contracts Requiring UHS Board of Regents Approval

Report to the Audit and Compliance Committee of the UHS Board of Regents
AR2025-07

February 2025



Photo courtesy of University of Houston Information Technology Services Webcams

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Executive Summary

The Internal Auditing Department (IAD) reviewed the solicitation/purchasing process surrounding contracts that required UHS Board of Regents approval from October 1, 2024, through December 31, 2024. IAD noted no unusual items or other matters that we considered non-compliant with university policies and procedures or state statutes.

Background

UHS procures construction services under the provisions of the Texas Education Code, Sections 51.778 – 51.785. These statutes address the following construction contract methods: Design-Build, Construction Manager-Agent, Construction Manager-At-Risk, Construction Services through Competitive Sealed Proposals and Job Order Contracts. The UHS Facilities, Planning and Construction Department and the UH Purchasing Department have developed policies and procedures to help ensure compliance with these statutes. For major construction projects, UHS primarily uses the Design-Build and Construction Manager-At-Risk contract methods. The IAD reviews the RFQ / RFP publication, evaluation, and selection process for contracts requiring Board of Regents approval on an ongoing basis. The Internal Audit Department also reviews the procurement for other contracts requiring Board of Regents approval (RFQ/RFP, Invitation to Bid and Sole Source).

Objective

The objectives of this review are to determine whether UHS is complying with its policies and procedures and the Texas Education Code in selecting its contractors for contracts requiring Board of Regents approval.

Scope of Work

The IAD review of procurement of contracts requiring Board of Regents approval covers the time period from October 1, 2024, through December 31, 2024.

Audit Procedures

The IAD performed a review of the solicitation/procurement process surrounding contracts requiring UHS Board of Regents approval (totaling \$1 million or more) for compliance with policies and procedures. For each solicitation we reviewed the following for compliance with:

1. Requirements for publication of solicitation documents on the State Comptroller's Electronic State Business Daily;
2. Document inclusion in the bid/evaluation packet (e.g. bid receipt/review, subcontracting probability form, HUB subcontracting form, etc.), as required on the solicitation checklist;
3. Use of published bid evaluation criteria by the selection team;
4. The Purchasing Department's compilation procedures of the selection team members' rankings for clerical accuracy and agreement of evaluation criteria to solicitation documents;
5. Procedures for submission of recommendation to VC/VP; and
6. Evaluation procedures for VC/VP approval.

Conclusion

IAD noted no unusual items or other matters that we considered non-compliant with university policies and procedures or state statutes.

Appendices

Analysis of internal audit activity related to the review of contracts requiring UHS Board of Regents approval award evaluations can be found in Appendix 1. The project and contract amounts listed in Appendix 1 reflect the figures provided by the UH Purchasing Department at the time of our review.

Contracts Requiring Board of Regents Approval
Internal Audit Activity
October 1, 2024 to December 31, 2024

<u>Project or Contract Description</u>	<u>Solicitation Type/Number</u>	(\$ Millions) <u>Amount</u>	<u>BOR</u> <u>Approval</u>
<u>Construction Projects \$10 Million and Over</u>			
Freshman Student Housing Step 2	RFP730-24091	\$178	8/22/2024
AE New Research Laboratory Building	RFQ730-24075	\$77.5	5/15/2024
<u>Construction Projects Over \$1 Million and Under \$10 Million</u>			
Ezekiel Cullen Door Replacement, New Canopies, Replace Locksets and Conceal All Existing Access Control Equipment	RFP730-24087	\$1.370	11/6/2023
<u>Non-Construction Contracts Over \$1 Million</u>			
UH Stadium and Practice Facility Furniture	ITB730-UH-3009	\$1.5	5/18/2023
Commercial Laundry Services	RFP-UH-3001	\$1.034	2/23/2023

Legend

CMAR - Construction Manager at Risk

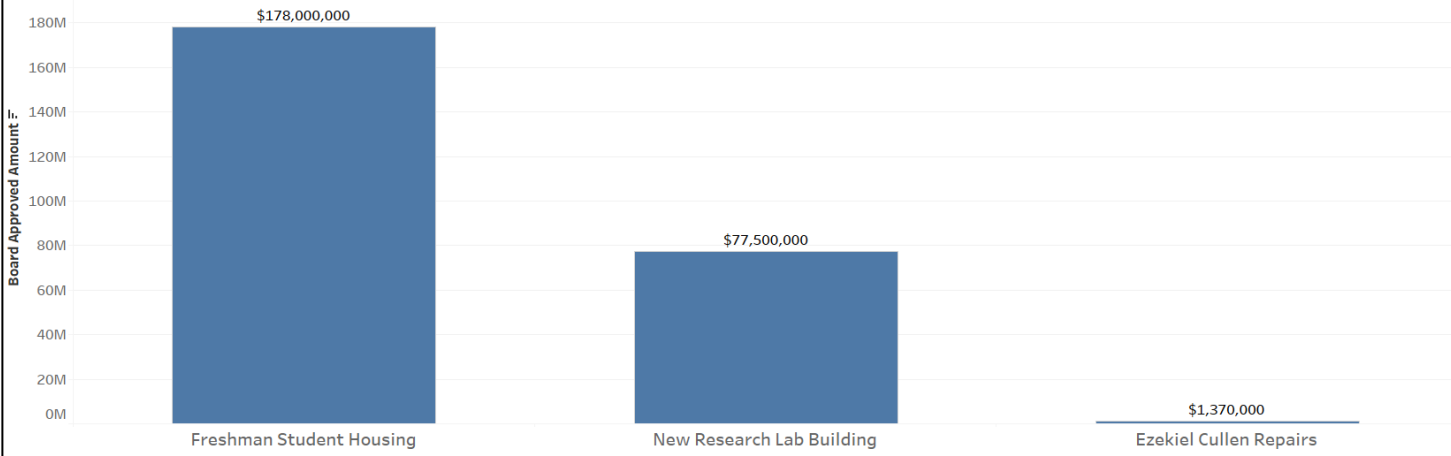
AE - Architectural and Engineering Services (RFQ only)

RFP - Request for Proposal

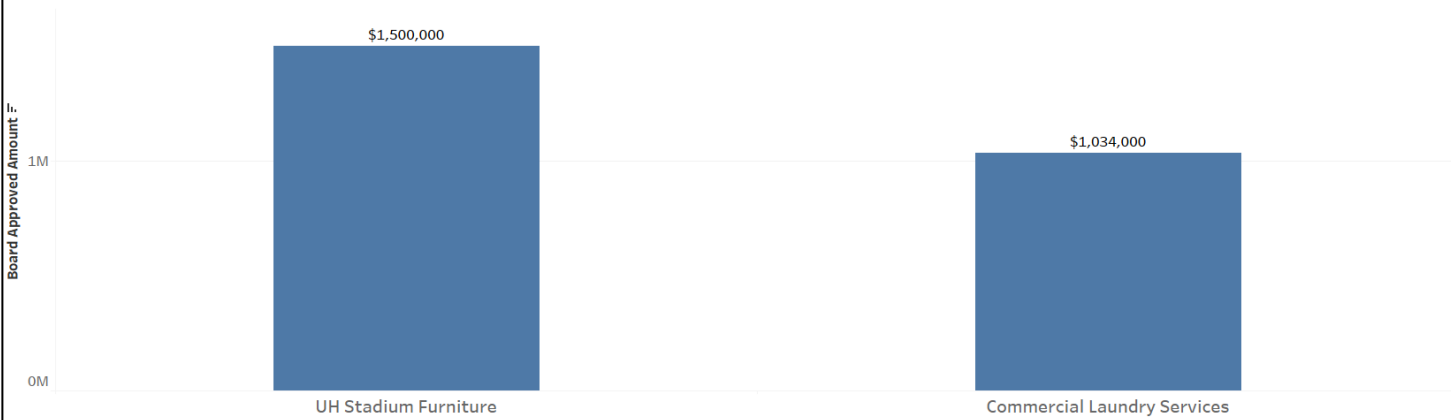
RFQ - Request for Qualifications

ITB - Invitation to Bid

Construction Contracts



Non-Construction Contracts



The Texas Internal Auditing Act, Texas Government Code, Section 2102, requires each state agency that receives appropriation to establish a program of internal auditing. The University of Houston System Internal Auditing Department was created by the Board of Regents as an independent office reporting directly to the Chair of the Audit and Compliance Committee of the Board of Regents with access to the Chancellor. We conduct performance audits to review aspects of the University System operations and procedures to help establish accountability, improve System operations, and provide recommendations for improvement.

The UHS Internal Auditing Department would like to thank the UH Purchasing Department for their cooperation and assistance during this audit process.

Sincerely,



**UHS Internal Auditing Department
Chief Audit Executive**

Phillip Hurd, CIA, CCEP

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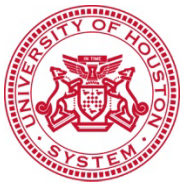
Director, Operational and Financial Audits

Brandee O'Neal, CIA, CFE, CCEP

Audit Team

Tony Moreno, Auditor IV

Kathy Gonzalez, Auditor II



Internal Auditing Department

University of Houston-Downtown Laboratory Safety and Compliance

Report to the Audit and Compliance Committee of the UHS Board of Regents
AR2025-08

February 2025



Photo courtesy of [University of Houston - University of Houston System \(uhsystem.edu\)](https://uhsystem.edu)

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Objective

To determine whether the university has adequate oversight and effective policies and procedures to ensure compliance with laboratory safety requirements and best practices.

What We Found Summary

The current fragmented and inconsistent approach to laboratory safety and compliance governance poses risks to safety, accountability, and operational efficiency. Addressing these gaps through improved policies, centralized systems, and better communication will significantly enhance laboratory safety standards at UHD. Recommendations center around establishing a clear governance structure; centralizing and standardizing resources; enhancing policies, procedures and training; and improving monitoring and oversight.

Background

The University of Houston-Downtown (UHD) utilizes laboratories for both educational and research purposes. Working in these laboratories can pose various risks. UHD laboratory personnel and students face potential exposure to multiple hazards, such as chemical, biological, and physical elements. UHD manages these hazards by implementing risk mitigation strategies to promote a culture of safety awareness.

The organizational complexity and responsibility in handling laboratory safety activities presents challenges in supervising laboratories' safety and compliance, as it is currently spread across various departments. These departments include Environmental Health and Safety (EHS), the Office of Research Sponsored Programs (ORSP), and the college/departments that house the laboratory.

The EHS is a service organization dedicated to providing the UHD community with a safe and healthy learning and working environment. EHS interprets regulations from federal, state and local agencies, conducts inspections and investigations to proactively prevent accidents, and provides safety training to protect occupant health and environmental safety. The ORSP acts as the primary contact for inquiries concerning research compliance and is tasked with ensuring adherence to research standards. Although ORSP has indicated that they do not have overall responsibility for laboratory safety, laboratory safety remains a fundamental component of conducting safe, secure, and efficient research. Each department that houses laboratories is also responsible for ensuring compliance and safety.

Issue – Governance and Oversight

The absence of clearly defined roles and responsibilities has resulted in an ineffective governance structure. Key governance issues identified are discussed below.

Communication Gaps

Limited inter-departmental communication and the absence of formal communication channels between key stakeholders hinder the sharing of laboratory safety policies, procedures, activities and inspection results.

There is no formal communication between EHS and ORSP. Laboratory safety activities and inspection results are not shared between these parties, resulting in a lack of shared awareness and collaboration. Furthermore, accessing compliance and safety information remains challenging due to inconsistent and siloed dissemination practices:

- The EHS webpage provides general health and safety information but lacks laboratory-specific content.
- The ORSP compliance webpage includes information related to human subjects, conflict of interest, and biological safety but does not address laboratory safety.
- The Department of Natural Sciences webpage, which houses most laboratories, does not provide laboratory safety information.
- The Department of Computer Science and Engineering Technology webpage, with a smaller number of laboratories, offers laboratory safety guidelines, including a laboratory safety manual, but does not link to other compliance resources.

Overall, the information is fragmented, difficult to locate, and lacks cross-referencing among the various web resources.

Oversight and Management Deficiencies

Laboratory safety and compliance efforts are compromised by ineffective monitoring systems; limited/outdated policies and procedures; outdated training materials; and inadequate laboratory access reviews. Key deficiencies identified include:

- Critical laboratory safety information is not managed through an effective system (e.g., EHS Assistant) to centralize and monitor key safety aspects, such as policies, training records, inspection reports, accident investigations, and chemical inventory.
- Ambiguities in roles and responsibilities, outdated and inaccurate laboratory safety manuals, limited policies for laboratory registration and access (e.g., for minors, visitors), inadequate training verification processes, and insufficient policies and procedures hinder effective oversight
- Laboratory rooms containing hazardous materials, equipment, and intellectual property rely on key fob access controls. However, the lack of annual access reviews exposes safety and security vulnerabilities.

Recommendations and Management Responses

1 Establish Clear Governance and Accountability

- Develop and formalize a comprehensive Environmental Health and Safety (EHS) policy to provide guidance on the department's roles, responsibilities, programs and policies for faculty, staff, students, contractors, and visitors.
- Define and formalize roles, responsibilities, communication protocols, and expectations between EHS, ORSP, and colleges/departments housing laboratories regarding laboratory safety and compliance.

Management's Response: UHD agrees to the recommendations to develop and implement a comprehensive Environmental Health and Safety (EHS) policy that provides a framework for maintaining a safe, healthy, and sustainable environment for all members of the institution, including faculty, staff, students, contractors, and visitors.

The EHS policy will outline the department's roles, responsibilities, programs, and procedures to ensure compliance with regulatory requirements and promote a culture of safety, health, and environmental stewardship. The EHS policy scope applies to all activities, operations, and individuals associated with the institution. It encompasses academic, administrative, and operational functions, including laboratory research, construction, maintenance, and events conducted on or off institutional property.

The EHS policy will define and formalize the roles, responsibilities, communication protocols, and expectations between EHS, the Office of Research and Sponsored Programs (ORSP), and departments housing laboratories. In addition, a new university Laboratory Safety Manual will include roles and responsibilities. UHD's laboratory safety communication protocol will be improved with the establishment of new quarterly meetings between EHS, ORSP, and representatives from departments housing laboratories to discuss safety updates, compliance issues, and upcoming initiatives along with implementing a standardized reporting system for laboratory incidents, accessible to all stakeholders, with clear guidelines for escalation and resolution.

Responsible Party: EHS.

Expected Implementation Date: September 1, 2025.

2 Improve Monitoring and Oversight

- Conduct annual reviews of key fob access to ensure secure and authorized entry to laboratory spaces.
- Use a risk assessment framework to prioritize laboratory inspections and focus on high-risk areas.

Management's Response: UHD agrees with the recommendation to improve the security of laboratory rooms with an annual access review process. UHD will implement an access review of laboratory rooms on a semester basis. This new access review procedure will be documented in the Laboratory Safety Manual. The semester access review procedure will be coordinated by EHS with assistance from Facilities Management and the Police.

UHD will align its laboratory inspection risk assessment framework to be a systematic approach that identifies, evaluates, and prioritizes potential risks in the laboratory rooms. This approach considers the likelihood of an incident occurring and the severity of its potential consequences

Responsible Party: EHS, Police Department and Facilities Management.

Expected Implementation Date: March 31, 2025.

3 Centralize and Standardize Resources

- Implement an environmental health and safety management system to consolidate (i.e. EHS Assistant)
 - Training records, policies, and manual
 - Inspection reports, action items, and responses
 - Chemical inventory
 - Incident reports
- Combine and standardize laboratory safety and compliance manuals into a single, accurate, and regularly updated document.
- Centralize laboratory safety and compliance information on a single, easily navigable/accessible platform, ensuring all departments link to this resource.

Management's Response: UHD agrees with the recommendation to implement a comprehensive EHS management system. UHD will develop a comprehensive EHS management system to include training records, policies and procedures, inspection records, inventory, and incident reports. A new university Laboratory Safety Manual will be created and reviewed on an annual basis. EHS's website and SharePoint will house all laboratory safety and compliance resources.

Responsible Party: EHS.

Expected Implementation Date: September 1, 2025.

4 Enhance Policies, Procedures, and Training

- Review and update laboratory management, safety and compliance policies and procedures, including guidelines for:
 - Laboratory room registration
 - Access for minors and visitors
 - Verification of safety training completion
- Update training materials to reflect best practices and ensure they are regularly reviewed/updated.
- Ensure training materials, procedures, and safety guidelines are consistently referenced on departmental websites.

Management's Response: UHD agrees with the recommendation and will update the guidelines for Laboratory Room Registration, Access for Minors and Visitors, and Verification of Safety Training Completion within the university Laboratory Safety Manual. Additionally, we will include a clear process for regularly reviewing and updating training materials to ensure they reflect best practices

Responsible Party: EHS.

Expected Implementation Date: September 1, 2025.

Methodology and Scope

The methodology used to conduct this audit included:

- Reviewing applicable regulatory requirements and best practices.
- Reviewing applicable policies and procedures.
- Interviewing personnel related to laboratory safety and compliance.
- Performing on-site walkthroughs of key processes.
- Performing on-site visits to laboratories.

The scope of this audit included research laboratory safety and compliance policies, procedures, and oversight functions, focusing on fiscal years 2023 and 2024.

Audit Standards

The Internal Auditing Department conducted this audit in accordance with Generally Accepted Government Auditing Standards and the International Professional Practices Framework. These standards require that the audit be planned and performed to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives.

The Texas Internal Auditing Act, Texas Government Code, Section 2102, requires each state agency that receives appropriation to establish a program of internal auditing. The Board of Regents created the University of Houston System Internal Auditing Department as an independent office reporting directly to the Chair of the Audit and Compliance Committee of the Board of Regents with access to the Chancellor. The Internal Auditing Department conducts compliance and performance audits to review aspects of the University System operations and procedures to help ensure compliance and establish accountability, improve System operations, and provide recommendations for improvement.

The UHS Internal Auditing Department would like to thank the UHD EHS, ORSP, Natural Sciences and Computer Science and Engineering Technology Departments for their cooperation and assistance during this audit process.

Sincerely,

A handwritten signature in black ink, appearing to read "Phillip Hurd", with a small star at the end of the signature.

**UHS Internal Auditing Department
Chief Audit Executive**

Phillip Hurd, CIA, CEEP

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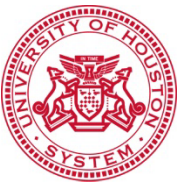
Website: <https://uhsystem.edu/internal-audit>

Director, Operational and Financial Audits

Brandee O'Neal, CIA, CFE, CCEP

Audit Team

Tony Moreno, CFE, CGAP



Internal Auditing Department

University of Houston Joint Admission Medical Program

Report to the Audit and Compliance Committee of the UHS Board of Regents
AR2025-09

February 2025



Photo courtesy of <https://uh.edu/medicine/research/student-research-opportunities/>

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Objective

To fulfill the requirements of the JAMP Council Agreement, ensure the University of Houston complies with policies, procedures, laws, and regulations that significantly impact its operations and reporting.

What We Found

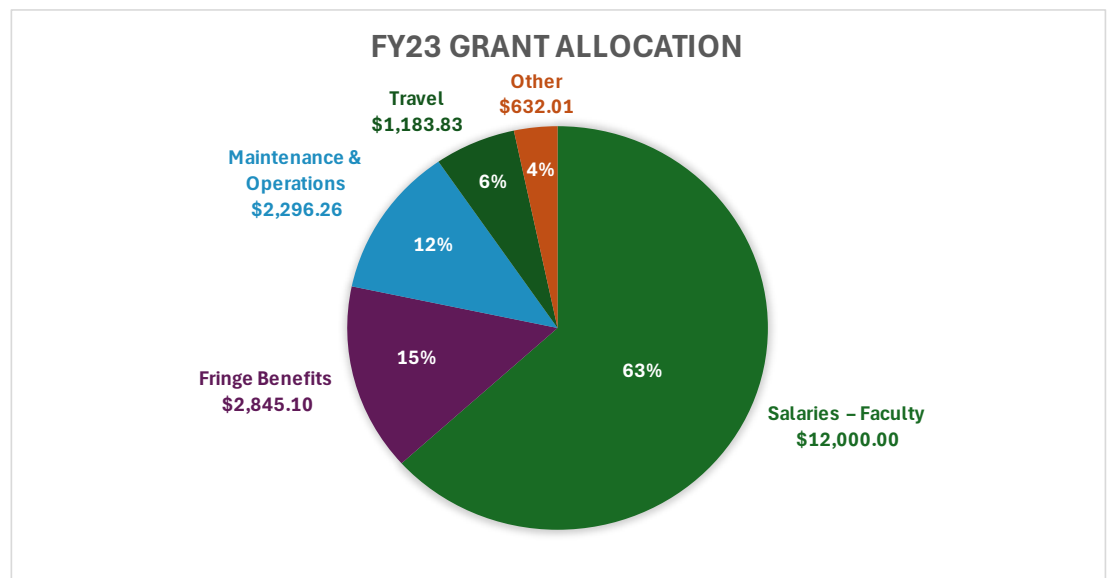
Summary

The Internal Auditing department was unable to complete the audit due to the incomplete expenditure report and effort reports. In addition, cost center verifications were not appropriately reviewed and approved.

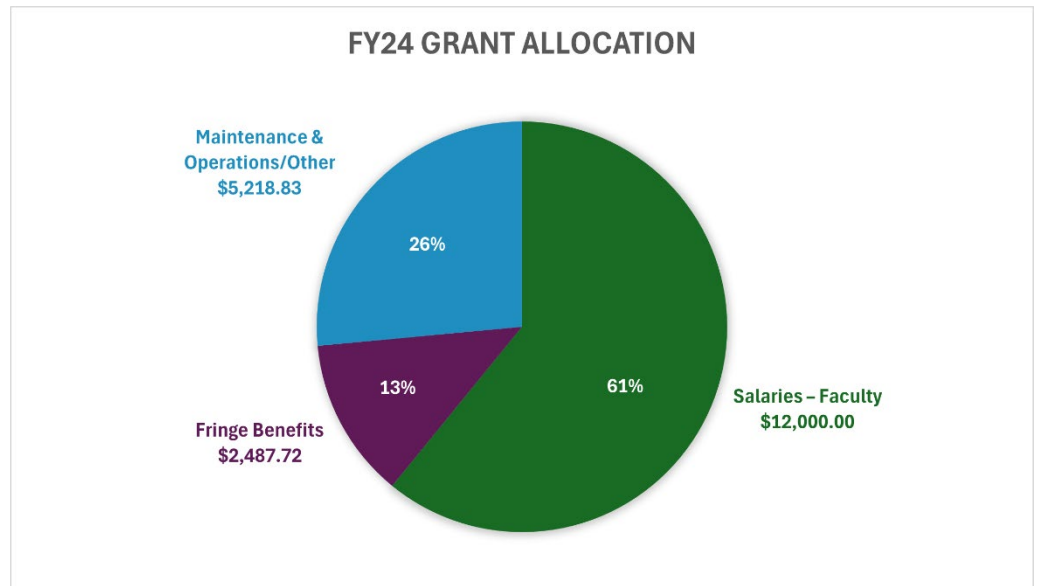
Background

The JAMP was created by the Texas Legislature in 2001. It is a unique partnership between fourteen (14) Texas medical schools and sixty-eight (68) public and private four-year undergraduate institutions to assist highly qualified but economically disadvantaged Texas resident students by providing them the financial support and mentoring needed to be successful. JAMP funds grants through the Texas Higher Education Coordinating Board (THECB).

In FY23, the university expended \$18,957 (91%) of the \$20,760 received from JAMP, as indicated in the chart below. The remaining \$1,803 (9%) of the total funds received was not used and was returned to JAMP.



In FY24, the university expended \$19,707 (99%) of the \$20,007 received from JAMP, as indicated in the chart below. The remaining \$300 (1%) had not been returned to JAMP as required, at the time of our testing.



Issue 1- Incomplete Audit due to Incomplete Expenditure and Effort Reports

The audit testing could not be completed because the FY 2024 expenditure report was not timely provided to Internal Auditing. In addition, salary expenditures for FY 2023 and FY 2024 could not be verified because effort reports for FY 2023 were not provided and effort reports for FY 2024 were not completed.

Issue 2- Cost Center Verifications

JAMP grant cost center verifications did not have the appropriate review and approval of the cost center manager (or delegee).

Recommendations and Management Responses

1 The DOR should promptly prepare and submit the FY24 JAMP Expenditure Report.

The DOR should develop procedures to ensure the timely preparation and submission of JAMP Expenditure Reports by the required deadline. Implementing a tracking system or setting internal deadline reminders could help prevent future delays.

The DOR should coordinate with JAMP to obtain the necessary invoice to facilitate the prompt return of unused FY24 JAMP funds.

Management's Response: The Division of Research acknowledges the recommendations and is committed to complying with grant requirements by enhancing our processes. We are proactively addressing these issues and have already begun implementing necessary steps, including:

- Expediting the hiring and training of key personnel. (ongoing process)
- Strengthening internal communication channels. (ongoing process)
- Implementing an automated process for tracking grant deliverables. (April 2025)
- Revamping the effort reporting process to ensure compliance. (April 2025)

Responsible Party: David Schultz, Asst VP, Sponsored Programs, Office of Contracts and Grants

Estimated Implementation Date: April 2025

2 The DOR should promptly prepare and submit the FY23 and FY24 effort reports.

Management's Response: Please see management's response above (Recommendation 1).

3 The UH JAMP Cost Center Manager should coordinate with the Office of the Provost to review and approve the cost center verifications and/or prepare a delegation memorandum granting the Office of the Provost cost center verification review and approval authority.

Management's Response: A delegation memorandum granting the Office of the Provost authority to review and approve cost center verifications for FY 2025 has been prepared. The Office of the Provost will coordinate with the UH JAMP Faculty Director to prepare the delegation memorandum at the start of each fiscal year.

Methodology and Scope

The methodology used to conduct this audit included, but was not limited to:

- Reviewing the JAMP Agreements, JAMP Expenditure Guidelines, Statutes, and applicable Policies and Procedures.
- Reviewing the JAMP approved budgets.
- Reviewing the JAMP Expenditure Reports.
- Reviewing expenditure transaction supporting documentation.
- Reconciling expenditures to the university accounting system.
- Interviewing applicable personnel.

The scope of the audit was for fiscal years 2023 and 2024.

Audit Standards

The Internal Auditing Department conducted this audit in accordance with Generally Accepted Government Auditing Standards and the International Professional Practices Framework. These standards require that the audit be planned and performed to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives.

The Texas Internal Auditing Act, Texas Government Code, Section 2102, requires each state agency that receives appropriation to establish a program of internal auditing. The Board of Regents created the University of Houston System Internal Auditing Department as an independent office reporting directly to the Chair of the Audit and Compliance Committee of the Board of Regents with access to the Chancellor. The Internal Auditing Department conducts compliance and performance audits to review aspects of the University System operations and procedures to help ensure compliance and establish accountability, improve System operations, and provide recommendations for improvement.

The UHS Internal Auditing Department would like to thank the UH Division of Research and the Natural Sciences and Mathematics Biology Department for their cooperation and assistance during this audit process.

Sincerely,



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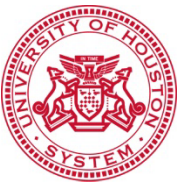
Director, Operations and Financial Audits

Brandee O'Neal, CIA, CFE, CCEP

Audit Team

Tony Moreno, CFE, CGAP, Auditor IV

Aiden Ho, Auditor I



Internal Auditing Department

University of Houston Education Research Center

Report to the Audit and Compliance Committee of the UHS Board of Regents
AR2025-10

February 2025



Photo courtesy of <https://uh.edu/education/research/institutes-centers/erc/>

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Objective

Ensure compliance with the standards and provisions set forth in The State of Texas Interagency Cooperation Contract (Agreement) and the specifications outlined in Request for Applications RFA No. 781-7-17395 (Application), as agreed upon between the Texas Higher Education Coordinating Board (THECB) and the University of Houston Education Research Center (UH ERC).

Background

The UH ERC was officially designated by the State of Texas and opened in 2017, with remote access added in January 2021. The UH ERC is both a research center and P-20/Workforce Data Repository that provides researchers access to longitudinal, student-level data for scientific inquiry into critical issues relating to education and overall policymaking purposes. The ERC high quality data resources span from the Pre-K level through higher education (P-16) and into the Texas workforce from: the Texas Education Agency (TEA), the THECB, and the Texas Workforce Commission (TWC), and other sources of educational information for the State of Texas.

What We Found

Summary

Overall, the UH ERC complies with the terms outlined in the Agreement and the Application, apart from the reportable issues as follows:

- Issue 1: Annual Confidentiality Agreements
- Issue 2: Reviewer Role and Responsibilities
- Issue 3: Annual External Network Penetration Test

Issue 1 – Annual Confidentiality Agreements

The Memorandum of Understanding (MOU) between THECB and UH ERC requires that staff and researchers with access to student-level data complete annual confidentiality agreements, which must be kept current and available for submission, if requested by THECB.

IAD requested the annual confidentiality agreements for twelve staff and/or researchers. Eight of the twelve (67%) confidentiality agreements were not completed as required.

- One confidentiality agreement was incomplete.
- Three confidentiality agreements were not dated.
- Four confidentiality agreements were not completed.

Issue 2 - Reviewer Role and Responsibilities

The MOU between THECB and the ERC requires that a staff person not involved with the research project be responsible for reviewing data requested for release for each research project to ensure that research files released to researchers comply with FERPA and other THECB requirements. The ERC's Director of Research serves as the designated staff member responsible for this review. However, this position is not identified on ERC organizational chart or included in the ERC handbook, with other job descriptions.

Issue 3 - Annual External Penetration Test

The MOU between THECB and the ERC requires that an annual security audit be performed on ERC computers or on computers housing ERC data. The audit shall include a penetration test of computer equipment and access.

At the time of the audit, this test had not been scheduled or completed, and there was no procedure in place to initiate the test or monitor its status.

Recommendations and Management Responses

- 1** Implement an annual process to complete and track confidentiality agreements.

Management's Response: ERC staff will update internal electronic documentation systems to clearly identify dates by which confidentiality agreements are required to be renewed. Staff will also create and implement standard operating procedures that identify when ERC users need to be notified, follow-ups, etc.

Responsible Party: ERC

Expected Implementation Date: March 1, 2025.

- 2** Update the ERC organizational chart and handbook to reflect the Director of Research role and responsibilities.

Management's Response: ERC staff will update the organizational chart and handbook to clearly reflect the role and responsibilities of the Director of Research.

Responsible Party: ERC.

Expected Implementation Date: March 1, 2025.

- 3** Develop and implement a procedure to initiate and monitor the progress of the annual external network penetration tests. This may be done through coordination with the UHS Chief Information Security Officer.

Management's Response: In its history at UH, the Texas Higher Education Coordinating Board has always been responsible for executing the annual penetration test. This process was again confirmed in communication with THECB in fall 2024, but the agency did not execute the action. To ensure a penetration test occurs annually, even if circumstances such as this year occur again, ERC staff will develop a plan in coordination with the UHS Information Security Officer to be able to conduct the assessment.

Responsible Party: ERC.

Expected Implementation Date: May 1, 2025.

Methodology and Scope

The methodology used to conduct this audit included:

- Reviewed the Application, Agreement, Statutes, policies and procedures applicable to the UH ERC.
- Reviewed physical security and access controls.
- Obtained copies of electronic data required to be maintained including but not limited to access logs, FERPA Training, IRB approval, and Confidentiality Agreements.
- Interviewed UH ERC and University Information Security staff.

This audit was conducted to ensure compliance with the requirements established in the Agreement and Application between THECB and the UH ERC for Fiscal Year 2024.

Audit Standards

The Internal Auditing Department conducted this audit in accordance with Generally Accepted Government Auditing Standards and the International Professional Practices Framework. These standards require that the audit be planned and performed to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives.

The Texas Internal Auditing Act, Texas Government Code, Section 2102, requires each state agency that receives appropriation to establish a program of internal auditing. The Board of Regents created the University of Houston System Internal Auditing Department as an independent office reporting directly to the Chair of the Audit and Compliance Committee of the Board of Regents with access to the Chancellor. The Internal Auditing Department conducts compliance and performance audits to review aspects of the University System operations and procedures to help ensure compliance and establish accountability, improve System operations, and provide recommendations for improvement.

The UHS Internal Auditing Department would like to thank the UH ERC and Information Security Office teams for their cooperation and assistance during this audit process.

Sincerely,



**UHS Internal Auditing Department
Chief Audit Executive**

Phillip Hurd, CIA, CEEP

Phone: (713) 743-8000

Email: audit@uh.edu

Website: <https://uhsystem.edu/internal-audit>

Director, Operational and Financial Audits

Brandee O'Neal, CIA, CFE, CCEP

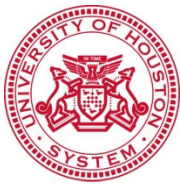
Audit Team

Tony Moreno, CFE, CGAP, Auditor IV

Aiden Ho, Auditor I

Jackie Martinez, Auditor I

Leonard Chance, Information Technology Auditor



Internal Auditing Department

University of Houston System Multihazard Emergency Operations Plan; Safety and Security Audit Report to the Audit and Compliance Committee of the UHS Board of Regents AR2025-11

February 2025



Photo courtesy of [University of Houston](#), [University of Houston-Clear Lake | University of Houston System](#), [Welcome to the University of Houston-Downtown | University of Houston-Downtown](#), and [University of Houston-Victoria](#)

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Objective

The objective of the University of Houston System Multihazard Emergency Operations Plan; Safety and Security Audit was to verify compliance across all universities within the System with Texas Education Code §51.217 and §51.218, as well as the Texas State Agency Continuity Planning Policy Guidance. Under the direction of the University of Houston System Internal Auditing Department, the Department of Campus Security of the University of Houston coordinated the peer reviews of the universities.

Background

The University of Houston System Emergency Management departments at each university support the respective university campus through mitigation, preparedness, response and recovery from emergencies and disasters.

Texas Education Code §51.217 (Multihazard Emergency Operations Plans; Safety and Security Audit) requires institutions of higher education to adopt and implement a multihazard emergency operation plan. The plan must address mitigation, preparedness, response, and recovery and be reviewed/updated annually.

The plan must include provisions for employee training on emergency response; mandatory drills to prepare students, faculty, and staff for emergencies; and measures to coordinate effectively with the Department of State Health Services, local emergency management agencies, law enforcement, health departments, and fire departments. Additionally, the code mandates a safety and security audit every 3 years with the findings reported to the Institution’s Board of Regents and the Texas Division of Emergency Management (TDEM).

Texas Education Code §51.218 (Emergency Alert System) requires an institution of higher education to establish an emergency alert system for the institution’s students, staff, and faculty.

The Texas State Agency Continuity Planning Policy Guidance details the statutory, comprehensive Continuity Planning program for Texas State Agencies as implemented by the State Office of Risk Management.

What We Found

Summary

The University of Houston System has established policies and procedures to comply with Texas Education Codes. However, we noted opportunities for improvement related to UHCL and UHV fire safety and staffing/roles and responsibilities.

Issue 1 – Unaddressed Prior Audit Recommendations (Staffing/Roles and Responsibilities)

A recommendation from the 2021 Emergency Management/Safety and Security was to modify roles and responsibilities for those charged with emergency management and fire safety at UHCL and UHV. Due to budgetary restraints, the recommendation has not been addressed. However, the risk remains high and relevant.

The role of an emergency management professional and a fire safety professional differ in strategy, operations, and focus. The emergency management professional must focus on preparation, response, recovery, and mitigation of all emergencies affecting an entire organization. The fire safety professional is responsible for fire safety, prevention and enforcement of fire codes. Specifically, the fire safety professional should have the knowledge, skills, and expertise to ensure fire code enforcements, conduct fire safety inspections, perform investigations, etc. These roles complement one another but are distinct in nature and focus.

The recommendation was for UHCL and UHV to separate the duties related to fire safety from emergency management staff. In addition, it was recommended to hire a fire safety professional to ensure appropriate management of fire safety and risks, reporting to the UH Fire Marshal's Office.

UHCL Director of Emergency Management & Fire Safety is responsible for all aspects of emergency management and fire safety. In addition, the Director of Emergency Management & Fire Safety has been responsible for the maintenance of all fire safety equipment and systems. Typically, maintenance tasks are handled by the facilities department.

The roles and responsibilities of the UHV Director of Environmental Health and Safety/Emergency Management have expanded to unsustainable levels. For example, this role is responsible for all aspects of emergency management; risk management; fire safety (serving as the UHV Fire Marshal), environmental health and safety; food safety; and alternate police officer.

Recommendation and Management's Response

1

Implement the recommendations from the 2021 Emergency Management/Safety and Security audit to ensure fire safety risk is appropriately mitigated.

- UHCL – Separate fire safety responsibilities from the emergency management staff. Hire a dedicated fire safety professional to manage fire safety and associated risks, directly reporting to the UH Fire Marshal's Office. Additionally, transfer fire safety equipment maintenance to the facilities department.
- UHV – Evaluate the roles and responsibilities assigned to the Director of Environmental Health and Safety/Emergency Management and make appropriate changes to ensure the duties can be effectively performed. This may require reassignment of roles to a new/different position. Hire a dedicated fire safety professional to manage fire safety and associated risks, directly reporting to the UH Fire Marshal's Office.

UHCL Management's Response:

UHCL agrees with the recommendation that we ensure fire safety risk is appropriately mitigated. UHCL will implement the following corrective action(s) to address roles and responsibilities for those charged with emergency management and fire safety:

- Hire a dedicated Fire Safety Manager to manage fire safety and associated risks. The Fire Safety Manager will report directly to the UHCL Director of Emergency Management and have a dotted line to the UH Fire Marshal's Office.
- Transfer the responsibility of fire safety equipment maintenance to the Facilities Maintenance and Construction (FMC) division.

Responsible Party: Russell Miller, Executive Director of Public Safety/Chief of Police

Expected Implementation Date:

- Hire Fire Safety Manager – on or before August 31, 2025.
- Transfer of fire safety maintenance responsibilities to FMC – on or before March 31, 2025

UHV Management's Response:

To further assess the identified risk, no later than the August 21, 2025 UHS Board of Regents meeting, UHV will:

- Benchmark emergency management/fire safety resources at UHS and similar universities;
- Create a plan to address the identified risk using the information obtained; and
- Obtain plan approval from the UHS Assistant Vice Chancellor/Vice President for Campus Safety

Responsible Party: Beverly Shuford, Vice President for Administration and Finance

Methodology and Scope

The methodology used to conduct this audit includes a review of Texas Education Code §51.217 (Multihazard Emergency Operations Plan; Safety and Security), Texas Education Code §51.218 (Emergency Alert System), and the Texas State Agency Continuity Planning Policy Guidance. The scope of the audit covered FY 2022, 2023 and 2024.

Audit Standards

The Internal Auditing Department conducted this audit in accordance with Generally Accepted Government Auditing Standards and the International Professional Practices Framework. These standards require that the audit be planned and performed to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives.

The Texas Internal Auditing Act, Texas Government Code, Section 2102, requires each state agency that receives appropriation to establish a program of internal auditing. The Board of Regents created the University of Houston System Internal Auditing Department as an independent office reporting directly to the Chair of the Audit and Compliance Committee of the Board of Regents with access to the Chancellor. The Internal Auditing Department conducts performance audits to review aspects of the University System operations and procedures to help establish accountability, improve System operations, and provide recommendations for improvement.

The UHS Internal Auditing Department would like to thank the UHS/UH, UHCL, UHD, and UHV Emergency Management teams for their cooperation and assistance during this audit process.

Sincerely,

A handwritten signature in black ink, appearing to read "Phillip Hurd", with a small star at the end of the signature.

**UHS Internal Auditing Department
Chief Audit Executive**

Phillip Hurd, CIA, CEEP

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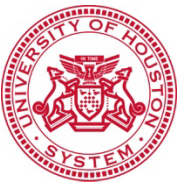
Website: <https://uhsystem.edu/internal-audit>

Director, Operational and Financial Audits

Brandee O'Neal, CIA, CFE, CCEP

Audit Team

Connie Applebach, CISA Auditor III



Internal Auditing Department

University of Houston-Clear Lake Joint Admission Medical Program

Report to the Audit and Compliance Committee of the UHS Board of Regents
AR2025-12

February 2025



Photo courtesy of <https://www.uhcl.edu/special-events/venues/outdoor-events>

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Objective

To fulfill the requirements of the JAMP Council Agreement, ensure the University of Houston-Clear Lake complies with policies, procedures, laws, and regulations that significantly impact its operations and reporting.

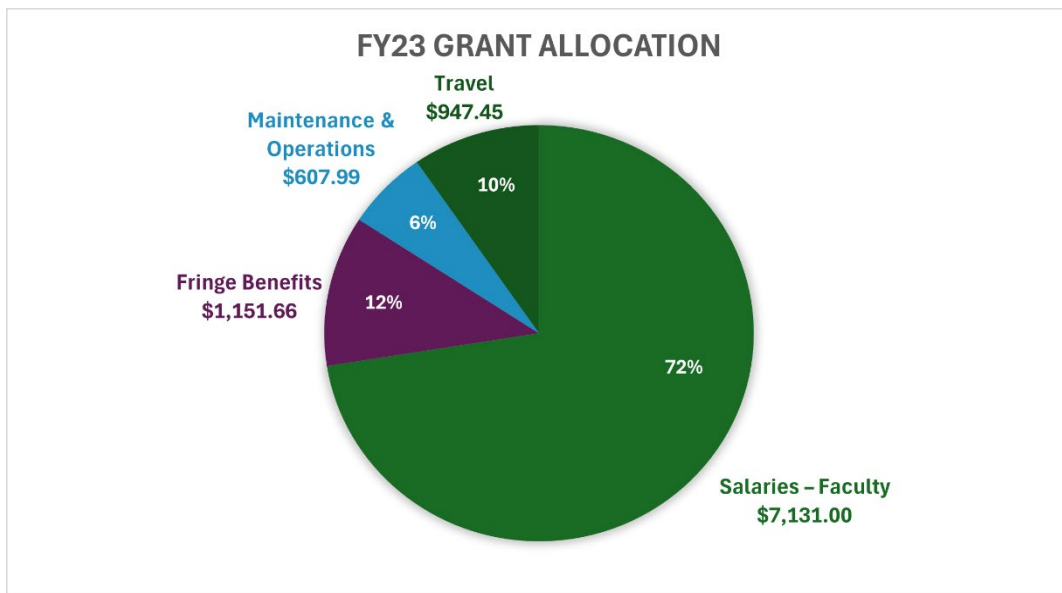
What We Found Summary

The Internal Auditing department was unable to complete effort report testing due to incomplete FY 2024 effort reports. Testing for other expenditure types (travel, etc.) found no issues. In addition, cost center verifications were not appropriately reviewed and approved.

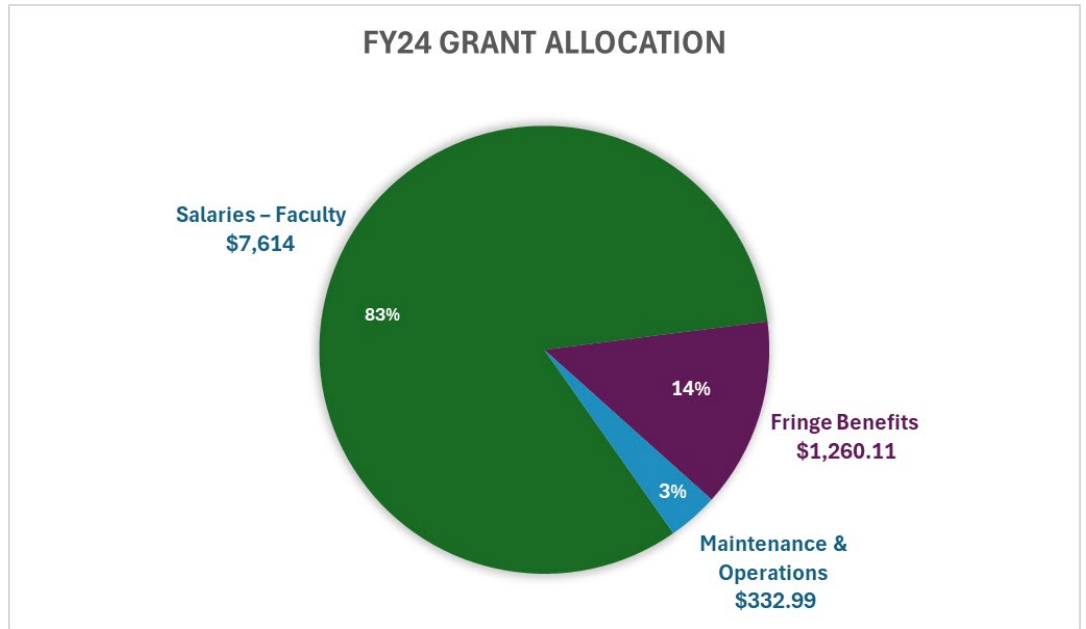
Background

The JAMP was created by the Texas Legislature in 2001. It is a unique partnership between fourteen Texas medical schools and sixty-eight (68) public and private four-year undergraduate institutions to assist highly qualified but economically disadvantaged Texas resident students by providing them the financial support and mentoring needed to be successful. JAMP funds grants through the Texas Higher Education Coordinating Board (THECB).

In FY23, the university expended \$9,838 (77%) of the \$12,801 received from JAMP, as indicated in the chart below. The remaining \$2,963 (23%) of the total funds received was not used and returned to JAMP, as required.



In FY24, the university expended \$9,207 (71%) of the \$12,924 received from JAMP, as indicated in the chart below. The remaining \$3,717 (29%) had not been returned to JAMP, as the university is awaiting the invoice from JAMP to return the funds.



Issue 1- Incomplete Audit due to Incomplete Effort Report

The effort portion of audit testing could not be completed because the FY 2024 effort report were not completed.

Issue 2 – Expenditure Report Preparation

Total expenditures reported on the Expenditure Report do not reconcile to total expenditures in the Finance System. The FY 2023 Expenditure Report reflects \$9,838 total expenditures while the Finance System reflects \$10,838 total expenditures. The difference is due to a payment made directly from JAMP to a JAMP program participant originally expensed through the UHCL Finance System. The payment was not reversed in the UHCL Finance System for FY 2023.

Issue 3- Cost Center Verifications

JAMP grant cost center verifications did not have the appropriate review and approval of the cost center manager (or delegee).

Recommendations and Management Responses

1 The ORSP should promptly prepare and submit the FY24 effort reports.

Management's Response: The Office of Research and Sponsored Program (ORSP) agrees with this finding and is diligently working to complete the FY2024 Effort Report. Effort Reports are completed and certified on a quarterly basis. However, due to staffing issues, the FY24 Effort Report will be completed by January 31, 2025.

Currently, ORSP has developed detailed guidelines on how to complete Time and Effort Reports and hired an Associate Provost of Research and Sponsored Programs. This position will be charged with implementing time and effort policies and procedures, education and training for the staff, as well as monitoring and oversight.

Responsible Party: ORSP

Expected Implementation Date: January 31, 2025

2 The ORSP should correct the accounting error in the Finance System to reverse the FY23 \$1,000 scholarship charge to the grant cost center.

Management's Response: Previously, ORSP was advised to deposit \$1,000 for the student into the JAMP cost center. However, after investigating, we determined that this amount should not have been deposited in the JAMP cost center. Both UHCL's finance and financial aid team have been contacted with a request for the reversal of this payment in the FY23 JAMP cost center to be made in accordance with ORSP's procedures.

Responsible Party: ORSP

Expected Implementation Date: March 2025

3 The UHCL JAMP Cost Center Manager should coordinate with the ORSP to review and approve the cost center verifications and/or prepare a delegation memorandum granting the ORSP cost center verification review and approval authority.

Management's Response: ORSP currently requires that each expenditure be reviewed and certified by the UHCL JAMP Cost Center Manager as the Principal Investigator of an award is ultimately responsible for the financial management of project funds. ORSP will develop a delegation memo for the Cost Center Manager that will grant authority to the college/department's CBA/DBA to review the monthly cost center verifications. The purpose of this review is to validate whether the monthly verifications are complete and determine if any truncations are out of place or need further investigation.

Responsible Party: ORSP

Expected Implementation Date: March 2025

Methodology and Scope

The methodology used to conduct this audit included, but was not limited to:

- Reviewing the JAMP Agreements, JAMP Expenditure Guidelines, Statutes, and applicable Policies and Procedures.
- Reviewing the JAMP approved budgets.
- Reviewing the JAMP Expenditure Reports.
- Reviewing expenditure transaction supporting documentation.
- Reconciling expenditures to the university accounting system.
- Interviewing applicable personnel.

The scope of the audit was for fiscal years 2023 and 2024.

Audit Standards

The Internal Auditing Department conducted this audit in accordance with Generally Accepted Government Auditing Standards and the International Professional Practices Framework. These standards require that the audit be planned and performed to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives.

The Texas Internal Auditing Act, Texas Government Code, Section 2102, requires each state agency that receives appropriation to establish a program of internal auditing. The Board of Regents created the University of Houston System Internal Auditing Department as an independent office reporting directly to the Chair of the Audit and Compliance Committee of the Board of Regents with access to the Chancellor. The Internal Auditing Department conducts compliance and performance audits to review aspects of the University System operations and procedures to help ensure compliance and establish accountability, improve System operations, and provide recommendations for improvement.

The UHS Internal Auditing Department would like to thank the UHCL ORSP and JAMP faculty director for their cooperation and assistance during this audit process.

Sincerely,



**UHS Internal Auditing Department
Chief Audit Executive**

Phillip Hurd, CIA, CEEP

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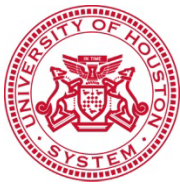
Director, Operational and Financial Audits

Brandee O'Neal, CIA, CFE, CCEP

Audit Team

Tony Moreno, CFE, CGAP, Auditor IV

Jackie Martinez, Auditor I



Internal Auditing Department

University of Houston System Annual Procurement Report, FY 2024

Report to the Audit and Compliance Committee of the UHS Board of Regents
AR2025-13

February 2025



Photo courtesy of University of Houston - [youtube.com/@UniversityOfHouston](https://www.youtube.com/@UniversityOfHouston)
The John M. O'Quinn Law Building during construction

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Objectives

The objectives for this audit were to:

1. Determine whether UHS has adequate policies and procedures in place to ensure compliance with the following:
 - UHS Board of Regents Policy 55, Finance.
 - Texas Government Code, Chapter 2261, State Contracting Standards and Oversight.
2. Verify the accuracy of the Annual Procurement Report completed by the Financial Compliance and Contract Reporting Department.

What We Found

The report preparation methodology appears to be reasonable, the report appears to be accurate, and the report satisfies the annual reporting requirement for procurement activity, as outlined in BOR policy 55.01.04.

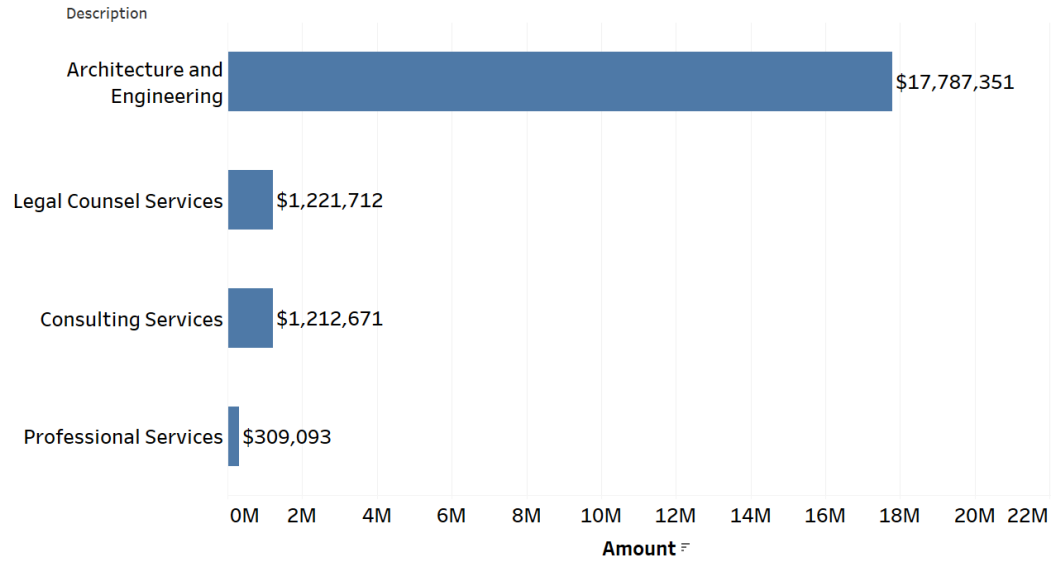
For fiscal year 2024, the amount for consulting and professional services expended to a single entity exceeding \$250,000 (per entity) from a systemwide source totaled approximately \$20.5 million, up from \$11.7 million in FY 2023. This represents a 75% increase over the prior year.

For fiscal year 2024, the total amount for construction, equipment, goods and service contracts to a single entity exceeding \$1,000,000 (per entity) was approximately \$308.2 million, up from \$254.9 million in FY 2023. This represents a 21% increase over the prior year.

The chart below shows payments by category for professional/consulting services for fiscal year 2024. Attachment A in the appendix lists the payments by vendor.

Attachment A

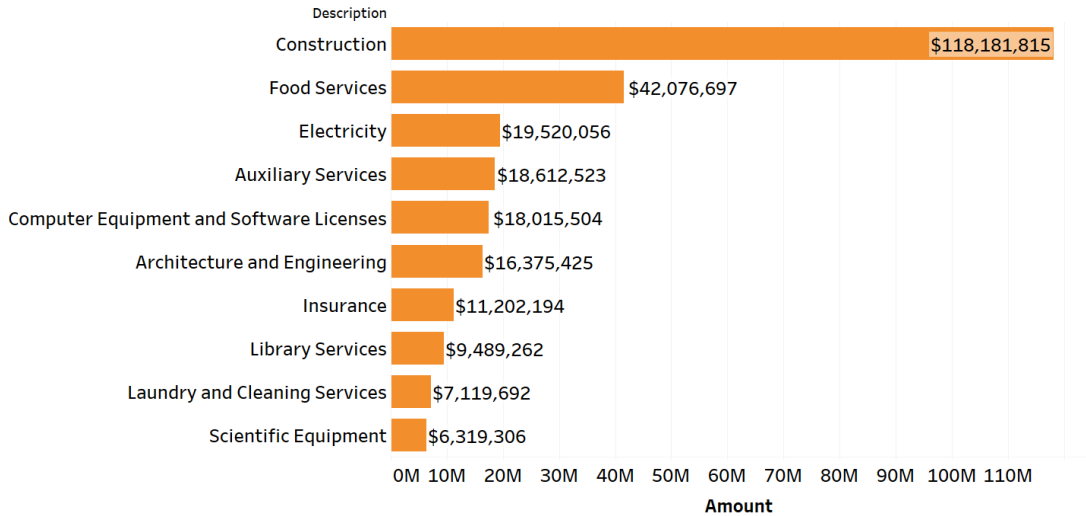
All Payments for Professional or Consulting Services from System-Wide Sources to a Single Entity that Exceeded \$250,000



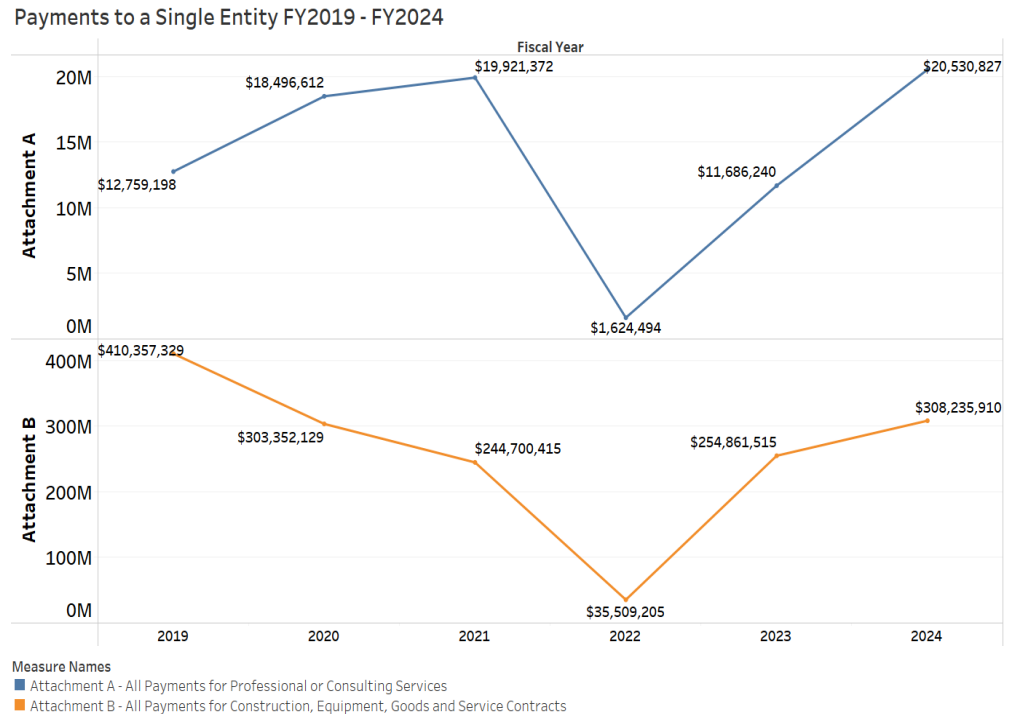
The chart below shows the top 10 categories of vendor payments for construction, equipment, goods and service contracts for fiscal year 2024. The remaining 14 categories, not shown on the chart, totaled \$41.3 million. Attachment B in the appendix lists payments by vendor.

Attachment B

Top 10 Categories of Payments for Construction, Equipment, Goods and Service Contracts from System-Wide Sources to a Single Entity that Exceeded \$1,000,000



The graph titled 'Attachment A' (below) shows total payments to vendors for consulting and professional services exceeding \$250,000, while the graph titled 'Attachment B' (below) shows total payments to vendors for construction, equipment, goods, and service contracts exceeding \$1,000,000. Both graphs display annual totals for the last six fiscal years, FY2019–FY2024.



Background

The number of contracts requiring enhanced monitoring (\$1 million or more) totaled 90 contracts and represented \$811.5 million (see attachment C-1).

The Board of Regents’ contracting policy 55.01.4, Reporting to the Board, requires that a report be submitted to the Board each fiscal year. The report must include the following:

- A. All payments for professional and consulting services made during the previous fiscal year from System-wide sources to a single entity that exceeded \$250,000.
- B. All payments for construction, equipment, goods and service contracts during the previous fiscal year from System-wide sources to a single entity that exceeded \$1,000,000.
- C. All contracts that require enhanced contract or performance monitoring under Sections 2261.253, 2261.254 and 2261.255 of the Texas Government Code.

The report shall be subject to the Department of Internal Auditing’s review for compliance with the applicable laws and UHS policies. Investment agreements are not included in this reporting requirement.

Methodology and Scope

The methodology used to conduct this audit included:

- Reviewing UHS policies and procedures related to completing the Annual Procurement Report.
- Reviewing statutes related to completing the Annual Procurement Report.
- Interviewing employees of the UH Financial Reporting Department to identify processes related to completing the Annual Procurement Report.
- Interviewing project managers for contracts included in the report.
- Running queries independently to verify the amounts listed in the Annual Procurement Report.
- Reviewing past reports to identify spending trends.

The Internal Auditing Department reviewed the report procedures methodology and the report to determine the methodology used would ensure the report was accurate for the fiscal year 2024. Internal Auditing did not review contracts to ensure individual contracts were monitored.

Audit Standards

The Internal Auditing Department conducted this audit in accordance with Generally Accepted Government Auditing Standards and the International Professional Practices Framework. These standards require that the audit be planned and performed to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives.

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The UHS Internal Auditing Department would like to thank the Financial Compliance and Contract Reporting Department for their cooperation and assistance during this audit process.

Sincerely,



**UHS Internal Auditing Department
Chief Audit Executive**

Phillip Hurd, CIA, CEEP

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Director, Operational and Financial Audits

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Audit Team

Eric Porter, Auditor III, CFE

Kathy Gonzales, Auditor II

Aiden Ho, Auditor I

Jackie Martinez, Auditor I

Attachment A

All Payments for Professional or Consulting Services during FY2024 from System-Wide Sources to a Single Entity that Exceeded \$250,000

Vendor Name	Category	Total for FY2024
DLR GROUP INC OF TEXAS	Architecture and Engineering	6,500,900
PAGE SOUTHERLAND PAGE INC	Architecture and Engineering	3,837,141
SMITHGROUP INC	Architecture and Engineering	2,690,469
AECOM TECHNICAL SERVICES INC	Architecture and Engineering	1,030,501
P B K ARCHITECTS INC	Architecture and Engineering	938,962
OFFICE OF JAMES BURNETT INC	Architecture and Engineering	877,299
A-G ADMINISTRATORS LLC	Consulting Services	625,000
HUITT ZOLLARS INC	Architecture and Engineering	513,612
WALTER P MOORE & ASSOCIATES INC	Architecture and Engineering	434,050
PERKINS & WILL, INC	Architecture and Engineering	359,814
SHACKELFORD, BOWEN, MCKINLEY AND NORTON,	Legal Counsel Services	352,727
BRAILSFORD & DUNLAVEY INC	Consulting Services	336,781
LAKE FLATO ARCHITECTS INC	Architecture and Engineering	315,498
FORVIS LLP	Professional Services	309,093
NIXON PEABODY LLP	Legal Counsel Services	296,503
CANNON DESIGN INC	Architecture and Engineering	289,105
BLANK ROME LLP	Legal Counsel Services	287,443
MCALLISTER AND QUINN LLC	Legal Counsel Services	285,039
PRECISION TASK GROUP, INC	Consulting Services	250,890
Grand Total		<u>20,530,827</u>

Attachment B

All Payments for Construction, Equipment, Goods and Service Contracts during FY2024
from System-Wide Sources to a Single Entity that Exceeded \$1,000,000

Vendor Name	Category	Total for FY2024
AUSTIN COMMERCIAL, LP	Construction	35,296,872
COMPASS GROUP USA INC	Food Services	34,276,665
J T VAUGHN CONSTRUCTION LLC	Construction	19,295,630
FOLLETT HIGHER EDUCATION GROUP LLC	Auxiliary Services	18,612,297
TURNER CONSTRUCTION COMPANY	Construction	17,290,102
BARTLETT COCKE GENERAL CONTRACTORS LLC	Construction	15,558,302
ARTHUR J GALLAGHER & CO.	Insurance	11,202,194
CAVALLO ENERGY TEXAS LLC	Electricity	9,982,900
VISTRA PREFERRED LLC	Electricity	9,537,156
WHITING-TURNER CONTRACTING COMPANY	Construction	9,415,083
EBSCO INDUSTRIES INC	Library Services	8,478,184
SOJI SERVICES INC	Laundry & Cleaning Services	7,119,692
DLR GROUP INC OF TEXAS	Architecture and Engineering	6,611,823
HIED INC	Computer Equipment & Software Licenses	5,567,864
OVG FACILITIES LLC	Food Services	5,189,975
TELLEPSEN BUILDERS LP	Construction	4,270,527
LAYER 3 COMMUNICATIONS LLC	Computer Equipment & Software Licenses	4,143,275
E CONTRACTORS USA LLC	Construction	3,990,608
PAGE SOUTHERLAND PAGE INC	Architecture and Engineering	3,837,141
P D MORRISON ENTERPRISES INC	Construction	3,616,727
TEJAS OFFICE PRODUCTS INC	Office Supplies	3,586,828
AMAZON.COM, INC.	Various Online Orders with P-Card & Vouchers	2,956,915
SMITHGROUP INC	Architecture and Engineering	2,690,469
ORACLE AMERICA, INC	Computer Equipment & Software Licenses	2,641,158
ARAMARK SERVICES INC	Food Services	2,608,488
LANIER PARKING METER SERVICES LLC	Parking Management Services	2,597,553
GROOME TRANSPORTATION OF TEXAS LLC	Shuttle Bus Services	2,578,802
FISHER SCIENTIFIC CO LLC	Scientific Equipment	2,512,766

AMERICAN ATHLETIC CONFERENCE	Athletics	2,500,000
NASH INDUSTRIES INC	Construction	2,431,545
PUBLIC BROADCASTING SERVICE	Programming Fees	2,337,380
ADVANTAGE SURGICAL PARTNERS LLC	Optometry Surgery Management	2,277,750
SUMMUS INDUSTRIES INC	Scientific Equipment	2,263,650
NOBLE TEXAS BUILDERS LLC	Construction	2,238,056
ANDY FRAIN SERVICES INC	Security Services	2,217,339
JOHNSON CONTROLS INC	Repairs and Maintenance	2,019,922
ALCON VISION LLC	Clinic and Lab Supplies	1,836,159
BRIGHTVIEW HOLDINGS INC	Repairs and Maintenance	1,793,158
DPR CONSTRUCTION A GENERAL PARTNERSHIP	Construction	1,750,499
NETSYNC NETWORK SOLUTIONS INC	Telecommunications Equipment	1,737,335
SHI GOVERNMENT SOLUTIONS INC	Computer Equipment & Software Licenses	1,705,871
NATIONAL PUBLIC RADIO	Programming Fees	1,679,509
ISTUDIO PROJECTS INC	Construction	1,563,458
INSTRUCTURE INC	Software licenses	1,547,188
VWR FUNDING INC	Scientific Equipment	1,543,200
BASELINE PAVING & CONSTR INC	Construction	1,464,407
ENDEAVOR OLE PARENT LLC	Athletics Team Travel	1,422,501
EAB GLOBAL INC	Membership Fees	1,342,087
MOBIUS PARTNERS LTD	Security Systems	1,322,206
NIKE USA INC	Athletic Equipment	1,285,274
COKINOS ENERGY LLC	Natural Gas	1,264,043
MCA COMMUNICATIONS INC	Computer equipment & Software Licenses	1,251,807
WAY ENGINEERING LTD	Repairs and Maintenance	1,228,292
J TYLER SERVICES INC	Furnishings and Equipment	1,193,042
AECOM TECHNICAL SERVICES INC	Architecture and Engineering	1,164,663
APPLE INC	Computer Equipment	1,157,091
CTI FIELD SERVICES INC	Repairs and Maintenance	1,122,523
OFFICE OF JAMES BURNETT INC	Architecture and Engineering	1,064,559
DOWLEY SECURITY SYSTEMS INC	Security Systems	1,032,151
PROQUEST LLC	Library Services	1,011,481
P B K ARCHITECTS INC	Architecture and Engineering	1,001,770
Grand Total		<u>308,235,912</u>

Attachment C-1

Existing UH System Contracts that Require Enhanced Contract or Performance Monitoring under Sections 2261.253, 2261.254, and 2261.255 of the Texas Government Code As of August 31, 2024

#	Vendor Name	Contract Description	Contract Start Date	Contract End Date	Contract Amount/Max	Procurement Method	Board Approved	Performance
1	3L USA LLC	University Vehicle Fueling	2/1/2023	2/28/2026	2,585,000	Request for Proposal	8/1/2022	Satisfactory
2	A Status Construction LLC	Disaster Restoration and Emergency Recovery Service Agreement	6/1/2018	5/31/2023	10,000,000	Request for Proposal	5/18/2017	Satisfactory
3	A Status Construction LLC	Job Order Contracts	5/1/2021	4/30/2023	10,000,000	Request for Proposal	5/16/2019	Satisfactory
4	ABM Texas General Services, Inc.	Campus Wide Irrigation, Landscaping and Mowing Services	2/5/2020	12/31/2022	3,000,000	Request for Proposal	5/16/2019	Satisfactory
5	ABM Texas General Services, Inc.	Katy and Sugar Land Campus Facility Management	6/10/2020	7/31/2023	3,200,000	Request for Proposal	5/16/2019	Satisfactory
6	Academic Partnerships	On-line Marketing for Degree Programs	1/1/2018	5/31/2024	9,562,840	Request for Proposal	3/8/2018	Satisfactory
7	Advantage Surgical Partners LLC	Ambulatory Surgery Center Services	11/1/2022	10/31/2025	17,000,000	Request for Proposal	5/19/2022	Not Satisfactory
8	AECOM Technical Services Inc	Architectural Services CSA	6/1/2022	6/1/2025	1,500,000	Request for Qualifications	12/3/2020	Satisfactory
9	Affinity Licensing LLC	Trademark Licensing Agency Representation	1/1/2021	12/31/2023	4,100,000	Request for Proposal	12/3/2020	Satisfactory
10	AMB Architects PLLC	Architectural Services CSA	6/1/2022	6/1/2025	1,500,000	Request for Qualifications	12/3/2020	Satisfactory
11	Atkins North America Inc.	Architectural and Engineering Continuing Service Agreements (CSAs)	1/1/2018	12/31/2023	1,500,000	Request for Qualifications	12/1/2016	Satisfactory
12	Austin Commercial LP	John M. O'Quinn Law Building	1/29/2020	8/31/2022	69,925,000	Request for Qualifications	2/27/2020	Satisfactory
13	Bank of America	Treasury Management and Merchant Services	6/1/2019	6/1/2024	25,200,000	Request for Proposal	8/23/2018	Satisfactory
14	Bank of New York Mellon	Custody Services	7/10/2018	7/10/2023	1,200,000	Request for Proposal	11/16/2017	Satisfactory
15	BKD LLP	External Audit Services	11/7/2018	8/31/2023	1,037,185	Request for Qualifications	3/8/2018	Satisfactory
16	Blackbaud	Fundraising Constituent Relationship Management System (Software)	3/12/2020	12/31/2023	1,300,489	Request for Proposal	5/16/2019	Satisfactory
17	Brown & Root Industrial Services LLC	Job Order Contracts	5/1/2021	4/30/2023	10,000,000	Request for Proposal	5/16/2019	Satisfactory
18	Campos Engineering Inc.	Continuing Services Agreement (CSA) for Testing, Adjusting, and Balancing	9/1/2018	8/31/2021	1,500,000	Request for Qualifications	3/8/2018	Satisfactory
19	Campus Management Corporation	Customer Relationship Management System	3/3/2016	8/31/2022	1,411,668	Request for Proposal	5/21/2020	Satisfactory
20	CannonDesign f/k/a FKP Architects Inc.	Architectural and Engineering Continuing Service Agreements (CSAs)	1/1/2018	12/31/2023	1,500,000	Request for Qualifications	12/1/2016	Satisfactory

21	Canteen Compass USA	UHS Snack Vending Revenue Contract	2/1/2023	1/31/2028	1,146,500	Request for Proposal	12/1/2022	Satisfactory
22	Chartwells Education Services (Compass Group)	UHS Dining Services Operations	7/1/2017	6/30/2032	134,716,000	Request for Proposal	5/18/2017	Satisfactory
23	CMC Development & Construction Corporation LLC	Lighting & Security Upgrades	9/1/2022	1/15/2023	2,955,500	Competitive Sealed Proposal	8/20/2020	Satisfactory
24	Collegiate Enterprise Solutions, LLC dba The Registry for College and University Presidents	Executive Staffing Services	1/29/2018	8/31/2021	1,400,000	Request for Proposal	8/20/2020	Satisfactory
25	Con-Real Support Group LP	Project Management Augmentation	12/1/2021	11/30/2026	5,000,000	Request for Proposals	2/28/2019	Satisfactory
26	Cotton Commercial USA	Disaster Restoration and Emergency Recovery Service Agreement	6/1/2018	5/31/2023	10,000,000	Request for Proposal	5/18/2017	Satisfactory
27	Courtney Harper + Partners LC.	Architectural and Engineering Continuing Service Agreements (CSAs)	1/1/2018	12/31/2023	1,500,000	Request for Qualifications	12/1/2016	Satisfactory
28	Courtney Harper + Partners LC.	Architectural Services CSA	6/1/2022	6/1/2025	1,500,000	Request for Qualifications	12/3/2020	Satisfactory
29	DLR Group Inc of Texas	Architectural and Engineering Continuing Service Agreements (CSAs)	1/1/2018	12/31/2023	1,500,000	Request for Qualifications	12/1/2016	Satisfactory
30	DLR Group Inc of Texas	Football Operations Bldg	6/1/2022	12/31/2024	4,999,075	Request for Qualifications	2/24/2022	Satisfactory
31	DNA Studios, LLC	Athletics Production Services	9/1/2020	8/31/2023	1,912,500	Request for Proposal	5/21/2020	Satisfactory
32	Dowley Security Systems Inc	Campus Cabling, AV, and Security Systems Infrastructure	11/7/2022	11/6/2027	2,000,000	Request for Proposal	8/1/2022	Satisfactory
33	DPR Construction	Hilton Expansion & Renovation	9/23/2019	12/31/2022	22,210,000	Request for Qualifications	2/28/2019	Satisfactory
34	E Contractors	Houston Public Media Infrastructure Upgrades	4/24/2023	9/27/2024	2,843,735	Competitive Sealed Proposal	2/23/2023	Satisfactory
35	EBSCO Information Services	Library Subscription Services	9/1/2020	8/31/2025	4,940,325	Request for Proposal	2/28/2019	Satisfactory
36	EBSCO Information Services	Library Subscription Services	11/1/2020	8/31/2023	18,465,000	Request for Proposal	5/21/2020	Satisfactory
37	EMR Elevator, Inc	Campus Elevator Maintenance and Modernization	12/1/2021	11/30/2026	2,026,704	Request for Proposals	2/27/2020	Satisfactory
38	Ex Libris (USA) Inc	Library Services Platform	5/31/2019	5/30/2024	1,608,719	Request for Proposal	3/8/2018	Satisfactory
39	EYP, Inc.	TMC Building Renovation	11/17/2020	12/31/2022	2,000,000	Request for Proposal	8/22/2019	Satisfactory
40	Follett	Management of the UHS Bookstores	9/16/2019	9/15/2024	6,725,000	Request for Proposal	5/16/2019	Satisfactory
41	Groome Transportation of Texas	Shuttle Bus Services	1/1/2019	12/31/2026	26,232,400	Request for Proposal	11/16/2017	Satisfactory
42	Hellmuth, Obata and Kassabaum LP.	Architectural and Engineering Continuing Service Agreements (CSAs)	1/1/2018	12/31/2023	1,500,000	Request for Qualifications	12/1/2016	Satisfactory
43	Hellmuth, Obata and Kassabaum LP.	Architectural Services CSA	6/1/2022	6/1/2025	1,500,000	Request for Qualifications	12/3/2020	Satisfactory
44	Hewlett Packard Enterprise	High Performance Computing System	3/12/2020	6/30/2025	2,491,351	Sole Source	2/27/2020	Satisfactory
45	Huitt-Zollars, Inc.	Architectural Services CSA	6/1/2022	6/1/2025	1,500,000	Request for Qualifications	12/3/2020	Satisfactory

46	Infrastructure Canvas LMS	Learning Management System	1/1/2023	12/31/2025	2,863,523	Sole Source	5/19/2022	Satisfactory
47	JBCR, Inc. DBA Skelton Business Equipment	Copier Lease and Maintenance	8/1/2021	7/31/2024	4,500,000	Request for Proposal	5/20/2021	Satisfactory
48	JT Vaughn Construction LLC	Cougar Woods Generator	9/1/2022	11/6/2023	2,251,000	Competitive Sealed Proposal	5/19/2022	Satisfactory
49	JT Vaughn Construction LLC	South Campus Fueling Station	11/16/2022	3/11/2024	1,448,500	Competitive Sealed Proposal	5/19/2022	Satisfactory
50	Kirksey Architects Inc	Architectural Services CSA	6/1/2022	6/1/2025	1,500,000	Request for Qualifications	12/3/2020	Satisfactory
51	Layer 3 Communications, LLC	Campus Network Infrastructure	8/12/2021	8/11/2026	12,000,000	Request for Proposal	5/20/2021	Satisfactory
52	Market Engenuity, Inc	Public Radio and TV Underwriting Services for Houston Public Media	9/1/2015	8/31/2025	13,200,000	Request for Proposal	2/27/2020	Satisfactory
53	Nash Industries Inc	Job Order Contracts	5/1/2021	4/30/2023	10,000,000	Request for Proposal	5/16/2019	Satisfactory
54	NEPC, LLC	Investment consultant for UHS Endowment and Non-Endowed Investments	3/1/2021	2/29/2024	1,960,000	Request for Proposal	12/3/2020	Satisfactory
55	Noble Texas Builders, LLC	Job Order Contracts	5/1/2021	4/30/2023	10,000,000	Request for Proposal	5/16/2019	Satisfactory
56	Noble Texas Builders, LLC	Fine Arts Building Water Infiltration & Foundation Repairs	2/20/2023	9/30/2023	1,565,405	Competitive Sealed Proposal	11/30/2022	Satisfactory
57	O'Connell Roberston & Associates Inc	Architectural Services CSA	6/1/2022	6/1/2025	1,500,000	Request for Qualifications	12/3/2020	Satisfactory
58	Oracle America, LLC	Oracle Enterprise System Software Maintenance and Support	9/1/2021	8/31/2031	28,675,000	Sole Source	8/26/2021	Satisfactory
59	OVG Facilities*	Athletics Facility Custodial Services, Facility Maintenance Services, and Food Services	8/1/2019	7/31/2024	108,540,910	Request for Proposal	7/19/2019	Satisfactory
60	Paciolan (Spectra)	UH Ticket Software	2/1/2017	6/30/2027	1,500,000	Request for Proposal	12/1/2016	Satisfactory
61	Page Southerland Page, Inc.	Core Renovations	1/24/2019	12/15/2024	1,365,940	Request for Qualifications	8/23/2018	Satisfactory
62	Parchment, LLC	Academic Transcript Delivery and Diploma Replacement Order Processing Service	9/1/2021	8/31/2024	2,500,000	Request for Proposal	5/20/2021	Satisfactory
63	PBK Architects Inc.	Architectural Services CSA	6/1/2022	6/1/2025	1,500,000	Request for Qualifications	12/3/2020	Satisfactory
64	PBK Architects Inc.	Northwest Campus Phase 2 and University North Building	3/1/2023	10/17/2025	1,820,850	Request for Qualifications	5/19/2022	Satisfactory
65	Pierce Goodwin Alexander & Linville Inc.	Architectural and Engineering Continuing Service Agreements (CSAs)	1/1/2018	12/31/2023	1,500,000	Request for Qualifications	12/1/2016	Satisfactory
66	Quadient Inc. (formerly known Neopost USA)	Package Lockers	4/1/2020	8/31/2028	1,502,392	Texas Smart Buy	5/20/2021	Satisfactory
67	Rain King Inc	Center Building Roof Replacement	4/6/2023	10/30/2023	1,331,000	Competitive Sealed Proposal	5/19/2022	Satisfactory
68	Republic Parking System	Parking Management Services	4/1/2018	3/31/2023	5,975,000	Request for Proposal	8/24/2017	Satisfactory
69	RR Williams & Associates Inc	Hilton Expansion & Renovation	11/30/2021	8/31/2024	2,000,000	Request for Proposals	5/20/2021	Satisfactory

70	Siemens Industry Inc	UH Lab HVAC Maintenance and Repairs	12/1/2022	11/31/25	2,500,000	Request for Proposal	2/24/2022	Satisfactory
71	Smith Group, Inc.	Health and Wellness Center	6/7/2021	8/31/2023	1,541,639	Request for Qualifications	8/20/2020	Satisfactory
72	SmithGroup Inc	Academic Building 2	7/1/2022	7/31/2024	3,695,000	Request for Qualifications	12/2/2021	Satisfactory
73	SOJI Services Inc. DBA Metroclean	Custodial Services	5/1/2022	4/30/2029	24,000,000	Request for Proposals	5/20/2021	Satisfactory
74	State Office of Risk Management	Workers Compensation/Risk Management Services	9/1/2021	8/31/2023	2,360,540	Sole Source	12/2/2021	Satisfactory
75	Stern and Bucek Architects PLLC	Architectural Services CSA	6/1/2022	6/1/2025	1,500,000	Request for Qualifications	12/3/2020	Satisfactory
76	Technolutions	Customer Relationship Management (CRM) for Enrollment Services	3/1/2022	6/30/2027	2,000,342	Request for Proposals	8/26/2021	Satisfactory
77	Tellepsen Builders, LP	Core Renovations	6/25/2019	11/30/2024	65,817,787	Construction Manager at Risk	8/23/2018	Satisfactory
78	Thermo Fisher Scientific	Scanning Electron Microscope	12/22/2021	12/31/2026	2,049,350	Sole Source	12/2/2021	Satisfactory
79	Thermo Fisher Scientific	Mass Spectrometry Equipment	3/28/2023	3/28/2023	2,020,200	Cooperative Purchasing Program	2/24/2023	Satisfactory
80	TouchNet	Campus Card System	3/23/2018	3/22/2023	1,500,000	Request for Proposal	8/24/2017	Satisfactory
81	Vaughn Construction LLC	Science, Engineering, & Research HVAC Upgrades & Roof Replacement	7/1/2019	4/30/2024	12,957,000	Request for Proposals	12/2/2021	Satisfactory
82	Aramark Educational Services LLP	Conrad N. Hilton College of Global Hospitality Leadership Food and Beverage Management Services	1/1/2023	12/31/2025	7,250,000	Request for Proposal	12/1/2022	Satisfactory
83	Whiting-Turner Construction Company	Campus Recreation and Wellness Center Interior Improvements	9/20/2022	3/6/2024	6,466,951	CMAR	12/2/2021	Satisfactory
84	Whiting-Turner Construction Company	TDECU Premium Seating	10/1/2022	8/31/2023	3,235,000	CMAR	11/30/2022	Satisfactory
85	Whiting-Turner Construction Company	Guy V. Lewis Development Center Men's and Women's Locker Room Renovations	6/15/2023	1/1/2024	4,075,308	CMAR	2/23/2023	Satisfactory
86	Winstead PC	Legal Services	9/1/2021	8/31/2023	1,500,000	Request for Qualifications	8/26/2021	Satisfactory
87	Winvale (PMWeb)	Project Management Information System (Facilities & Construction Management)	9/1/2019	8/31/2024	1,114,249	Sole Source	8/22/2019	Satisfactory
88	Zayo Group Fiber Optics	Fiber Optic Cable Services	12/30/2004	10/12/2025	1,500,000	Request for Proposal	5/16/2019	Satisfactory
89	Ziegler Cooper Inc DBA Ziegler Cooper Architects	Architectural Services CSA	6/1/2022	6/1/2025	1,500,000	Request for Qualifications	12/3/2020	Satisfactory
90	Zuri Group	Fundraising Constituent Relationship Management System (Conversion & Implementation Services)	9/1/2020	8/31/2023	2,194,050	Request for Proposal	5/16/2019	Satisfactory

Grand Total

811,478,928

Attachment C-2

New UH System Contracts that Require Enhanced Contract or Performance Monitoring under Sections 2261.253, 2261.254, and 2261.255 of the Texas Government Code as of August 31, 2024

Vendor Name	Contract Description	Contract Start Date	Contract End Date	Contract Amount/Max	Procurement Method	Board Approved
Austin Commercial Services LP	Football Development Center	9/26/2023	12/31/2024	\$ 103,894,006.00	Request for Qualifications	5/18/2023
Andy Frain Services Inc	Emergency services to secure Agnes Arnold	8/18/2023	3/31/2024	\$ 1,235,194.00	Emergency	8/17/2023
Public Broadcasting Service	PBS annual membership fee for programming	9/25/2023	9/30/2024	\$ 2,193,300.00	Sole Source	8/23/2023
National Public Radio	NPR annual membership fee for programming	9/25/2023	9/30/2023	\$ 1,675,296.00	Sole Source	8/23/2023
Mueller Water Conditioning Inc	Campus reverse osmosis de-ionized water service program	10/1/2023	9/30/2026	\$ 1,500,000.00	Request for Proposal	8/23/2023
PGAL Inc	UH Downtown Welcome Center addition/renovation & One Main renovations	10/10/2023	11/1/2026	\$ 3,646,160.00	Request for Qualifications	11/30/2022
Jaggaer LLC	E-procurement and e-Sourcing software modules	10/30/2023	9/31/2028	\$ 1,442,750.00	Request for Proposal	8/25/2022
iStudio Projects Inc	Cynthia Woods Theatre Rigging	10/15/2023	6/2/2024	\$ 2,024,675.00	Cooperative Contract (BuyBoard)	8/24/2023
Jonmar Electric Inc	Electrical Systems Maintenance and repair services	11/1/2023	10/30/2026	\$ 2,500,000.00	Request for Proposal	8/23/2023
OJB Landscape Architecture	Centennial Project	11/15/2023	9/1/2026	\$ 2,974,961.00	Request for Qualifications	5/23/2022
Johnson Controls Inc	Central Plant Upgrades	11/08/2023	2/1/2025	\$ 2,408,979.00	Sole Source	8/23/2023
All things Commercial LLC	Facilities Make Ready Services	12/1/2023	11/30/2026	\$ 5,000,000.00	Request for Proposal	5/18/2023
J.T. Vaughn Construction LLC	Renovation FY23 CRP Social Work 101	12/18/2023	8/1/2024	\$ 1,099,000.00	Request for Proposal	11/30/2022
Atlas Technical EFI Global Inc	Professional services for asbestos and other environmental remediation	12/8/2023	12/8/2028	\$ 1,500,000.00	Request for Qualifications	12/2/2021
Campos Engineering Inc	CSA Testing, adjusting and balancing services as needed	12/1/2023	12/1/2026	\$ 3,000,000.00	Request for Qualifications	5/18/2023
Engineered Air Balance Co Inc	CSA Testing, adjusting and balancing services as needed	12/1/2023	12/1/2026	\$ 3,000,000.00	Request for Qualifications	5/18/2023
Technical Aire Balance Texas LLC	CSA Testing, adjusting and balancing services as needed	12/1/2023	12/1/2026	\$ 3,000,000.00	Request for Qualifications	5/18/2023
Professional Service Industries Inc	CSA Materials testing on an as needed basis	1/18/2024	1/18/2027	\$ 3,000,000.00	Request for Qualifications	5/18/2023
Terracon Consultants Inc	CSA Materials testing on an as needed basis	1/5/2024	1/5/2025	\$ 3,000,000.00	Request for Qualifications	5/18/2023
Aviles Engineering Corporation	CSA Materials testing on an as needed basis	1/5/2024	1/5/2027	\$ 3,000,000.00	Request for Qualifications	5/18/2023
Nalco Company LLC	Campus water chemistry, distribution and maintenance	9/15/2023	9/14/2026	\$ 3,500,000.00	Request for Proposal	5/18/2023
Bell Tex Construction	Exterior building cleaning	12/1/2023	11/30/2026	\$ 1,500,000.00	Request for Proposal	8/26/2021
Engineered Air Balance Co Inc	CSA for Commissioning on an as needed basis	2/8/2024	2/8/2027	\$ 3,000,000.00	Request for Qualifications	5/22/2023
Tejas Office Products Inc	MRO Supply Chain and services	3/1/2024	2/29/27	\$ 38,000,000.00	Request for Proposal	5/22/2023
Fort Hill Associates LLC	CSA for construction audit services as needed	2/22/2024	2/22/2027	\$ 3,000,000.00	Request for Qualifications	2/24/2022
NV5 Consultants Inc	CSA for Commissioning on an as needed basis	3/6/2024	3/6/2027	\$ 3,000,000.00	Request for Qualifications	5/22/2023
Page Southerland Page Inc	CSA for Commissioning on an as needed basis	3/6/2024	3/6/2027	\$ 3,000,000.00	Request for Qualifications	5/22/2023

The Trevino Group Inc	UH Victoria Totah building and Smith Hall Parking	3/11/2024	10/10/2024	\$ 1,230,919.00	Request for Proposal	8/17/2023
Baker Tilly US LLP	CSA for construction audit services as needed	6/7/2024	6/7/2029	\$ 3,000,000.00	Request for Qualifications	2/24/2022
JEOL USA Inc	University level core facility acquisition	3/25/2024	3/31/2029	\$ 5,000,000.00	Sole Source	5/18/2002
David E Harvey Builders Inc	Agnes Arnold Core Renovation infrastructure upgrades	7/1/2024	12/30/2027	\$ 9,193,383.00	CMAR	8/23/2023
Weaver and Tidwell LLP	CSA for construction audit services as needed	4/9/2024	4/9/2029	\$ 3,000,000.00	Request for Qualifications	2/24/2022
PageUp People Limited	Applicant tracking system	5/13/2024	3/28/2029	\$ 1,479,946.00	Sole Source	8/23/2023
Lake Flato Architects	Hobby School of Public Affairs	9/1/2023	1/31/2026	\$ 2,833,315.00	Request for Qualifications	2/24/2022
Mobile Communications America	Upgrade campus camera infrastructure	3/1/2024	2/28/1930	\$ 1,440,000.00	Cooperative Contract	2/23/2024
AECOM Thechnical Services Inc	Tech Bridge 14 Roofing	5/15/2023	12/31/2026	\$ 1,515,022.00	Request for Qualifications	5/23/2022
Arthur J Gallagher & Co	Risk management services	9/1/2023	8/31/2025	\$ 1,986,366.00	Sole Source	2/23/2023
Brightview Holdings Inc	Campus wide irrigation, landscaping and mowing services	8/1/2023	7/31/2026	\$ 9,800,000.00	Request for Proposal	12/1/2022
Bartlett Cocke General Contractors LLC	UHV Health and Wellness Phase 1	8/16/2023	1/31/2025	\$ 22,982,063.00	Request for Proposal	2/24/2022
E Contractors USA LLC	Cullen Blvd landscape improvements segment B	10/1/2023	11/1/2025	\$ 3,085,271.00	Request for Proposal	5/23/2022
Cannon Design Inc	Bayou Building renovation	6/4/2024	8/31/2025	\$ 3,100,000.00	Request for Proposal	12/7/2022