

**Parkrose School District #3**

**FREE/REDUCED FACILITY APPLICATION**

Free  Reduced (Please select one)

(This application is valid for one school year only. You must reapply each year.)

Organization: Parkrose Dance Team

Contact: Shannon Nguyen Phone: 503-408-2697

Date of Application: 3/15/10 Date(s) of event: 2/19-20, 2010

Purpose of Use: Dance competition as fundraiser for PHS Dance. Use of kitchen as lunch/concessions are main source of income.

Your organization/event must meet the criteria for 'FREE' by attaching the requested supporting documentation (see criteria below). Also, A FACILITY USE APPLICATION must accompany this form.

**CRITERIA**

- Your group must directly serve the Parkrose community
- No admission, entry, or other fee will be charged to participants or spectators
- Attach a copy of your constitution (if applicable)
- Attach a current list of members with addresses (if applicable)

**FEE PROPOSAL**

<u>Food service staff</u>	<u>\$25.00/hr</u>	<u>\$10.00/hr</u>
Requested Facility	Facility Fee	Proposed Reduced or Free Facility Fee

_____	_____	_____
Requested Facility	Facility Fee	Proposed Reduced or Free Facility Fee

Additional Conditions or Terms (if applicable): See att.

History of Facility Use with Parkrose School District: See att.

This section to be completed by PSD staff:

Approved  Denied : Ana A. Gomez Date Range: \_\_\_\_\_  
*Building Principal/Designee*

Karen Gray Date 4/7/10  
*Superintendent Signature*

Superintendent Recommendation & Comments:

Rec'd approval - just yr. paying  
for kitchen - maybe they'll  
have a modified plan for  
next year. kg

**BOARD ACTION:**

Approved  Denied

Date \_\_\_\_\_

March 15, 2010

RE: Reduced Kitchen Labor Fees

Parkrose Board of Education:

We are writing in hopes of receiving reduced facility labor fees for the cafeteria staff coverage at Parkrose High School for the 12<sup>th</sup> Annual Parkrose Dance Competition on February 20<sup>th</sup>, 2010.

Over the past eleven years, the "Elite" Dance Team has hosted this Dance Team competition in February. The competition has been very successful, and has gained the great reputation of being the "best competition" during the year. Our Parkrose Dance members have benefited greatly from the funds raised during this event. Each year, we have been able to offset the cost each one of our team members pays to participate in our sport. Part of the success of our competition is a direct result of the Parkrose School Board allowing our team to use the facilities at PHS at no cost. Our team pays for custodial services, per an agreement created by Hank Frecke and the previous Facilities Coordinator, Kelly Jones.

Since we began hosting our event in 1999, we have been offering general concessions as well as a Baked Potato lunch to spectators and participants. Aside from our admission sales, this serves as our general source of income. Historically, a kitchen staff member has volunteered to assist us at the event, at no cost to the team. We understand that the facility use policy for the Parkrose School District was amended this fall and that there are new guidelines and fees for use of the kitchen to all groups. We agree that it is important to have the partnership of Parkrose Food Service and would like to continue working together to make the event successful.

We would like to ask the Parkrose School Board to reduce the Food Service Labor fees for the Parkrose Elite Dance Team Competition on February 20, 2010 at Parkrose High School.

We realize you are most likely receiving this information and ruling on it post-event. I have been advised to complete this as of today, based on the hours we are using the facilities.

If you need any further information, please feel free to contact me. I look forward to hearing your decision.

Thanks for your time and consideration,

Shannon Nguyen  
Parkrose Dance Competition Co-Director  
Head Coach Parkrose Dance Team  
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