

MINUTES OF THE REGULAR WOODBRIDGE BOARD OF EDUCATION MEETING

Monday, July 20, 2015
BRS Library Media Center

CALL TO ORDER: Ms. Hamilton, Chair called the meeting to order at 7:00 PM.

BOARD MEMBERS PRESENT: Ms. Margaret Hamilton, Chair; Ms. Lisa Connor, Dr. Steven Fleischman, Vice Chair; Ms. Chris Jaffe, Secretary; Mr. Garrett Luciani, Ms. Karen Kravetz, Ms. Keri Matthews, Ms. Emily Melnick and Ms. Lynn Piascyk.

STAFF: Dr. Guy Stella, Superintendent; Al Pullo, Director of Business Services/Operations; Analisa Sherman, Assistant Principal; Clare Kennedy, Special Services Director and Marsha DeGennaro, Clerk of the Board.

MEMBERS OF THE PUBLIC: Matthew Ward, ESG Contracting; Pua Ford, community.

Ms. Hamilton opened the floor for nominations for officers of the Board.

MOTION #1 – NOMINATIONS FOR CHAIR

I nominate Margaret Hamilton to serve as Chair of the Woodbridge Board of Education.

Dr. Fleischman

Second by Ms. Kravetz

UNANIMOUS

MOTION #2 – CLOSE NOMINATIONS FOR CHAIR

Move that we close nominations for Chair.

Dr. Fleischman

Second by Ms. Matthews

UNANIMOUS

Ms. Hamilton thanked the Board for their confidence in her leadership.

MOTION #3 – NOMINATIONS - VICE CHAIR

I nominate Steve Fleischman to serve as Vice Chair of the Woodbridge Board of Education.

Ms. Hamilton

Second by Ms. Matthews

UNANIMOUS

MOTION #4 – CLOSE NOMINATIONS FOR VICE CHAIR

Move that we close nominations for Vice Chair.

Ms. Kravetz

Second by Ms. Matthews

UNANIMOUS

MOTION #5 – NOMINATIONS - SECRETARY

I nominate Chris Jaffe to serve as Secretary of the Woodbridge Board of Education.

Ms. Hamilton

Second by Ms. Connor

UNANIMOUS

MOTION #6 – CLOSE NOMINATIONS FOR SECRETARY

Move that we close nominations for Secretary.

Ms. Matthews

Second by Dr. Fleischman

UNANIMOUS

The three officers of the Woodbridge Board of Education are:

Margaret Hamilton – *Chair*

Steve Fleischman – *Vice Chair*

Chris Jaffe – *Secretary*

CORRESPONDENCE – Ms. Jaffe noted that she had received a telephone call regarding the number of snow days during the 2014/15 school as well as a call regarding the use of the High School basketball courts.

PUBLIC COMMENT – None

CONSENT AGENDA

MOTION #7 – CONSENT AGENDA

Move that we approve the consent agenda as presented.

Dr. Fleischman

Second by Ms. Jaffe

UNANIMOUS

REPORTS

PTO Report – No Report

WBOE Committee Assignments – Ms. Hamilton presented the committee proposed assignments. Meeting schedules will be determined by the Committee Chair.

Superintendent's Report – Dr. Stella highlighted the Board Retreat, 2014/15 end-of-year professional development activities for certified staff, his recent attendance at the NSPRA Conference, summer programs and the building renovation project.

BRS Building Upgrade – Mr. Ward noted the project is currently on schedule. Approximately 97% of the HVAC work has been completed in the K Wing and work has shifted to the D&E Wings. It is anticipated that the A/C will be fully operational prior to the return of staff in August. Window film installation is occurring throughout the building, and the roof replaced over the B Wing.

School Climate Survey Update – Ms. Sherman and Ms. Kennedy presented an overview on the survey completed in the spring of 2015. Parents, students and staff participated in the survey. Specific action plans will be developed to address identified areas of concern as well as a review of current practices and structures. It was noted that a comprehensive evaluation of what is and is not working should be conducted. Greater objectives may be achieved if we change our direction and do things differently.

Facilities Committee – No Report

Finance Committee – Dr. Fleischman presented the preliminary 2014/15 final budget report. Approximately \$93,000 will be returned to the Town. Transfers presented reflect line item adjustments for the entire year.

MOTION #8 – MONTHLY SUMMARY REPORT

Move that we approve the Preliminary 2014/15 BOE Summary Financial Report ending June 30, 2015, F1, as submitted by the Director of Business/Operations.

Ms. Connor

Second by Ms. Matthews

UNANIMOUS

MOTION #9 – MONTHLY DETAIL REPORT

Move that we approve the 2014/15 BOE Monthly Detail Financial Report ending June 30, 2015, F2-5, as submitted by the Director of Business Services/Operations.

Ms. Connor

Second by Ms. Jaffe

UNANIMOUS

MOTION #10 – COMBINING FINANCIAL STATEMENTS

Move that we approve the 2014/15 BOE Combining Financial Statements ending June 30, 2015, F7-8, as submitted by the Director of Business Services/Operations.

Ms. Connor

Second by Ms. Matthews

UNANIMOUS

MOTION #11 – LINE ITEM TRANSFERS

Move that we approve line item transfers in the 2014/15 budget as presented by administration.

Ms. Connor

Second by Ms. Matthews

UNANIMOUS

CABE Liaison – No Report

Dr. Fleishman urged Board members to attend the NSBA April 2016 Meeting in Boston.

ACES Liaison – Ms. Hamilton asked that if any Board member was interested in serving as the liaison to contact her or the Superintendent's office.

Upcoming Meetings – Ms. Hamilton presented an outline of presentations for the 2015/16. As there is no August meeting, the September meeting will focus on World Language and approval of the revised Teacher Evaluation Plan as required by the CSDE. The World Language will focus on the Exit Assessment and should include a brief summary inclusive of changes/differences and what the forward movement should be. It was also requested that the SBAC results be shared Board members prior to general public dissemination.

NEW BUSINESS

Certified Staff Appointment – Superintendent Stella asked to the Board to ratify the appointment of Emily Jacober, the new World Language teacher in the primary grades.

MOTION #12 – CERTIFIED STAFF APPOINTMENT (JACOBES)

Move that we ratify the appointment of Emily Jacober at a salary of \$62,747, MA, Step 8 effective July 20, 2015.

Dr. Fleischman

Second by Ms. Matthews

UNANIMOUS

Board Goals 2015/16 – Ms. Hamilton presented a draft of goals identified at the July 7th Retreat. There was general consensus that the first five goals would be delineated with objectives and outcomes for approval at the September meeting. In addition, homework guidelines would be incorporated into the discussion on differentiation and TAG will include finite information on the selection/identification process and procedures.

Healthy Food Certification – Mr. Pullo presented the Healthy Food Certification. State-wide 74% of school districts participate in this program. Reimbursement is approximately 10 cents per lunch. Participation excludes afterschool activities and weekend events. It was noted that Extended Day utilizes the same approved snacks as those sold in the Cafeteria ala carte.

MOTION #13 – HEALTHY FOOD CERTIFICATION

Move that we approve participation in the Healthy Food Certification program in the 2015/16 school year, for submission to the Connecticut State Department of Education.

Dr. Fleischman

Second by Ms. Jaffe

UNANIMOUS

Cable Advisory Commission Appointment – Ms. Hamilton noted that Rachel Kindseth, a former member of the WBOE Policy Committee, has volunteered to serve as the representative in support of government access television.

MOTION #14 – CABLE ADVISORY APPOINTMENT (KINDSETH)

Move that we appoint Rachel Kindseth as the WBOE representative on the Cable Advisory Commission.

Dr. Fleischman

Second by Ms. Matthews

UNANIMOUS

MOTION TO ADJOURN: (8:31 PM)

Dr. Fleischman

Second by Ms. Matthews

UNANIMOUS

Recorded by Marsha DeGennaro, Clerk of the Board