

## **Action Item F.2.b**

### **Summary Evaluation for Superintendent**

**Background:** Annually, the Mineola Board of Trustees is required by law to evaluate the superintendent of schools. The evaluation instrument is public record; however, the completed evaluation is not. The board deliberated on January 20, 2014, and on February 3, 2014. The board president has delivered the evaluation and performance goals to the superintendent. A motion would be in order to declare the summative evaluation of the superintendent for the 2013-14 School Year complete.

**Recommendation:** Approval of a motion declaring the 2013-14 summative evaluation of the superintendent is complete.

**Sample Motion:**

“I move to approve the summative evaluation delivered to the superintendent on February 17, 2014.”