



February 9, 2021

Chief Amador
Galveston ISD Police Department
4115 Avenue O
Galveston, TX 77551

Dear Chief Amador:

Thank you for your interest in housing your crisis management employees here at the hotel during a storm emergency. We, like you, have vital responsibilities that require some staff to be on site and we are pleased to be of service to your associates. Thankfully we have not had an occasion to immediately address this situation this year but it is wise to outline an action plan going forward.

From our recent conversations, we are preparing to house Galveston ISD Police Department employees, which includes Administrative Emergency Key Personnel, reserving twenty (20) king bedded rooms with sleeper sofas (we can provide rollaway beds as needed), and vehicles as specified below.

- 40 individual passenger cars

Based on these needs, we can make available up to 20 Guest Rooms at the prevailing Government Per Diem lodging rate per day (currently \$132 June – August and \$99 all other) for GISD Police Department employees and Administrative Emergency Key Personnel to use prior to, during and immediately following the storm emergency.

We will be closing all hotel operations including our foodservice departments. We will be providing basic meal service three times a day for those that are staying here at the hotel. GISD Police Department, which includes Administrative Emergency Key Personnel, participating in meal service they will be charged the Government Per Diem per person rate, per day (currently \$61/day – breakfast, sack lunch, dinner). Food service would be at specific times subject to our abilities and will be served in the Café in the Park Restaurant or the Moody Ballroom, and will include a break area, which will be stocked with water, sodas, coffee and a microwave on a 24-hour basis. Meals offered will be

During these critical days, maid service will be curtailed; however, we will be able to provide fresh towels and linen as necessary.

Additionally, if we encounter a Category 4 or 5 storm, we will be restricting guestroom access and will have rollaway beds delivered to an interior common location in the hotel where all inhabitants will be housed. Guest room access will only occur when the storm has passed.

If reservations are made for rooms and the rooms are not used and reservations not cancelled GISD will be responsible for paying for one night's stay.


Chief Amador, all of us at Moody Gardens are pleased to be of service to the GISD Police Department. We all weathered Hurricane Ike in 2008. Going forward, we will be even more pleased should there never again be a circumstance where we would need to implement this plan.

If you have any questions or concerns, please call me directly at (409) 683-4403.

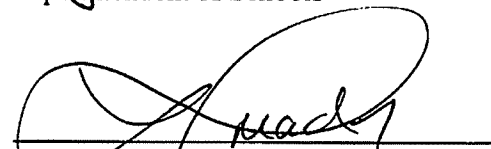
Sincerely,



Leon Garrison
General Manager
The Moody Gardens Hotel, Spa and Convention Center



Dr. Jerry Gibson
Superintendent of Schools



LeeRoy Amador
GISD Chief of Police