

ADMINISTRATIVE PROCEDURES

JGCC

STUDENTS COMMUNICABLE DISEASES

MARCH 1, 1990

1. In accordance with Act Number 368 of the Michigan Public Health Code of 1978, and the 1981 Rules and Regulations of Communicable Diseases, teachers, principals, superintendents and nurses are required to immediately report all Class I and Class II diseases of students to the local health department (~~Appendix A and Rule 10, Appendix B~~).
2. The "Michigan School Building Weekly Report of Communicable Disease to Local Health Department" (~~HP-10-DCH-0453~~) is to be used by elementary building administrators and designated secondary administrators to list suspected and/or diagnosed communicable diseases (~~Appendix C~~). This form is to be submitted weekly on Friday to the ~~Disease Control Division of the Wayne County Health Department~~ Michigan Department of Health and Human Services. A week is from Monday to Friday. An exception to weekly reporting would be the development of unusual disease patterns, e.g. measles, which should immediately be reported by telephone to the ~~Disease Control~~ Michigan Department of Health and Human Services.
3. Form (~~HP-10 DCH-0453~~) is supplied to schools by the Wayne County Health Department. Copies may be obtained by contacting the ~~Disease Control Division~~ the School Immunization Program of the Wayne County Health Department.
4. For most cases, exclusion and readmittance of students and staff members will be based upon the ~~Wayne County School Health Manual Exclusion Recommendation Chart~~ Wayne County Department of Public Health Disease Control Division Communicable Disease Reference Chart (~~Appendix D~~). The chart contains general recommendations involving uncomplicated cases of commonly encountered communicable diseases. If there are questions concerning complicated diseases, please contact Wayne County Health Department for future information.
5. Each case considered for possible exclusion will be done on a case-by-case basis.
6. ~~Each administrative decision regarding educational programming services or conditions of employment will be based in part on an inquiry team of one or more persons. The composition of the team will be determined by the nature of the illness being investigated.~~
7. ~~An inquiry team for uncomplicated cases of communicable diseases will generally require only a building administrator for a decision based on their communication with the parents or guardians.~~
8. ~~Should a student or staff member contract Hepatitis (A or B), procedures to be followed are found in Appendix E (1 & 2).~~

9. ~~Should the school district be informed that a student or staff member has developed HIV infection or Acquired Immune Deficiency Syndrome (AIDS), the following procedures are to be followed:~~
 - a. ~~The student or staff member may be temporarily excluded from the premises of Livonia Public Schools by the appropriate administrator.~~
 - b. ~~The administrator will immediately advise the superintendent who will establish an inquiry team.~~
 - c. ~~An inquiry team must include:~~
 1. ~~A central office administrator/designee~~
 2. ~~A second school administrator from an appropriate department~~
 3. ~~The parents or guardian of the student or staff member's representative~~
 4. ~~Participation of or information obtained from the infected individual's physician and Wayne County Health Department Official(s) should be secured as appropriate.~~
 - d. ~~Assessment forms as recommended by the Southeastern Area (Michigan) Epidemiology Committee will be used (Appendix F).~~
 1. ~~Medical/neurological/physical assessment will be completed by the appropriate physician.~~
 2. ~~Psychological/behavioral assessment will be completed by a school administrator or designated representative with input from the parent or staff representative when appropriate.~~
 3. ~~School environment/interaction assessment will be completed by the public health representative.~~
 - e. ~~An inquiry team meeting will be convened upon completion of the various assessments within ten (10) days of initial notification to the superintendent of schools.~~
 - f. ~~A recommendation concerning student educational programming and services or conditions of staff employment will be developed by the inquiry team.~~
 - g. ~~Inquiry team will follow procedures as suggested by the Federal Center for Disease Control and the Southeastern Area (Michigan) Epidemiology Committee (Appendix F).~~
 - h. ~~Copies of the inquiry team recommendation will be sent to all team members, the superintendent and to other appropriate school authorities.~~
 - i. ~~The superintendent will designate a school official to monitor changes in the~~

~~individual's status on a periodic basis (as least monthly). A confidential status report will be sent to the central office inquiry team representative to be included in the individual's file.~~

~~j. A reassessment by the team will be conducted at least annually or as requested by a school representative. The reassessment will be conducted in the manner of the initial assessment.~~

- ~~40.~~ 7. All procedures and administrative decisions will be in compliance with current legislation.
- 8 8. Hygiene practices which prevent the spread of any communicable disease will be promoted within Livonia Public Schools. ~~A posting of Basic Hygiene Recommendations (Appendix G)~~ will be periodically reviewed by building administrators and posted where accessible to staff members.
- ~~42.~~ 9. The education of staff and community members concerning the transmission of diseases will be an ongoing objective so that the educational programming and health care of an infected individual can best be accomplished in a situation which minimizes the risk of transmission to others.