

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Anthony T. Young _____

SCHOOL: Facilities
Department (opt.): Energy Management
DATE(S): September 27, - September 29, 2011

ACTIVITY/EVENT: EnergySMART 2011 Conference

LOCATION: Boston MA

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$971.25</u>		<u>001 00 100 2579 527 6360</u>
Transportation	<u>\$453.80</u>	Mode <u>Airline</u>	<u>001 00 100 2579 527 6582</u>
Rental Car	_____		_____
Meals	<u>\$177.00</u>		<u>001 00 100 2579 527 6582</u>
Lodging	<u>\$458.00</u>		<u>001 00 100 2579 527 6582</u>
Substitutes	_____		_____
TOTAL	<u>\$2,060.05</u>		

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: Continuing Education

Outcomes and academic benefits to students and staff: Energy efficiency & savings

Submitted by: Anthony T. Young _____ Date 6-22-11
Signature _____ Date _____
Principal/Supervisor _____ Date 6-22-11
Patrick Wilson _____ Date 6-30-11
Associate Superintendent/Superintendent _____ Date _____

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STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Collins, Thomas

SCHOOL: District Offices

Department (opt.): Federal Programs

DATE(S): January 20-24, 2012

ACTIVITY/EVENT: National Title I Conference

LOCATION: Seattle, Washington

ABSENCE: # Days 3.0 Sub Required: Yes No # of School Days Missed 3.0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$525.00</u>	<u>100-12-100-2390-510-6360</u>
Transportation	<u>\$500.00</u> Mode <u>Air</u>	<u>100-12-100-2390-510-6582</u>
Rental Car	_____	_____
Meals	<u>\$250.00</u>	<u>100-12-100-2390-510-6582</u>
Lodging	<u>\$1200.00</u>	<u>100-12-100-2390-510-6582</u>
Substitutes	_____	_____
TOTAL	<u>\$2,475.00</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: To attend the National Title I Conference in Seattle, WA from January 20-24, 2012.

Outcomes and academic benefits to students and staff: Guidance from national presenters on implementing a highly effective Title I Program as well as guidance from the federal government on the Title I Program.

Submitted by: Thomas Collins 6.22.10
Signature Date

Principal/Supervisor Date

Patrick Wilson
Associate Superintendent/Superintendent Date