

## **The following policy can be found in the Administrators Reference Manual on the TDA website.**

[www.squaremeals.org](http://www.squaremeals.org)

### **Adult Meal Pricing**

Since the expressed purpose of federal assistance is to safeguard the health and well-being of the nation's children, meals served to adults are neither eligible under the authorizing legislation and regulations for federal cash reimbursement, nor do they earn United States Department of Agriculture (USDA) - donated commodities for the SFA.

SFAs must ensure, to the extent practicable, that the federal reimbursements, children's payments and other nondesignated nonprofit Child Nutrition Program revenues do not subsidize program meals served to adults.

Breakfasts and lunches served to teachers, administrators, custodians and other adults must be priced so that the adult payment in combination with any other revenues (i.e., school subsidizing as a fringe benefit) is sufficient to cover the overall cost of the lunch, including the value of any USDA entitlement and bonus commodities used to prepare the meal. If cost data is not available, make sure the minimum adult payment includes the cost of the students' full-price meal and the current value of federal reimbursement and USDA-donated foods for full-price meals. An audit trail must document these other revenues.

In no case should the funds available to pay the cost of adult meals be less than the actual cost of providing the meals. However, if meals are included as a fringe benefit or offered as part of the salary arrangement for non-Child Nutrition department personnel, the school must provide enough money from non-Child Nutrition Program funds to the Child Nutrition Program account to pay the cost of these adult meals. Also, an audit trail must be documented.

### **Non-pricing School Breakfast Programs**

The charge for adult meals is at least the amount of reimbursement received for a free breakfast plus any severe need supplemental payment the SFA may receive.

### **Important Point**

In no case should the funds available to pay the cost of student meals be used to supplement the cost of adult meals.

### **Two Methods of Calculating Adult Prices**

For student programs not to be financially hampered by adult participation, one of the following two methods should be considered when determining the minimum prices charged for adult meals.

#### **Method 1:**

**Lunch** — add the highest price paid by students to the rate of federal reimbursement for a paid student lunch and the per meal value of USDA –donated commodities.

**Breakfast** — add the highest price paid by students to the rate of federal reimbursement for a paid student breakfast.

**Snack** — add the highest price paid by students to the rate of federal reimbursement for a paid student.

**OR**

**Method 2:**

**Lunch** — add the rate of federal reimbursement for a free student lunch to the per meal value of USDA-donated commodities.

**Breakfast** — charge the rate of federal reimbursement for a free student breakfast.

**Snack** — charge the rate of federal reimbursement for a free student snack.  
When calculating adult meal prices using either of these methods, school officials are encouraged to include the severe need reimbursement and the supplemental payment for schools in the 60 percent or more free and reduced-price category as appropriate.

**Current Adult Pricing for Cedar Hill**

Breakfast \$1.50

Lunch \$2.75

[illegible]