

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees

FROM: Tom Crowe, Superintendent of Schools

SUBJECT: REQUEST FOR APPROVAL OF ARCHITECTURAL SERVICES RFQ
FOR FACILITY ASSESSMENT TO BUILDING DESIGN AND
COMMISSIONING

DATE: December 13, 2016

The Board will be asked to review the attached recommendation for an architectural services pool from the submitted Request for Qualifications for Architectural Services.

It is recommended that the Board of Trustees approve request as presented.

Respectfully submitted,

Tom Crowe
Superintendent of Schools

David L. Finley
Chief Operations Officer