

MINUTES
Pendleton School District 16R Board of Directors
WORK SESSION

April 8, 2025

8:00 am | Board Room and Virtual | 107 NE 10th Street, Pendleton, OR 97801

Present: Patrick Gregg, Chair
Beth Harrison, Vice-Chair
Ryan Lehnert (left at 9:04 a.m.)
Jill Pace
Preston Eagleheart (virtual, left at 9:01 a.m.)
Anne Keeler
Matt Yoshioka, Director of Curriculum, Instruction, and Assessment
Michelle Jones, Director of Business Services
Julie Smith, Director of Special Programs
Kevin Dinning, Director of Human Resources
Ronda Thornburg, Executive Secretary

Absent: Mason Murphy (without prior notice)
Kevin Headings, Superintendent (with prior notice)

The meeting was in person and offered virtually.

1. Opening and Call to Order *Board Chair*

Chair Gregg welcomed everyone and called the work session to order at 8:05 a.m.

1.1. Pledge of Allegiance

The group stood and recited the Pledge of Allegiance.

1.2. Meeting Audio/Video Recorded

Chair Gregg stated that this meeting is being audio and video recorded.

2. ODE Integrated Application *Julie Smith*

Dr. Smith presented the Oregon Department of Education Integrated Application Documents for the Pendleton School District, which include the Integrated Plan Summary, Policy JBB – Educational Equity, the IMESD Decision Making tool – Equity Lens, the Integrated Application Narrative Responses, the Outcomes and Strategies for 2025-27, and the Budget Program for 2025-27. The last page of the summary is the Pendleton School District 2025-2027 Integrated Plan Snapshot. The board is to review the documents today and will approve them at the next board meeting. She was available for questions.

3. FirstView Dashboard 1.0 *Matt Yoshioka*

First Student updated their bus tracking system, and Mr. Yoshioka shared a little bit about it, showing the administrator dashboard. All the secretaries and admins in the district have access to their specific schools' dashboard. It shows real-time tracking of the buses, a timestamp when the bus doors open and close, and arrival times. Parents can download an app and set up a geofence to get notifications when their student's bus is within the area. It is beneficial for schools and parents alike.

4. Policy – First Reading *Michelle Jones*

4.1. EHB – Cybersecurity

Due to an increase in cybersecurity issues in schools nationwide, OSBA has released an optional policy.

5. Policies – First Reading *Matt Yoshioka*

5.1. AC – Nondiscrimination and Civil Rights

Reverting to the previous version from March 2023 due to the overturning of recent Title IX policies.

5.2. GBN/JBA – Sexual Harassment

Reverting to the previous version from March 2023 due to the overturning of recent Title IX policies.

5.3. IIA – Instructional Materials

Tightens up process for instructional materials approval and reconsideration requests/complaints from students, parents, or community members.

5.4. IKF – Graduation Requirements

Adds in the new credit requirements (.5 credit personal finance, .5 credit career pathway, and .5 credit US civics). Removes “alternate certificate” option and adds “certificate of attendance” option.

5.5. IKFB – Graduation Exercises

Removes “alternate certificate” option and adds “certificate of attendance” option. Better defines “Native American items allowed of cultural significance.”

5.6. JBA/GBN – Sexual Harassment

Reverting to the previous version from March 2023 due to the overturning of recent Title IX policies.

5.7. JECA – Admission of Resident Students

Clarifies the right to not admit resident students expelled from another district for a weapons violation but still allows an online option if the district has one to offer and chooses to allow it.

The above-listed policies were presented for initial review and first reading.

6. Action Items

6.1. Human Resources *Kevin Dinning*

6.1.1. Approve Personnel Report

Mr. Dinning presented a revised personnel report for consideration and action.

NEW HIRE	Certified	Kristen Olsen	SpEd Elementary Teacher (2025-26 SY)	PELC
	Administration	Angie Horton	Principal (2025-26 SY)	SMS
		Doug Gunter	Assistant Principal/Athletic Director (2025-26 SY)	SMS
RESIGNATION	Certified	Haley Bradley	ELA Teacher <i>Effective 6/9/2025)</i>	SMS
		Jill Clark	SpEd Teacher <i>Effective 6/9/2025)</i>	SMS
		Bailey Sitts	Robotics/Engineering Teacher <i>Effective 6/9/2025)</i>	PHS
	Administration	Caleb Patterson	Assistant Principal <i>Effective 6/27/2025)</i>	SMS
RETIREMENT	Classified	Colette Spratling	Paraprofessional <i>Effective 6/6/2025)</i>	WES
	Certified	Wendy Sorey	SpEd Teacher <i>Effective 6/9/2025)</i>	WES
VOLUNTEER	Track & Field	Gracie Koch	Coach	PHS

Director Harrison motioned that the personnel recommendations for the April 8, 2025, work session be approved as presented. Director Keeler seconded. Motion passed unanimously.

7. Review Agenda – April 14, 2025 Regular Board Meeting *Board Chair*

No additions or deletions.

8. Agenda Items for Future Work Sessions *Board Chair*

Potential topics suggested:

May: After School Programs, Facilities

June: End-of-Year Reports - Washington/McKay/Sherwood

9. Suggestions and Comments from Visitors *Board Chair*

No suggestions or comments.

10. Information

11. School Visit Reports

Adopt-A-School Assignments:

PELC – Mason Murphy

McKay – Ryan Lehnert

Sherwood – Jill Pace

Washington – Beth Harrison

SMS – Anne Keeler

PHS/Hawthorne – Preston Eagleheart

All Schools – Patrick Gregg

Director Harrison had a good visit at Washington Elementary before spring break, seeing good things happening. There was discussion about functions at the different schools and what the monthly reports should be.

Preston Eagleheart and Ryan Lehnert left the work session before the board training.

12. Board Governance Essentials Webinar *Board Chair*

OSBA provides recorded webinar trainings that are available on its website. Chair Gregg previously chose Board Governance Essentials Webinar by Vince Adams, OSBA trainer, which the remaining board members watched and discussed.

13. Adjournment *Board Chair*

With no further business brought forward for the good of the order, the meeting adjourned at 10:00 a.m.

Patrick Gregg, Board Chair

Kevin Headings, Superintendent

Ronda Thornburg, Executive Secretary

Date