

BOARD POLICY

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FISCAL MANAGEMENT PURCHASING

~~JUNE 20, 1988~~

The Board of Education, in recognizing its responsibility to the taxpayers of the school district, pledges itself and its employees to the following purchasing procedures:

1. Quality: Purchase orders and contracts for supplies, equipment, and contractual obligations shall be awarded only to responsible vendors and contractors.
2. Economy: Competitive prices shall be solicited at the time of purchasing or awarding contracts for all materials, supplies, and contractual labor agreements as required by law.
3. Availability: Adequate warehouse facilities and delivery schedules shall be maintained to avoid needless delay in supplying and delivering materials and equipment.
4. Cooperative Purchasing and Warehousing: Whenever possible, efforts will be made to increase efficiency and cost savings by working with other school districts and agencies to provide cooperative purchasing and warehousing.

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FISCAL MANAGEMENT BIDS AND QUOTATIONS

~~JUNE 20, 1988~~

The Board of Education shall follow a bid procedure as required by law. The Board reserves the right to accept or reject any or all bids.

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FISCAL MANAGEMENT PURCHASE ORDERS AND CONTRACTS

~~JUNE 20, 1988~~

Contracts shall be awarded to the lowest responsible bidder complying with specifications and with other stipulated bidding conditions, including ~~and~~ **the** quality of the materials and the services of the vendor.

Specifications for all items shall provide complete descriptions of the items whenever possible, rather than brand names.