

EXECUTIVE SUMMARY

FOR THE SHOREWOOD SCHOOL BOARD

Topic: Shared parking lot use at Atwater

Date: December 7, 2012

Prepared by: Marty Lexmond

Recommended action:

<input type="checkbox"/>	Information only
<input type="checkbox"/>	Presentation/discussion
<input checked="" type="checkbox"/>	Discussion/action by committee
<input type="checkbox"/>	Discussion/action by board of education
<input type="checkbox"/>	Presentation/action next meeting

Recommendation(s): Action on a resolution to provide additional shared use of the Atwater parking lot.

Background:

1. Atwater Elementary School and the Village of Shorewood share the main parking lot at Atwater. Several spaces are reserved in the evenings for local residents who pay a fee to reserve these parking spaces. During the regular school day, the entire lot is available for Atwater staff, parents and guests with six spaces reserved for 2-hour community parking. Atwater has 55 staff members not including itinerant staff and 60 total parking spaces.
2. In recent weeks, a Shorewood business owner proposed tearing down a house in order to expand parking. Even though the Village Board has not yet acted on the zoning change required to make this happen, conversations began with the village about sharing more parking at Atwater.
3. Chris Schwartz, the Shorewood Village Manager is proposing that the Village and School District work together to designate up to 10 additional parking spaces facing Capitol Drive as spaces reserved for patrons of businesses in the Atwater area. These spaces would only be reserved from 4:30 to 9:00 each evening on week nights and all day on Saturday, Sunday, holidays, and all day during the summer months.
4. This proposal is not tied to the business owner request to raze a home to expand parking. It simply was recognized as an opportunity in the conversations. There is not cost to the district. The Village will secure appropriate liability insurance.
5. This proposal was presented for discussion at the November 20, 2012 Board meeting. The Board asked questions about snowplowing, tree trimming, and signage. The school

district will maintain the responsibility to plow the lot and the shared spaces. We will consider tree trimming in the spring as needed through regular grounds maintenance. The Village of Shorewood will provide and install appropriate signage and provide liability insurance when the spaces are designated for community parking.

Resolution:

Whereas, Atwater Elementary School at 2100 East Capitol Drive has parking lots for staff and visitors for that support approximately seventy vehicles; and

Whereas, the aforementioned Atwater parking lot has limited utilization by staff and visitors outside school business hours; and

Whereas, The Village of Shorewood Business District located adjacent to Atwater school is in need of additional parking spaces for customers; and

Whereas, the aforementioned business parking needs are primarily needed outside of regular school hours; and

Whereas, the Shorewood School District and the Village of Shorewood agree that Atwater school parking spaces may be utilized for public parking to serve the needs of the Capitol Drive Business District outside regular Atwater school business hours; and

Now therefore be it revolved that the Village of Shorewood and the Shorewood School District agree to share designated parking spaces for the purpose of serving the Village of Shorewood Capitol Drive Business District, as designated on the attached map I; and

Be it further resolved that the Village of Shorewood shall:

- Designate those identified spaces as “Three hour Public Parking weekdays from 4:30 a.m. – 9:00 p.m. and weekends form 11:00 a.m. – 9:00 p.m.
- Enforce the parking regulations
- Erect the regulatory signage
- Provide required insurance designating the Shorewood School District as a third party insured for the use of the property for parking during designated times
- Address any policing and maintenance concerns as identified by the Shorewood School District.

Be it further resolved that this agreement will evaluated between representatives of the Village of Shorewood and the Village of Shorewood School District prior to July 1, 2013, for the purpose of determining if such shared parking arrangement should be continued.

Approved this ___ day of December, 2012 by the Village of Shorewood and the Shorewood School District