

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 10/8/24



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 09/25/24

To: Rebecca Rappold
 Superintendent

From: Heidi Bull Calf
 Title: Student Activities Coordinator

Subject: **CSA: Ee-Kah-Ki-Maht After-School Student Worker SY 2024-2025**

Description: Requesting a CSA for the Ee-Kah-Ki-Maht Afterschool Student Worker:

1. Jada Glaze

Financial Impact: **\$6,262.40** (4 hrs/day x \$10.30/hr = \$41.12 x 152 days) "Per the Temporary Compensation salary Schedule 10/25/23"

Funding Source (Budget/grant, etc.): 126.64.170.1340.120 (Impact Aid)

Attachment(s): Contract Service Agreement

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 10/1//24

Board Approval: 10/8/24

Contractor: Jada Glaze

Phone: _____

Address: _____ Box _____ Browning, _____ MT _____ 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Duties Student Worker: Student Tutor Worker for the Ee-Kah-Ki-Maht Afterschool Program (grades K-12). Contractor will provide structured Activities and other duties during the working hours for the Ee-Kah-Ki-Maht Afterschool Program (grades K-12). Contractor is under the supervision of the Student Activities Coordinator who is responsible for all students of the program for continued employment with the district.

Contracted Dates: 10/1/24 – 05/30/25

Rate per hour/per day: \$10.30 per hour x 608 hours = \$6,262.40

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

Total Project Cost = \$6,262.40

Contract to be paid from:

126.64.170.1340.120

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Heidi Bullcalf

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office