

Minutes of Public Hearing 2022-23 Budget/Regular School Board Meeting

Board Approved _____

The Board of Trustees

Corbett School District

A Public Hearing of the 2022-23 Budget and Regular Board Meeting of the Budget Committee and Board of Trustees of Corbett School District was held Wednesday, June 15, 2022, beginning at 7:00 PM in the MPB/Board Room and ZOOM-OWL virtual platform. Budget Members present were Brad Garrett, Presiding Officer (virtual in at 7:03 p.m.); Stephanie Nystrom (virtual); Stuart Childs (virtual) and Ben Byers (virtual). Budget Member Rebecca Stewart was absent and Budget Member Dirk Iwata-Reuyl had an excused absence. Board members present were; Michelle Vo, Board Chair; Todd Mickalson (phone/virtual), Vice Chairman; Bob Buttke; David Granberg, Todd Redfern (out at 8:27 p.m. temporarily) and Katey Kinnear. Board Member Rebecca Bratton was absent. Also present were Administrators Dan Wold, Interim Superintendent; Robin Lindeen-Blakeley, Deputy Clerk/HR Lead; Brie Windust, Business Office Assistant/ZOOM-OWL moderator and Cindy Duley, Business Manager (virtual). Galilea Rios-Schultz, HS Student Representative, was not in attendance. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. Preliminary Business – Michelle Vo gave an introduction at 7:01 p.m.

Hybrid meeting:

In person at the MPB / Board Room

Please click the link below to join the webinar via ZOOM/OWL:

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- 1.1. Call to Order

Presenter: Brad Garrett, Presiding Officer – called the meeting to order at 7:04 p.m.

2. Approval of Budget Committee Meeting Minutes May 11, 2022

Presenter: Brad Garrett, Presiding Officer

Michelle Vo moved and Bob Buttke seconded. The vote of the Budget/Board members was 9-0: 1 abstention from Katey Kinnear.

3. 2022-2023 Budget

Presenter: Dan Wold, Interim Superintendent and Cindy Duley, Business Manager

Mr. Wold gave introductory remarks noting that Proposed and Approved budgets meet goals of his and budget team with HS Success Act and balanced Expenditures (XP) and Revenues (RV).

Ms. Duley explained that the Approved Budget is attached to this Budget/Board packet. She addressed TSCC recommendation that is further down on the agenda, a small amount change between Approved and Adoption. There is a small reduction in Appropriations of \$20,015.00 reducing Fund 11 in the same amount and increasing EFB. Also, 5% uncollectible for taxes included and will pass through to EFB if it materializes, with no change to Debt level amount. It was correct as published in the paper, \$400,310.00 total Debt Service levy and is correct under the Item 12.2 resolution. This more properly aligns XP with budget, as a proposed change from management. Overall it is a positive change in our favor. BoardBook is up to date.

4. Audience Comments regarding Budget

Presenter: Brad Garrett, Presiding Officer - No comments at this time.

5. Budget Committee Comments

Presenter: Brad Garrett, Presiding Officer – No comments at this time.

6. Adjournment

Presenter: Brad Garrett, Presiding Officer – concluded the Public Hearing at 7:15 p.m.

Mr. Wold thanked Mr. Garrett for his leadership and Presiding Officer Garrett thanked the Board and gave appreciation to Mr. Wold for his time at Corbett.

7. Preliminary Business Following Public Hearing of the Budget

Presenter: Michelle Vo, Board Chair

Call to Order – 7:16 p.m.

8. Review and Acceptance of the Regular Meeting Agenda – OK as written. The budget members were moved off of the online screen and left the meeting.

Presenter: Michelle Vo, Board Chair

9. Board Chair Report Information Item

Presenter: Michelle Vo, Board Chair – commented that this was one of the smoothest processes with budget in six to seven years.

Mr. Wold commented that it is easier with grant funds.

a. Recognition for Interim Superintendent Dan Wold - Katey Kinnear presented Mr. Wold with an Oregon themed appreciation basket on behalf of the School Board and Ms. Lindeen-Blakeley. Mr. Wold thanked all.

b. Annual Evaluation of Board operational procedures and governance effectiveness- Policy BK. Board discussion regarding bringing OSBA for a retreat in the second half of September and in advance have evaluation discussion with new Superintendent and get evaluation form ideas from OSBA. Consensus to move forward with proposals from OSBA.

9.1. Student Representative Report Information Item

No student Representative at the Board meeting.

10. Extension of Approval of Minutes Action Item

Todd Redfern moved and Bob Buttke seconded:

RESOLUTION NO. 6.141-22 - RESOLVED that the Board approved the extension of the approval for the Regular School Board meeting minutes of May 18, 2022.

The vote of the Board was 6-0.

11. Introduction and Comments of Guests and Representatives – none at this meeting.

11.1. Principal/Director/Supervisor Reports - Kathy Childress, Secondary Principal and Holly Elvins-Dearixon, Curriculum Coordinator, reported later in this meeting under items 13.2 and 13.3.

12. Financial Reports/Matters

Presenter: Dan Wold, Superintendent and Cindy Duley, Business Manager

12.1. Report Information Item – Ms. Duley directed the Board to page 108 in the Board packet for a summary of the May 31 reporting to date. The report shows FY 2021-22 Projected Actual EFB \$1,954,215.00 and the YTD \$1,552,120.00. This is consistent with the 2022-23 budget. The monthly GF shows XP up to date through this point in June.

12.2. Adoption of Budget Action Item

Presenter: Dan Wold, Interim Superintendent and Cindy Duley, Business Manager
Chair Vo confirmed that Public Hearing of the Budget has been completed and asked if we are up to date and ready to adopt.

Ms. Duley noted that the pages 116-117 with resolutions adopting the budget are correct.

Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 6.142-22 - RESOLVED that the Board adopt, make appropriations, and categorize, make and declare the ad valorem property tax rate as given in the Board packet attachments for 2022-2023.

The vote of the Board was 6-0.

12.3. Supplemental Budget for 2021-22 Action Item

Presenter: Cindy Duley, Business Manager – explained that this information is not in the Board packet.

Ms. Lindeen-Blakeley noted that there was an earlier planning placeholder on BoardBook. (Document was added to BoardBook on June 16).

Ms. Duley presented the information and shared her screen online. This is an end of the year function that changes categories of appropriation where not spent to match up with expenditures where capacity is needed to change original adopted 2021-22 budget. This requires Board authority, but not publication in a paper. She explained the transfers of Funds. Only additive was to 04 Student Investment Account, about 2% change.

Michelle Vo wondered about 10% and 15% threshold for Public Hearing and asked if this is across all Funds or individual Funds.

Ms. Duley said it is all collectively.

Board discussion about timelines and change of categories, percentages and dollar amounts, and wording change for the Resolution.

Todd Mickelson moved and Bob Buttke:

RESOLUTION NO. 6.143-22 - RESOLVED that the Board approved a supplemental budget for the 2021-22 school year as presented at the Board meeting by Business Manager Cindy Duley.

The vote of the Board was 6-0.

12.4. TSCC Certification Letter Information Item

Presenter: Dan Wold, Interim Superintendent and Cindy Duley, Business Manager
This letter explains the uncollectible taxes that should be budgeted as already discussed and now officially presented in the Board packet to certify the approved budget.

13. Interim Superintendent Wold's Report Information Items

Presenter: Dan Wold, Interim Superintendent

13.1. Enrollment Updates

Presenter: Dan Wold, Interim Superintendent – projection is 1080 for the fall and we are hearing of families coming back.

13.2. Corbett School Campus Upgrades and / or Grants

Presenter: Dan Wold, Interim Superintendent- Introduced Kathy Childress. She talked about running out of space with the increase in the high school building of the 8th graders, Special Education population and added CTE (Career Technical Education). She has received a \$125,000.00 revitalization grant. Thought that \$80,000.00 would be enough for a portable, but not possible with Soderstrom Architects/contractors at \$58,000.00 plus portable priced at \$119,000.00. We are at a stuck position. Ongoing academic support in HS Commons with a wood shop/manufacturing space that is limited with eight sections next year. Great ideas and help appreciated. There is computer science, robotics to also consider. The grant needs to be expended by July 2023.

Board discussion.

13.3. Future Planning / Strategic Planning

Presenter: Dan Wold, Interim Superintendent

Mr. Wold said we will be Aligning with Student Success with six major student initiatives such as SIA (Student Investment Account), High School Success Act, etc. under an ODE initiative. This was a 10-month process last time. Now the State has a 12 step program for us. Administrators have met and Holly Elvins-Dearixon has done most of the heavy lifting. Stakeholders will meet for half a day in August, collect data and new Superintendent may make changes. May want to dive into

Youth Truth Survey and Thought Exchange. There is a full Friday in September. More to be done in October through December. Our new Curriculum, Assessment & School Improvement Coordinator will write up the final with Board approval in February and document to ODE in March. It will be a big job writing this year and implementing next year, so past .7 FTE will be 1.00 FTE position. Dave Granberg has already volunteered to be the representative from the Board and Ben Byers, has volunteered to be the community member representative.

14. Consent Agenda

Presenter: Michelle Vo, Board Chair

Todd Mickalson moved and Bob Buttke seconded:

14.0RESOLUTION ITEMS NO. 6.144-22 through 6.149-22** Action Items**

19.2RESOLUTION NO. 6.144-22 - RESOLVED** that the Board confirmed the FMLA/OFLA dates for Abigail Steichen, 1.00 FTE CAPS 3rd/5th Grade Teacher, effective May 16 – June 3, 2022.

19.3 **RESOLUTION NO. 6.145-22 - RESOLVED that the Board confirmed the change in position for Angela Davis, .5 FTE Secondary Teacher/.5 FTE Athletic Director, to 1.00 Athletic Director effective for the 2022-23 school year.

19.4RESOLUTION NO. 6.146-22 - RESOLVED** that the Board confirmed the hire of .5 FTE Temporary 8th-12th Intervention Specialist, Mallory Spanjer, to be effective August 22, 2022.

19.5RESOLUTION NO. 6.147-22 - RESOLVED** that the Board confirmed the hire of Dana Karki Gleich, 1.00 FTE 2nd/3rd Grade Teacher, effective August 18, 2022.

19.6RESOLUTION NO. 6.148-22 - RESOLVED** that the Board confirmed the Outdoor School Stipends, Level E Step III, for Spring 2022 to Carrie Church, Brian Lutes, John Neighbors and Peter Leone.

19.7RESOLUTION NO. 6.149-22 - RESOLVED** that the Board confirmed the change in hours for Patrick Carey, Bus Driver, from .4 FTE to .43 FTE effective from May 18 - June 3, 2022.

The vote of the Board was 6-0.

15. CURRICULUM

Presenter: Dan Wold, Interim Superintendent and Holly Elvins-Dearixon, TOSA/Curriculum Coordinator – Ms. Elvins-Dearixon explained that there is a K-12 curriculum committee that met in the fall. Changes incorporated with block schedule in CHS, ELA (English, Language Arts), materials for English Learners and some Math. Time needed as explained in the application to postpone for a year included in the Board packet. Big Ideas Math will be an independent adoption for grades 6-8 starting this fall. ELA/ELP (English, Language Proficiency) will be a regular adoption. Committee will discuss ideas and then it will come back to Board in the spring.

8:13 p.m.

Board discussion.

Parents will also be able to preview before adoption.

Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 6.150-22 - RESOLVED that the Board adopted the Curriculum and Instructional Materials Adoption for 2022-23 as attached in the Board packet. The vote of the Board was 6-0.

16. STUDENTS- Mr. Wold reported that there are about 260 students that have or will attend summer school enrichment in the school buildings for two weeks or eight days starting June 13- June 24 and for high school credit recovery. Everyone seems to be happy and many examples of employees going above and beyond. Michelle Vo was thankful for the bus service.

17. TRANSPORTATION, BUILDINGS AND MAINTENANCE

Presenter: Dan Wold, Interim Superintendent – We budgeted \$83,000.00 for a bus which is part of the replacement rotation schedule for committed improvements in transportation, and is covered under item 17.1. We now have a quote which is much higher than expected.

17.1. Purchase of 84 Passenger Bus Action Item

Presenter: Dan Wold, Interim Superintendent introduced Todd Williams, Transportation Supervisor, and he spoke to the OSHA standards and requirements for bus replacement. It is not cost effective to update models older than 2008 to be retrofitted, so need to replace. We have Bus 7 which is a 1999 International which is not in service and only two spare buses. We need buses for extra sport and field trips. It would be nice to get another bus this year and not put it off. Bus 12 was replaced in the last two years and with DEQ emission standards, now needs to be retired. Bus 10 has 150,000.00 miles. We used the Eugene School District contract to piggyback on. Buses, parts and service are easier to get through Western Bus and he prefers Bluebird brand for better build. The bid is \$171,668.00 and will need to decide if refinancing or paying outright.

Board discussion regarding replacement values, feasibility for retrofitting, financing, how many days for quote and policy for surplus of buses.

State reimburses 70% for transportation costs and reimbursable miles and depreciation of buses is for 10 years.

Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 6.151-22 - RESOLVED that the Board approved the purchase of an 84 passenger Blue Bird Bus using the piggyback contract from the Eugene Cooperative Agreement as attached in the Board packet.

The vote of the Board was 6-0.

17.2. Surplus Old Buses Action Item

Presenter: Dan Wold, Interim Superintendent - Mr. Williams suggested there are several buses still on insurance and would like to get rid of them and get most out

of them we can. We received \$500.00 to \$2,900.00 on prior surpluses. Bus 4 is the oldest.

Board discussion on scrap metal worth, where funds would go from the sale of these buses or auction, sealed bids, and bus safety issues for students and video cameras.

Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 6.152-22 - RESOLVED that the Board surpluses the following buses no longer being used for student transportation: Bus 2, 3, 4, 6, 7 and 14.

The vote of the Board was 6-0.

Mr. Williams thanked the Board for new bus and surplus actions.

Chair Vo thanked Mr. Williams for keeping the buses running.

18. CO-CURRICULAR ACTIVITIES – Mr. Wold reported that the Athletic Committee met on June 14. Recommendations for schedules and ideals will be rewritten and back to committee, which includes Angela Davis, Athletic Director and Brad Garrett and a couple others and then report given to Board on July 20.

19. PERSONNEL – Mr. Wold said three positions approved in budget so will now be posted. (1.0 FTE Physical Education Teacher, .83 FTE Campus Monitor and .5 FTE Secondary Intervention Specialist).

19.1. Vacant Positions Information Item

Description: There are currently vacant positions for substitute bus drivers; substitute custodians; Curriculum, Assessment & School Improvement Coordinator; Temporary 2nd/3rd Grade Teacher; K-8th CAPS Learning Specialist; K-8th General Music Teacher; and Campus Monitor.

19.2. 2022-2023 Salary Tables for Non-Represented Employees Action Item

Presenter: Dan Wold, Interim Superintendent – Mr. Wold said that certified and classified received 2% raises, so recommending that those not represented receive the same.

Todd Redfern moved and David Granberg seconded:

RESOLUTION NO. 6.153-22 - RESOLVED that the Board approved the salaries and FTE for the Principals, Confidential and other Non-Represented employees on staff to be effective July 1, 2022 as attached in the Board packet.

The vote of the Board was 6-0.

20. POLICY

20.1. Second Reading Policy JFCJ Action Item

Chair Vo said this was discussed at the May meeting. A few met and changes were given to OSBA policy specialist and attorney. There are some deletions, but still within state law.

Board discussion for clarifications and opinions expressed about safety.

Mr. Wold said that from a school administrative perspective, very emotional issues. Statistics show almost a non-issue, but all need to be acknowledged and Board is tasked with policy.

David Granberg moved and Bob Buttke seconded:

RESOLUTION NO. 6.154-22 - RESOLVED that the Board had a second reading and adopted Policy JFCJ as attached in the Board packet.

The vote of the Board was 5-1; Michelle Vo opposed.

20.2. Regular Board Meeting July 2022 Action Item

Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 6.155-22 - RESOLVED that the Board approved the Regular School Board meeting for July 2022 to be July 20, 2022.

The vote of the Board was 6-0.

20.3. Student Meal Prices Fee Increases Action Item

Presenter: Dan Wold, Interim Superintendent – We have had the same prices for nine years. Average price increase of 4% per year. Considered fee increase two years ago but did not increase because of the pandemic. We are proposing a 10% increase this year and 10% increase for next year.

Chair Vo mentioned that all parents should be aware of free and reduced application they can fill out.

Mr. Wold agreed, we do not share that information, as it is private.

Board discussion.

Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 6.156-22 - RESOLVED that the Board approved the 2022-23 and 2023-24 meal prices as attached in the Board packet.

The vote of the Board was 6-0.

21. COMING EVENTS

Presenter: Michelle Vo, Board Chair, read aloud the following:

Monday, June 20, 2022, Juneteenth Holiday for 12 month employees

Monday, July 4, 2022, Independence Day Holiday for 12 month employees

July 8-10 Summer OSBA Conference

Regular School Board meeting, 7:00 p.m. Hybrid, Wednesday, July 20, 2022 (if approved under 20.2)

October 20, Fall OSBA Regional Meeting at Sheraton Portland Airport Hotel

November 11-13, Annual OSBA Convention at Portland Marriott Downtown Waterfront Hotel

22. MATTERS FOR THE GOOD OF THE ORDER

Mr. Wold expressed a banquet in Lake Tahoe he attended and the talk about Dr. Fialkiewicz and his vision and energy. Mr. Wold said that Corbett was the highlight of his professional career with a philosophical board doing what is best for kids.

23. ADJOURNMENT- The Board adjourned at 9:23 p.m.

