



WOODBRIDGE SCHOOL DISTRICT

40 Beecher Road – South
Woodbridge, Connecticut 06525

Jonathan S. Budd, Ph.D. – Superintendent

MEMORANDUM

TO: Woodbridge Board of Education Policy Committee

FROM: Jonathan S. Budd, Ph.D., Superintendent

DATE: May 18, 2022

RE: May 16 Special Meeting:
Proposed Revision of Policy 9325.43, "Attendance at Meetings via Electronic Communications"

Please find attached a proposed revision of Policy 9325.43 to conform with Connecticut Public Act 22-3, which requires the proposed changes represented in red.

Bylaws of the Board

Attendance at Meetings via Electronic Communications

~~Except as provided hereafter, the Board of Education shall not conduct any meeting wherein the public business is discussed or transacted through telephonic, video, electronic, or other communication means where the members are not physically assembled.~~

~~A Board member may participate in a meeting through electronic communication means, only from a remote location that is not open to the public.~~

~~Electronic participation may only occur if the member is prevented from physically attending by (1) personal illness or disability, (2) employment purposes, (3) a family emergency or (4) another emergency.~~

~~Such participation by a Board member shall be limited each fiscal calendar year to two meetings.~~

~~A Board member may participate in a meeting by electronic means only when the voice of the remote participant can be heard by all persons at the primary meeting location.~~

Consistent with Connecticut Public Act 22-3, the Board of Education may conduct its meetings solely or in part by means of electronic equipment.

Consistent with Connecticut Public Act 22-3, any member of the Board of Education may participate in any meeting by means of electronic equipment, except that the Board is not required to adjourn or postpone a meeting if the member loses the ability to participate because of an interruption, failure, or degradation of that member's connection by electronic equipment, unless the member's participation is necessary to form a quorum. This provision shall not apply to an executive session or special meeting unless the Board member has received advance permission from the Chairperson.

Minutes of all meetings shall specify if a member was physically present or present electronically. ~~Lack of such a specification shall be deemed to indicate that the member in question was physically present.~~

When a member attends a meeting electronically, all votes shall be by roll call vote **unless the vote is unanimous**. A member who is attending electronically must identify himself/herself by name and be recognized by the Chairperson before speaking.

(cf. [9321](#) – Time, Place, Notification of Meetings)

(cf. [9322](#) – Public and Executive Sessions)

(cf. 9325.1 – Quorum)

(cf. [9325.4](#) – Voting Method)

(cf. 9326 – Minutes)

(cf. [9327](#) – Electronic Mail Communications)

Legal Reference: Connecticut General Statutes

[1-225](#) Meetings of government agencies, as amended by June 11 Special Session, PA 08-3
Connecticut Public Act 22-3 “An Act Concerning Remote Meetings under the Freedom of Information Act”

Bylaw adopted by the Board: ~~October 17, 2011~~