

**OFFICE OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 2909
MONDAY, JUNE 23, 2025, 6:00 P.M.**

**ROCK RIDGE ADMINISTRATION BUILDING, 1405 PROGRESS PARKWAY, VIRGINIA, MN 55792
MINUTES OF THE REGULAR SCHOOL BOARD MEETING**

Members Present:

Jennifer Bonner
Brandi Lautigar
John Uhan

Jodi Westby
Lisa Westby

Other Staff Present:

Dr. Noel Schmidt, Superintendent
Bob Voss, Transportation Director
Stephanie Aagenes, Special Education Director
Andrea Lintula, Business Manager

Members Absent:

Nicole Culbert-Dahl
Tim Riordan

- I. Chair JOHN UHAN called the regular meeting to order at 6:00 P.M.
- II. **APPROVE AGENDA:**
- A. UHAN deleted Administration Item 8.6 *Consider approval of lease between Rock Ridge Public Schools and the Department of Public Safety, Driver and Vehicle Services Division.*
 - B. Motion to **approve the agenda as amended** made by J. WESTBY, seconded by LAUTIGAR. Motion passed unanimously.
- III. **RECOGNITION OF VISITORS AND VISITOR INPUT:** None.
- IV. **CONSENT AGENDA:**
- A. BONNER requested to remove Consent Agenda Item 4.3 *Approval of fall/winter coaches for the 2025-2026 school year* to discuss the Head Girls Hockey Coach position.
 - B. Motion to **approve the Consent Agenda without Item 4.3** made by LAUTIGAR, seconded by L. WESTBY. Motion passed unanimously.
 - C. Motion to **approve all coaches presented for fall/winter 2025-2026 except Head Girls Hockey. This position will be posted and interviews conducted** made by LAUTIGAR, seconded by BONNER. Motion passed 3-2 with UHAN and J. WESTBY voting NO.
 - a. Approval of June 9, 2025 regular meeting minutes.
 - b. Approval of additional duty of Chess Club Advisor for Elementary Teacher Bobbie Spry with a stipend of \$505 for the 2024-2025 school year.
 - c. Approval of fall/winter coaches for the 2025-2026 school year (except the Head Girls Hockey Coach position).
 - d. Approval of hire of the following for the Temporary Seasonal Weed Removal positions at a rate of \$19.97/hour effective June 10, 2025 - August 29, 2025: Emily Houghton, Kristie Intihar, Janette Godec, Hayley Halls, Ellen Ebben, Angie Williams.
 - e. Approval of transfer of Angie Miller from the Transportation/Maintenance Secretary to the Secretary - RRHS at a rate of \$24.87/hour effective June 11, 2025.
 - f. Approval of hire of Lizbeth Getman for the Community Education Music Coordinator with a stipend of \$1,500/quarter effective August 15, 2025.
 - g. Acceptance of resignation of Jill Clennon from the Secondary English Language Arts Teacher, National Honor Society Advisor, and Senior Class Advisor positions effective June 16, 2025.
 - h. Acceptance of resignation of Alicia Schroeder from the Elementary Teacher position effective July 1, 2025.
 - i. Acceptance of a donation in the amount of \$4,500 from Allison Kreibich. This is donation #5 of 6 for the varsity baseball scoreboard. A matching grant from State Farm will follow soon.
- V. **REPORTS:**

- A. Bob Voss, Transportation Director, gave an update on the bussing situation for extracurricular activities and the need to often hire the services of LCS due to the lack of drivers for the many scheduled events.
- B. Stephanie Aagenes, Special Education Director, gave updates on the 1404 building and the construction plans and timeline for the Special Education side of the 1404 building, the early renderings of a community inclusive playground, and data on past and current enrollment of special education students in the Rock Ridge district.
- C. Supt. Noel Schmidt provided an update that the state of Minnesota approved consolidated districts now having the option to do a one-time renewal of a referendum levy. Also, the RRHS building is one of 4 finalists for one of the biggest learning design awards in the nation.
- D. Motion to **approve the payment of the bills** made by BONNER, seconded by J. WESTBY. Motion passed unanimously.

VI. **POLICIES – THIRD/FINAL READING:**

- A. Motion to **approve the final reading of the following policies** made by LAUTIGAR, seconded by L. WESTBY. Motion passed unanimously.
 - 1. 413 Harassment and Violence.
 - 2. 425 Staff Development and Mentoring.
 - 3. 512 School-Sponsored Student Publications and Activities.
 - 4. 516 Student Medication and Telehealth.
 - 5. 519 Interviews of Students By Outside Agencies.
 - 6. 606.5 Library Materials.
 - 7. 614 School District Testing Plan and Procedure.
 - 8. 621 Literacy and the Read Act.
 - 9. 701 Establishment and Adoption of School District Budget.
 - 10. 704 Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System.
 - 11. 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources.
 - 12. 906 Community Notification of Predatory Offenders.

VII. **POLICIES REGARDING ELECTRONIC DEVICES/CELL PHONES – THIRD/FINAL READING:**

- A. Motion to **approve the final reading of the following policies** made by LAUTIGAR, seconded by UHAN. Motion passed unanimously.
 - 1. 524 Internet, Technology, and Cell Phone Acceptable Use and Safety Policy (CURRENT Rock Ridge policy).
 - 2. 524 Internet and Technology Acceptable Use and Safety Policy (Revised Policy 524 if Policy 524.5 is adopted.)
 - 3. 524.5 Personal Electronic Communication Devices (NEW policy).

VIII. **ADMINISTRATION ITEMS:**

- A. Motion to **approve the 2025-2026 budget** made by LAUTIGAR, seconded by BONNER. Motion passed unanimously.
- B. Motion to **approve the property and liability 25-26 insurance (Wright Insurance)** made by J. WESTBY, seconded by LAUTIGAR. Motion passed unanimously.
- C. Motion to **approve the worker's compensation 25-26 insurance (State Fund Mutual)** made by BONNER, seconded by L. WESTBY. Motion passed unanimously.
- D. Motion to **approve the Procurement Procedures for U.S. Department of Agriculture (USDA) Child Nutrition Programs** made by BONNER, seconded by J. WESTBY. Motion passed unanimously.
- E. Motion to **approve the James Madison Lease Agreement (Northland Learning Center NLC) effective July 1, 2025-October 31, 2026** made by LAUTIGAR, seconded by J. WESTBY. Motion passed unanimously.

- F. Motion to **approve the Memorandum of Understanding - RRHS Online Curriculum Monitoring** made by BONNER, seconded by LAUTIGAR. Motion passed unanimously.

IX. **MEETING ANNOUNCEMENTS** were made.

X. **ADJOURNMENT:** Meeting adjourned at 7:03 P.M.

CHAIR

CLERK