



**NORTH SLOPE BOROUGH SCHOOL DISTRICT
MEMORANDUM**

TO: Robyn Burke, President
Members of the Board

THROUGH: David Vadiveloo, Superintendent DSV

FROM: Blake Mikesell, Maintenance & Operations Director BM

DATE: September 16, 2024

SUBJECT: **FY25 Purchase Over \$10K –** **Memo No. SB25-066**
New Lease Agreement (Informational Item)

NSBSD Policy Manual:

Board Policy 3300 Expenditures/Expending Authority: The Superintendent or designee may purchase supplies, materials, and equipment in accordance with the law. The Superintendent or designee shall not authorize any proposed expenditure that exceeds the major budget classification allowance against the expenditure is the proper charge unless an amount sufficient to cover the purchase is available in the budget for transfer.

BP 3310, Purchasing Procedures: The School Board desires to ensure the maximum value is received for money spent by the district and that records are kept in accordance with the law. The Superintendent or designee may issue and sign purchase orders.

BP 3311, Bids: The district shall purchase equipment, supplies, and services on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the District to do so... All bids under federal awards must be made in accordance with the standards set forth in 2 CFR 200.320.

NSBSD Strategic Plan Summary:

Financial & Operational Stewardship: Standardize high-functioning, efficient, student-focused operations.

Issue Summary:

The current housing market is experiencing a significant shortage of available housing units. The rising demand due to added staffing, growing families and other needs for qualified district employees has led our department to post an open-ended date Request for Proposal on the NSBSD website for all villages.

The identified lease is as follows:

LESSOR	ADDRESS	VILLAGE	DESC.	MONTHLY	YEARLY	LENGTH OF LEASE
CHRISTOPHER DUNBAR	2055 ITTA ST.	UTQ.	2 BDRM, 1 BATH	\$ 2,100	\$ 25,200	2.3 YEARS





Funding Source and Contract Amount:

Account Code: 600.300.600.000.441 -Rentals

Term of Contracts:

The length of the identified lease shall commence October 1, 2024 and term June 30, 2027

Proposed Motion:

No motion is required. This is an informational Item as the purchases of supplies, materials, and equipment are within the discretion of the Superintendent or designee.

Signature: *DsVadiveloo*
DsVadiveloo (Oct 23, 2024 17:45 AKDT)

Email: david.vadiveloo@nsbsd.org

Signature: *Blake Mikesell*
Blake Mikesell (Oct 23, 2024 16:10 AKDT)

Email: blake.mikesell@nsbsd.org

