

**MINUTES
BOARD OF TRUSTEES
REGULAR MEETING
CLEAR CREEK INDEPENDENT SCHOOL DISTRICT
May 19, 2025**

The Board of Trustees for the Clear Creek Independent School District met in a regular meeting in the Board Room at the Education Support Center, 2425 E. Main Street, League City, Texas 77573, on May 19, 2025.

1. *Call to Order*

President Sanchez called the meeting to order at 6:01 p.m.

2. *Establishment of a Quorum*

President Sanchez established a quorum.

Trustees present: Arturo Sanchez, President
 Jonathan Cottrell, Vice President
 Jay Cunningham, Secretary
 Jessica Cejka, Trustee
 Jeff Larson, Trustee
 Rebecca Lilley, Trustee – Sworn in at Meeting
 Jamieson Mackay, Trustee

Staff present: Karen Engle, Superintendent
 Members of the Superintendent's Cabinet

3. *Administer Oath of Office*

Greta McMahon, Executive Assistant to the Superintendent and Secretary to the Board of Trustees, administered the Oath of Office to Ms. Jessica Cejka and Ms. Rebecca Lilley.

4. *Election of Board Officers*

President Sanchez called for nominations for Board President. Trustee Cejka nominated Trustee Cottrell for President. The nomination carried 6 For and 1 Abstain. President Cottrell called for nominations for Board Vice President. Trustee Lilley nominated Trustee Cejka for Vice President. The nomination carried 6 For and 1 Abstain. President Cottrell called for nominations for Board Secretary. Trustee Mackay nominated Trustee Larson for Board Secretary. The nomination carried 4 For, 2 Opposed and 1 Abstain.

The Board officers are elected as follows:

President: Jonathan Cottrell
Vice President: Jessica Cejka
Secretary: Jeff Larson

5. *Closed Session*

President Cottrell called the meeting into closed session at 6:06 p.m.

President Cottrell reconvened the meeting into open session at 6:50 p.m.

6. *Administer Oath of Office*

Greta McMahon, Executive Assistant to the Superintendent and Secretary to the Board of Trustees, administered the Oath of Office to Ms. Jessica Cejka and Ms. Rebecca Lilley.

7. *Pledge of Allegiance, Texas Pledge, Moment of Silence, and District Mission Statement*

A group of students from each grade level, Pre-Kindergarten through 5th Grade, from Stewart Elementary led the Board and the audience in the Pledge of Allegiance, and the Texas Pledge. Dr. Engle led the Board and the audience in a moment of silence. The students assisted Dr. Engle with the District Mission, Vision, Core Values and Value Statement.

8. *Recognitions*

A. *2024-25 Boys' Water Polo Coach of the Year*

We are thrilled to honor Clear Creek High School Coach Ty Halford as he was named the 2024-2025 Boys Water Polo Coach of the year by the Texas High School Coaches Association. He has been a coach at Clear Creek High School for 12 years and led the boys' varsity water polo team to the State championship in October. Ms. Cyndy Butcher, Director for State Representative Greg Bonnen, presented Coach Halford with special recognition from the State of Texas.

B. *Career & Technical Education Student Organization State Award Winners*

Several Career and Technical Education student organizations have earned top awards at the state level from health science and business to culinary arts and automotive technology. The following organizations have proudly represented their school and our district. Congratulations to:

The HOSA – Future Health Professionals Club at Clear Lake High School under the leadership of Linda Knockaert earned:

- 1st Place in Health Care Photography – Annie Nguyen
- 2nd Place in Health Education – Ali Al-Ramthan, Camille Belcher, Nuha Dhuka, Wade Eubank, and Madison Griffin

The Business Professional of America Club at Clear Lake High School under the leadership of Jeremy York earned honors for:

- Fundamentals of Web Design – Arnold Zhang
- C# Programming – Gary Sun
- Network Administration Using Cisco – Lucas Rigooulot
- Medical Coding – Amelie Nguyen
- Small Business Management – Keelin Monk
- Small Business Management/Prepared Speech – Eva Cogburn

The Family Career and Community Leaders of America Club at Clear Springs High School under the leadership of Ashley Highsmith earned:

- 2nd Place in Teaching Strategies – Adaya Cantu

SKILLS USA Automotive Technology with Automotive Instructor Michael Hedger at Clear Springs High School earned:

- 1st Place Automotive Quiz Bowl – Lauren De Fosse, Aiden Torstrick, Qasem Banat, Michael Hodson, Copper Huete, and Drake Schilling

DECA – Emerging Leaders and Entrepreneurs in Business and Marketing.

Clear Brook High School's DECA Club with Advisor Erica Durant earned State honors for :

- Community Awareness Project – Danetta Paul, Jeeya Patek, and Lokesh Palika
- School Based Enterprise Food Operations – Zaina Abedin and Kevin Ho
- Human Resource Management which advanced to the International level – Cameron Guitierrez

Clear Lake High School's DECA program with Advisor Heather Jefferson were honored with:

- Hospitality and Tourism Operations Research – Emma Qiao and Aryana Patel
- Independent Business Plan – Kurt Gensler, Rafael Zhang and Luca Gianneti
- Business Solutions Project – Jay Patel and Arnold Zhang
- Innovation Plan, also advanced to International DECA competition – Dhrumi Shah

Clear Springs High School's DECA program under Ambre Lynn received top honors for their:

- International Business Plan – Safi Maredia and Shahmeen Dhukka
- School Based Enterprise Food Operations

C. NASA HUNCH Design and Prototype Projects CCISD Finalists 2025

As our vision states, we empower students to pursue their passions and fuel endeavors. One strong example is through our partnership with NSAS as part of the High Schools United with HSASA to Creach Hardware or otherwise know as HUNCH. We have many students who have been recognized as Students of Excellence for their projects.

From Clear Creek High School under the leadership of Robin Merritt:

- Additive Manufacturing of Lunar Tarp Stakes - Ruby Rodriguez and Truman Vo
- Additive Manufacturing of Lunar Tarp Stakes – Kenneth Chen and Danny Valenzuela
- Cosmic Dust Collector from Outside the ISS – Naren Punwasi, Sarah Michael and Aadyn Paura
- Solar Panel Deployer – Sara Raygoza and Santiago Soto
- Solar Panel Deployer – Dexter Benz, Gerardo Ramos and Logan Tach

- Lunar Landing Legs and Payload Deployment – Michael Batson and Jhaiden Alvero
- ISS Cupola Dust Mitigation and Duster – Zain Khan, Konner Wetterstrom, Andrew Nguyen, and Oliva Varghese
- ISS Double Seat Track Attachment – Ryan Reddy

From Clear Falls High School under the leadership of John Kite:

- Biofilm Mitigation – Matthew Kuruvilla, Emily Walters and Henry Walburn

From Clear Springs High School under the leadership of Camia Lowman:

- Mental Health in Space – Jorja Broussard, Kellen Nalepa and Teague Antley
- Dual-Use Otoscope for Fiberoptic Camera – Brigham Sarager, Matteo Pascucci, Cy Copeland, and Josh Cupit
- Project H.E.A.R.T. – Using AI for Psychological Analysis – Anatasia Hresko and Daisy Le
- Using AI To Synthesize Medical Data – Reese Frederick, Raef Dean, and Jessica Makar
- Sustainable Edible Foam Packaging Supplement Solution to Promote Gut Health – Audrey Rytting and Miley Zaunbrecher

D. Texas PTA Reflections Theme Finalist

The National PTA has a long-standing commitment to arts education under the Reflections Program. We had two students advance to Nationals for the Reflections Art Program. The theme this year was “Imperfections”. Congratulations to:

- Savannah Philachack from Goforth Elementary who won the Overall Award of Excellence for Dance Choreography
- Makenna Dunham from Florence Campbell Elementary who earned the Overall Award of Excellence for Photography. She also earned the Award of Merit at Nationals.

E. 2025 State VASE Winners

Another excellent opportunity to showcase student talent in the area of visual arts. The Texas VASE competition drew over 32,000 pieces of artwork this year. Only 2,359 advanced to the state event, and a mere 164 or 7% were awarded the prestigious Gold Seal. 39 of the 164 received state honors.

VASE Gold Seal Winners:

- Lily Makepeace from Clear Falls High School
- Baylee Branwell from Clear Lake High School

The following also earned Exemplary honors:

- Nicole Haeske – CBHS
- Hannah Godrey – CCHS
- Ledaija Hall – CCHS
- Lilly Redmond – CCHS
- Rory Watjus – CFHS
- Jackson Byrom – CHFS

- Lea Compton – CFHS
- Hayden Hashem – CFHS
- Alexandra Sole – CFHS
- Katie Covington – CFHS
- Delia Friesen – CFHS
- Ashna Maknojia – CFHS
- Nhut Tran-Nguyen
- Joff Johnzy Rhyz Agustilo – CLHS
- Chloe Chomiak – CLHS
- Benjamin Kref – CFHS
- Hira Khan – CLHS
- Aliva Newberry – CSHS
- Mya Perry – CSHS
- Valarie James – CSHS
- Kenadie Pugh – CSHS
- Taryn Shamma - CSHS

9. Program Spotlight

A. Clear Creek Council of PTAS Annual Report

Ms. Cathy Gault, outgoing Council President, presented the annual PTAS report to the Board of Trustees. Members of the Board made comments and thanked Ms. Gault for the annual update.

10. District Update

Dr. Karen Engle, Superintendent of Schools, presented the Board of Trustees with a District Update regarding 2025 Teachers of the Year, HEB School Board Award, Graduations, and End of the Year Celebrations.

11. Community Input

The following members of the Community addressed the Board during the community input portion of the meeting:

- Dr. Laura DuPont – Post Election Thank You from Former Trustees (3-minutes)
- Mr. Tom Davis – Post Election Suggestions from a District Taxpayer (3-minutes)

12. Action on Closed Session Items

A. Consider Approval of Recommendation for School Improvement Officer

Trustee Sanchez moved to accept the Superintendent's recommendation and name Ms. Veena Dass for School Improvement Officer. The motion passed unanimously.

13. Action

A. Consent

Trustee Sanchez moved to approve the consent agenda as presented. The motion passed unanimously.

1. Consider Approval of Board Meeting Minutes
2. Consider Approval of Monthly Human Resources Board Report
3. Consider Acceptance of Donations
4. Consider Approval of Monthly Financial Statement

5. Consider Approval of Waiving or Refunding Penalty & Interest
6. Consider Approval of Investment Policy
7. Consider Approval of Investment Training Providers
8. Consider Approval of Lone Star Investment Pool Authorized Representative
9. Consider Approval of TexPool Resolution Amending Authorized Representatives
10. Consider Approval of the 2024 Tax Collection Report
11. Consider Approval of Tax Refunds Exceeding \$500
12. Consider Approval of the Service Agreement with Communities in Schools - Bay Area, Inc. for the 2025-2026 School Year
13. Consider Approval of a Resolution to Participate in the Harris County Precinct 2 Partnership Program
14. Consider Approval of Increase of Expenditures with ILA-BuyBoard Vendor Acme Architectural Hardware
15. Consider Approval of Expenditure with ILA-Equalis Group Vendor Qualtrics, LLC
16. Consider Approval of ILA Purchasing Cooperative Membership with Equalis Group, LLC
17. Consider Approval of Increase of Expenditures with ILA-Omnia Vendor HD Supply Facilities Maintenance
18. Consider Approval of an ILA Contract for the Local Sound Project at the Education Village
19. Consider Approval of Renewal of Contract 2022.820 HVAC Equipment, Labor, and Supplies
20. Consider Approval of Renewal of Contract 2024.813 Inspection and Service of Life Safety Systems
21. Consider Approval of Construction Contract 2025.414 for the Bayside Intermediate School Driveway Project
22. Consider Approval of CFB(LOCAL) Accounting - Inventories - FIRST READING
23. Consider Approval of GE(LOCAL) Relations with Parent Organizations - FIRST READING
24. Consider Approval of CNB(LOCAL) Transportation Management - District Vehicles - SECOND READING
25. Consider Approval of EK(LOCAL) Testing Programs - SECOND READING

B. Consideration and Possible Approval of an Order Authorizing the Conversion of Certain of Clear Creek Independent School District Variable Rate Unlimited Tax School Building Bonds, Series 2013B to a New Rate Period; Authorizing a Pricing Officer to Take Certain Actions Related to Such Conversion; Authorizing the Preparation of a Remarketing Memorandum; and Enacting Other Provisions Related Thereto

Ms. Alice Benzaia, Chief Financial Officer, presented the information to the Board. Trustee Mackay moved to accept the Superintendent's recommendation to approve an Order authorizing the conversion of certain of the Clear Creek Independent School District Variable Rate Unlimited Tax School Building Bonds, Series 2013B to a new rate period; authorize a pricing officer to take certain actions related to such conversion; authorize the preparation of a remarketing memorandum and enacting other provisions relating thereto. The motion passed unanimously.

C. Consideration and Approval of an Order Authorizing the Issuance of Clear Creek Independent School District Unlimited Tax School Building Bonds In One or More Series; Setting Certain Parameters for the Bonds; Authorizing a Pricing Officer to Approve the Amount, the Interest Rate, Price, Including the Terms thereof and Certain Other Procedures and Provisions Related Thereto

Ms. Alice Benzaia, Chief Financial Officer, presented the information to the Board. Vice President Cejka moved to accept the Superintendent's recommendation to approve an Order Authorizing the Issuance of Clear Creek Independent School District Unlimited Tax School Building Bonds In One or More Series; Setting Certain Parameters for the Bonds; Authorizing a Pricing Officer to Approve the Amount, the Interest Rate, Price, Including the Terms thereof and Certain Other Procedures and Provisions Related Thereto. Members of the Board made comments and recognized Mr. Terrell Palmer, Financial Advisor, and Ms. Tanya Fischer, Bond Counsel, that were present in the audience. The motion passed unanimously.

14. Adjournment

President Cottrell adjourned the meeting at 8:00 p.m.

Jonathan Cottrell, Board President

Jeffrey Larson, Board Secretary

Date Approved: _____

Minutes prepared by Greta McMahon