



Memorandum

Date: June 8, 2020

To: Board of Directors of the Pendleton School District 16R

From: Michelle Jones, Director of Business Services

Subject: Surplus Property

Recommendation: Michelle Jones, Director of Business Services, recommends the declaration and approval of the surplus property as listed below:

- 2 – Examiner Kits for Woodcock Johnson Tests of Achievement III
- 4 – Examiner Kits for Weschler Individual Achievement Tests II

Motion: I move that the above property be declared surplus and approve the disposal and/or sale of.

Motion for Approval:
Made by _____ Seconded by _____

Motion for Rejection:
Made by _____ Seconded by _____

Motion for Further Consideration:
Made by _____ Seconded by _____