

CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)

Independent School District 6094-52

Regular Meeting

Tuesday, September 27, 2022, 4:45 PM, CVSEC District Office
200 Western Avenue NW
Faribault, MN 55021

Board Members Present: Goerwitz, Jones, Mohs, Cavellier (substituting for Robicheau)

Board Members Absent: Robicheau

Staff Members Present: Bente, Davidson, Elstad, McGuire, Qual, Ristau, Robertson, Washa

1) Call to Order/Adoption of Agenda:

Motion to Approve the Agenda: Goerwitz

Second: Jones

AYE: All

NAY: None

The meeting was opened at 4:45 PM.

2) Consent Agenda:

Motion to Approve the Consent Agenda: Goerwitz

Second: Jones

AYE: All

NAY: None

A) Approval of the Minutes from the Regular Board Meeting on August 27, 2022

B) Approval of Claims

C) Staff Updates

(1) New Hires:

Demarest, Jennifer - EA at SUN - Effective 8/29/2022

Innes, Kathleen - EA at STEP - Effective 8/29/2022

Monroe, Amaya - EA at STEP - Effective 8/29/2022

Trosin, Tiffany - EA at STEP - Effective 8/31/2022

(2) Transfers:

(3) Resignations, Retirements, and Terminations:

Applegate, Danae - EA at STEP - Effective 9/26/2022

Bahr, Kayla - EA at SUN - Effective 9/9/2022

Tong, Julie - EA at SUN - Effective 8/23/22

(4) Leaves of Absence:

Kodet, Laurie - District Nurse - Unpaid LOA from 10/4/2022 - 10/14/2022

Monroe, Amaya - EA at STEP - Unpaid LOA from 9/6/2022 - 9/9/2022

(5) Other:

3) **Public Input:**

There was no Public Input.

4) **Reports and Communication:**

A) Executive Director's Report

McGuire reported that students are excited to be back in school, and the transition from summer to fall has gone well for them. The Behavior Interventionists have been assisting students with routines and self-management. The new playground has been well-received and students are using it regularly.

B) Enrollment Report

CVSEC currently has 90 students, with a few remaining on the referral list. Accepting those students will depend upon whether the Cooperative can safely staff. There are currently several openings for Education Assistant positions, so students will remain on the referral list unless a current student leaves or more staff are hired.

C) STEP/SUN Coordinator Report

Qual reported that STEP opened with 45 students this year. Seventeen students are currently at employment sites. STEP has more students who want employment experience than there are opportunities, so priority is going to the older students who will leave the program sooner. STEP has partnered with new businesses this year, such as Faribault Gymnastics, Off Like a Kite, and The Depot Restaurant. Students are also learning about personal finance and participating in PAES lab.

In addition to academics, SUN students are currently working on self-regulation and they are getting used to the Behavior Interventionists and their role in daily activities.

5) **Old Business:**

A) *Approve the 2022 – 2023 Employee Handbook: Action*

Motion to Approve the 2022 – 2023 Employee Handbook :

Jones

Second:

Goerwitz

AYE: All

NAY: None

B) *Approve Board Policies: 410, 415, 417, 418, and 418 Form – Action*
Motion to Approve Board Policies: 410, 415, 417, 418, and 418 Form: Goerwitz
Second: Jones

AYE: All
NAY: None

6) **New Business:**

A) *2022 – 2023 Student Handbook – First Reading*

McGuire noted that the Student Handbook has been updated using the MSBA model. Modifications have been made to tailor the model to CVSEC.

B) *Board Policy 416 – First Reading*

Davidson informed the Board that this policy has been updated using the MSBA model.

C) *Board Policy 524 – First Reading*

Davidson informed the Board that this policy has been updated using the MSBA model.

D) *Board Policy 515 – First Reading*

Davidson informed the Board that this policy has been updated using the MSBA model.

7) **Other:** There was no Other Business.

8) **Comments, Board/Director:** There were no comments.

9) **Next Meeting Date:** October 25, 2022, 4:45 PM at 200 Western Ave NW, Faribault

10) **Adjournment:**

Motion to Adjourn: Goerwitz
Second: Cavellier

AYE: ALL
NAY: NONE

The meeting adjourned at 5:15 PM.

APPROVED BY: _____ DATE: _____

Amy Goerwitz, Board Secretary