



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
 227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
 RECORD OF PROCEEDINGS OF A REGULAR SESSION  
 OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, February 13, 2023, at 7:00 p.m. at Geneva Middle School North, 1357 Viking Drive, Geneva, Illinois.

**1. CALL TO ORDER (Policy 2:220)**

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

Board members present: Molly Ansari, Policy Committee Chair Stephanie Bellino, Vice-President Larry Cabeen, Dan Choi, Finance Committee Chair Jackie Forbes, President Mike McCormick, Paul Radlinski. Late: None. Absent: None.

The President welcomed everyone and led them in the Pledge of Allegiance.

District staff present: Tom Rogers, Principal Geneva High School; Scott Ney, Director for Facilities; Tim Baker, Safety Security Supervisor; Todd Latham, Assistant Superintendent Business Services; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: William Anthony, Quinn Baker, Nathan Carlson, Sarah Carlson, Charles Cervenka, Sadie Chrusciel, Madeline Costlow, Molly Cowett, Cameron Cronkhite, Mia Cunningham, Michael Curshellas III, John DAndrea, Zachary Davies, Nina DeGuzman, Jackson Griebel, Evelyn Griffith, Abigail Harper, Jacqueline Hart, Sidney Hayman, Erin Hendrian, Luke Hogan, Tyler Hogan, Madalyn Johnson, Liam Karth, Christing Kelly, Lily Laramie, Daphne Law, Jack McKierman, Meghan Monroe, Maeve Olechowski, Jazlyn Pineda, Owyn Reynolds, Jenna Sowinski, Rebecca Spezzano, Nicholas Svoboda, Jack Temple, Nora Tresemer, Alexander Urban, John Voreis, Benjamin Wagner, Grady Yung, Jessica Heinrich, John Henderson, Jim & Becky Johnson, Sherry Hayman, Denise Cowett, Dan Tresemer, Laura Essex, Brenda Schory, Angela Rago, Steve Green, Ryan Ditchev.

**2. APPROVAL OF MINUTES (Policy 2:220)**

1. Special Session, January 18, 2023
2. Executive Minutes, January 18, 2023
3. Special Session, January 19, 2023
4. Executive Minutes, January 19, 2023
5. Emergency Session, January 22, 2023
6. Executive Session, January 22, 2023
7. Regular Session, January 23, 2023
8. Executive Session, January 23, 2023
9. Special Session, January 25, 2023
10. Executive Session, January 25, 2023

Motion by Forbes second by Choi, to approve the above-listed minutes, items 2.1-2.10. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, McCormick, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

11. Special Session, February 2, 2023
12. Executive Session, February 2, 2023

Motion by Ansari second by Forbes, to approve the above-listed minutes, items 2.11-2.12. On roll call, Ayes, six (6), Ansari, Bellino, Choi, Forbes, McCormick, Radlinski. Nays, none (0). Absent, none (0). Abstained, one (1), Cabeen.

**3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

1. Tradition of Excellence: GHS Students (Policy 6:330)  
Nordic Voices Choir

Illinois Music Education Conference All-State Participants

William Anthony	Evelyn Griffith	Katherine Nicholson
Quinn Beier	Abigail Harper	Maeve Olechowski
Mia Bruno	Jacqueline Hart	Jazlyn Pineda
Daniel Cappelli	Sidney Hayman	Owyn Reynolds
Nathan Carlson	Erin Hendrian	Nolan Rooks
Sarah Carlson	Luke Hogan	Angeli Santiago
Charles Cervenka	Tyler Hogan	Anna Shabowski
Sadie Chrusciel	Benjamin Jass	Ethan Sims
Madeline Costlow	Madalyn Johnson	Jenna Sowinski
Molly Cowett	Liam Karth	Rebecca Spezzano
Cameron Cronkhite	Christine Kelly	Nicholas Svoboda
Mia Cunningham	Lily Laramie	Jack Temple
Michael Curshellas III	Daphne Law	Nora Tresemer
John DAndrea	Jack McKiernan	Alexander Urban
Zachary Davies	Lillian Mehren	Rachael Van Rossum
Nina DeGuzman	Meghan Monroe	John Voreis
Dominic DelMundo	Olivia Montalto	Benjamin Wagner
Brenden Dodds	James Moscicano	Samuel Yingst
Jackson Griebel	Elijah Newcome	Grady Yung

2. Upgraded Metasys Direct Digital Controls – Johnson Controls

Scott Ney shared that, over the past several years, the district has been upgrading the building automation system at Mill Creek Elementary, Geneva Middle School North, and Geneva Middle School South. This summer, we will be replacing the pneumatic HVAC controls at Geneva High School and Coultrap Educational Services Center. The Facilities Task Force saw this presentation on January 9 and thought it would be beneficial for the full Board to see this information and what a useful tool it is.

Steve Green and Ryan Ditchev from Johnson Controls presented an update on the upgraded Metasys Direct Digital Controls (DDC). This system operates the heating ventilation air conditioning (HVAC), which minimizes down time and failures. It allows Mr. Ney and his staff to have remote access, so that if there is a problem during off hours they can be addressed before they become catastrophic. We also like to focus on the improved energy efficiency and the improved air quality for the students. Every building has its own dashboard that indicates if everything is good or if there is a problem, and pinpoints the problem. With this remote access, you can make corrections without going into the building. There is an alarm page that indicates equipment failures, such as a fan or coil, and all units have CO2 sensors. There are about 100 air handlers in this district, and you can check all of them within a short amount of time without going to each building.

Board comments, questions, concerns: When there is a problem, who gets the alarm notification? (It goes to Mr. Ney and his staff.) What systems do you have in place to keep our system from being hacked? (You must be on the network with an account and you cannot be on a guest Wi-Fi to gain access. The Metasys also has its own username and password.) On the dashboard, if it indicates there is a problem in one of the buildings, does Mr. Ney have to go to the building? (No, he can usually see the problem remotely and address the issue.) Did you calculate going from the old system

to the new system the cost savings? (We did not, but we can look into this.) Do we have warranty and maintenance? (Yes, you have a two-year warranty and we have ongoing maintenance with the district contract now. The software is upgraded every three years on this system.) Is this an additional cost? (No.) Can you use this system as an overview to check temperatures in the buildings? (Yes, and we do check this daily. There is a cost savings in staff overtime since we do not have to go out to the buildings.) Do we have times where we have students or teachers complaining about certain areas that are not coming up on the system, or are things pretty accurate? (It has been pretty accurate.)

#### 4. **LEGISLATIVE UPDATES**

*Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."*

Jackie Forbes shared that there are a couple of bills working their way through the committee structure. One is HB 1375, that deals with a personal finance class for high school students. There are specific content areas they are looking at adding to this requirement. Another is HB 1124, which is related to dyslexia screenings and would provide screenings for all students K-2. Lastly, there is HB 1066 that references the Open Meetings Act. It states that if there is a physical quorum present, members could vote to allow another member to remotely participate in the meeting if they are having an issue with childcare obligations.

#### 5. **SUPERINTENDENT'S REPORT (Policy 3:40)**

The Superintendent shared that the next two board meetings will be held at Geneva Middle School North, because we are between seasons, and we do have a lot to celebrate. The accomplishments of our students are many at this time. He thanked Todd Latham and his staff for their hard work, as they are working on the Meritorious Budget Award application. We are wrapping up evaluations that are due March 1 for our certified staff.

#### 6. **BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION**

#### 7. **WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION**

1. 2023-24 Board Meeting Calendar - Draft

This calendar will be brought back at the next meeting for a vote.

#### 8. **INFORMATION**

1. Board Meeting/Presentation Schedule (Policy 2:220)
2. FOIA Requests (Policy 2:250)

#### 9. **CONSENT AGENDA**

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

##### FMLA Certified Staff

Caputo, Lauren, WAS, Student Assistance Coordinator, effective 5/15/23-5/26/23

Schramer, Natalie, WES, 3<sup>rd</sup> Grade Teacher, effective 5/8/23-5/26/23 & 8/16/23-10/17/23

##### Long-Term Substitutes

Ciesla, Robert, GHS, Learning Behavior Specialist, 1.0 FTE, effective 1/9/23-2/3/23

Barber, Tim, WAS, Music Teacher, 1.0 FTE, effective 3/14/23-4/28/23

Kliros, Alexis, GMSS, 7<sup>th</sup> Grade Teacher, 1.0 FTE, effective 3/6/23-5/26/23

##### New Hires Support Staff

Thompson, Madison, HSS, Special Education Assistant, effective 2/6/23

Thompson, Paige, HES, Special Education Assistant, effective 2/6/23

##### Retirement Support Staff

Enneking, Leann, GMSN, Instructional Assistant, effective 5/26/23

##### FMLA Support Staff

Dibble, Robin, MCS, Kindergarten Assistant, effective 2/15/23-3/24/23

Milligan, Tamala, CO, Administrative Assistant, effective 1/12/23-2/3/23

Johnson, Michael, GMSN, Custodian, effective 12/20/22-1/27/23

Pedersen, Brian, CO, Building Services Coordinator, effective 2/21/23-3/10/23

LOA Support Staff

Haenisch, Kerry, CO, Administrative Assistant, effective 1/12/23-1/23/23

Resignation Support Staff

Haenisch, Kerry, CO, Administrative Assistant, effective 1/24/23

Termination Support Staff

Berendt, Michael, TRAN, Bus Driver, effective 11/1/22

Steger-Cook, Jacqueline, TRAN, Bus Driver, effective 12/22/22

2. Gifts, Grants, Bequests: \$1,431.68, Girl Scout Troop 468, to build a Gaga Ball Pit for HSS

3. Pay Request #2: \$44,791.25, Eagle Concrete, Inc., for district-wide concrete repairs

4. Request to Purchase: \$576,892.50, Insight Public Sector, to purchase student devices

5. Request to Purchase: \$66,630, Consolidated Flooring of Chicago, for FES & GMSS gymnasium floor refinishing

6. Board Action on the 10-Year Health Life Safety Violations

Motion by Cabeen second by Forbes, to approve the above-listed, items 9.1-9.6. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, McCormick, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

**10. PUBLIC COMMENTS**

(PRESS Policy 2:230) *Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

None.

**11. BOARD MEMBER COMMENTS AND REPORTS**

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board*

Board members shared that there are music concerts taking place at the high school and middle schools. It is exciting to see our talented students perform. There are PTO meetings coming up at GMSN and GMSS that board members will be attending. On Facebook, it was shared that one of our teachers was teaching his students about Michelangelo's painting of the Sistine Chapel. To help them appreciate and understand, he had them tape paper to the under side of their desks and they made a drawing looking up. This shows how creative our teachers can be to help students learn. This week is the girls' basketball playoffs, and we are hosting regionals for the boys' basketball team. Board members attended the Technology Task Force meeting where the committee was given updates. Thank you to Mike Wilkes and his team for everything they do. Heartland Elementary School had their Candy Cane Festival, which was a big hit. Thank you to the HES PTO and everyone that helped to make this event possible. Good luck to Board members who will be running for re-election in April, as there is a debate coming up hosted by the League of Women Voters.

**12. NOTICES / ANNOUNCEMENTS**

**13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES, OR DELIBERATIONS CONCERNING THE SALARY SCHEDULES FOR ONE OR MORE CLASSES OF EMPLOYEES [5 ILCS 120/2(c)(2)]; APPOINTMENT, EMPLOYMENT, COMPENSATION, OR DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC INDIVIDUALS WHO SERVE AS INDEPENDENT CONTRACTORS IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR SPECIFIC VOLUNTEERS OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE, A SPECIFIC INDIVIDUAL WHO SERVES AS AN INDEPENDENT CONTRACTOR IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR A VOLUNTEER OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. HOWEVER, A MEETING TO CONSIDER AN INCREASE IN COMPENSATION TO A SPECIFIC EMPLOYEE THAT IS SUBJECT TO THE LOCAL**

**GOVERNMENT WAGE INCREASE TRANSPARENCY ACT MAY NOT BE CLOSED AND MUST BE OPEN TO THE PUBLIC [5 ILCS 120/2(c)(1)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)**

At 7:45 p.m., motion by Forbes, second by Cabeen, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning the salary schedules for one or more classes of employees; appointment, employment, compensation, or discipline, performance, or dismissal of specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer public body or against legal counsel for the public body to determine validity. However, a meeting to consider an increase in compensation to a specific employee that is subject to the local government Wage Increase Transparency Act may not be closed and must be open to the public body.

At 8:55 p.m., the Board returned to open session.

**14. ADJOURNMENT**

At 8:55 p.m., motion by Cabeen second by Radlinski and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
(Date)

\_\_\_\_\_ PRESIDENT

SECRETARY \_\_\_\_\_

\_\_\_\_\_ RECORDING  
SECRETARY