



Oak Park Elementary School District 97

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**TO: Dr. Ushma Shah, Superintendent
Board of Education**

FROM: Dr. Felicia Starks Turner, Chief Safety Officer

RE: Amended Crossing Guard Services Contract

DATE: February 13, 2024

Background

Oak Park District 97 had an intergovernmental agreement (IGA) for several years with the Village of Oak Park to provide crossing guard services. As part of the IGA, the Village contracted with Andy Frain Services, Inc. since at least 2010 to provide crossing guards during the school year. When the IGA expired at the end of the 2021-2022 school year, D97 contracted with Andy Frain Services, Inc. for crossing guard services for the 2022-2023 school year.

D97 administration published a request for proposals (RFP) for crossing guard services in the newspaper in April 2022 and posted on the D97 website as well. Andy Frain Services, Inc. was the only response to the RFP. Please note the D97 annual cost history from Andy Frain (billed through the Village of Oak Park) below:

2015-2016	\$175,000
2016-2017	\$175,000
2017-2018	\$175,000
2018-2019	\$146,575
2019-2020	\$190,359
2020-2021	\$182,403
2021-2022	\$290,000

Per discussions with Andy Frain, the recent price increases are due to market conditions, as surrounding communities (primarily CPS) are paying crossing guards a higher hourly wage. Andy Frain has needed to increase their rates from \$17/hr to \$17.74/hr to remain competitive and be able to properly staff our intersections. There are total of 30 intersections staffed with 38 crossing guards on a daily basis. Andy Frain also provides a full-time field supervisor dedicated solely to our District. This contract is for 1 year, with an annual renewal option for the following 2 years.

A 2022 analysis of D97’s peer districts and other school districts in the Chicagoland area was completed to determine if other crossing guard vendors exist in the marketplace and if other alternatives are feasible. Of the 23 Districts analyzed, 11 of the Districts use their local police department, 5 contracted directly with Andy Frain, and 7 managed it themselves. D97 has concluded the most viable option for FY 25 is to continue to contract directly with Andy Frain, due to their extensive experience with D97 and the community, and they are the only vendor in the local marketplace that can provide crossing guard services.

Please note the D97 annual cost history from Andy Frain (billed through District 97) below:

2022-2023	\$335,000
2023-2024	\$335,767
2024-2025	\$416,546 (Proposed Estimate)

D97 will continue to monitor data and work with Andy Frain to ensure intersections are properly staffed daily to ensure safe passage for our students throughout the school year.

Attachments:

- Andy Frain Amendment to Service Agreement
- Andy Frain Cost Summary Philosophy – Oak Park Elementary School District 97- Crossing Guard Program - for 2024/2025 Academic Year