

MCSD #331 Board of Trustees

Monthly Session Meeting Minutes

February 13, 2017

The regular monthly Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair, Bonnie Heins at 5:05 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair, Bonnie Heins; Vice Chair, Tammy Stevenson; Trustees, Jason Gibbons, and Rick Stimpson; absent: Jeff Gibson

Chair Heins welcomed everyone to the Work Session.

Work Session

A motion was made to amend the work session to include a discussion on road conditions within the last 24 hours by Vice Chair Stevenson. Motion carried. Idaho Code 74-205 (c)

A. Road Conditions:

Sheriff Snarr and Jess Miller shared with the Board road conditions and accessibility to surrounding areas. Mr. Miller felt the alternate routes that had been set up for buses would be safe and get us through the remainder of the week. He did caution the Board road conditions were changing every day. Acequia Elementary will be closed the remainder of the week. Dr. Cox stated that Sheriff Snarr, Jess Miller and Alisha Bywater would be in contact daily.

The alternate routes and a letter to parents was posted on the District website. Bus drivers contacted their affected families of the alternate routes.

The Board and Dr. Cox reassured parents that student safety is first. If you live in an area that is affected by road closure or feel your student is not safe getting to school, please do not send them. Parents need to notify their child's school and let them know they cannot attend due to flooding. The absence will not be held against the student.

Sheriff Snarr expressed concerns over people trying to drive through the water. They are continually having to rescue people because of misjudging the depth of water.

B. Elementary and Secondary Data Based Budget Concerns:

Acequia: Mrs. Baker asked that she keep the number of staff she currently has for next year.

Heyburn: Mrs. Widmier asked for two additional teachers because of higher enrollment. She also asked for an additional para, hours for bookkeeper/secretary and full time assistant principal.

Paul: They requested another teacher for 2nd grade.

Rupert: Mrs. Copmann would like to keep current staff even though enrollment is lower. They have some frustration over some technology issues. Some iPads are getting older. Kent is aware of the situation.

TLC: Mrs. Blood would like a replacement para for the reading and math programs since the school improvement grant is ending. Mrs. Blood also requested that TLC have access to a reading coach.

East: Mr. McKinney stated they have an increase in students. He asked for another full time teacher and the current teacher at .75 be full time.

West: Dr. Perrigot requested a Science, English and Math teacher. He stated he has the lowest support staff in the district. He may have approximately 20 new students next year.

Minico: Mrs. Miller has asked for a registrar/counseling support position to help keep students on track. She also asked they receive the same amount of professional development money as last year (\$20,000).

Mt. Harrison: Mr. Arritt has concerns with the SIG grant nearly completed. He would like to have the same staff and options as this year.

Trustee Gibbons stated his concerns that teachers in both primary and secondary feel they are being pushed into professional development. He said that some teachers have approached him, and they feel this takes them out of the classroom. It is also hard for teachers to implement what is being taught into lesson plans. Some feel more time is needed to develop plans and implement them. Sanie Baker explained to the Board that Heather Hepworth sends out a survey to all certified staff in regards to professional development. Administration tries to meet the needs expressed in the survey. It was suggested that professional development may need to be adjusted for different department/grade levels.

Dr. Cox would like staff to have a mindset not only overall but in individual areas also. He felt the quality of professional development should be addressed and also not just topics but implementation of what is taught. Mrs. Austin felt it should be data driven. When you present the data to staff to show that some students are not progressing as the teacher thought, it helps the teacher see what needs to be adjusted.

Executive Session

A motion was made by Vice Chair Stevenson to go into Executive Session. Chair Heins called the Executive Session to order at 6:05 p.m. for the purpose of Idaho Code 74-206 (1) (a) personnel; (b) student discipline (j) negotiations

The poll of the trustees follows: Stevenson - Yes; Gibbons – Yes; Heins – Yes; and Stimpson – Yes;

Trustee Stimpson moved to close the Executive Session and move to the Open Session. The motion was approved. Chair Heins declared the Executive Session closed at 6:45 p.m.

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Legal Counsel, Michael Tribe; Board Clerk, Kerri Tibbitts; Principals, Dr. Perrigot, Sanie Baker, Michele Widmier, Dyann Blood, Laurie Copmann, Kelly Arritt, Suzette Miller, Bryan McKinney; Assistant Principal, Ellen Austin, Angela Davidson, Kim Kidd. Ellen Austin, Shanna Lindsey; Athletic Director, Ty Shippen; IT Director, Kent Jackson; Special Ed Director, Sherry Bingham; Parents, Patrons, Students and Staff.

Open Session

Chair Heins called the Regular Board Meeting to order at 7:03 p.m.

Poll of the Board

A poll of the trustees was taken by the Board Clerk: Chair Heins; Vice-Chair Stevenson – Yes; Trustees Gibbons – Yes; and Stimpson – Yes. The Board Clerk reported a quorum was present.

Prayer, Pledge of Allegiance and Welcome to Meeting

Chair Heins welcomed everyone and Mike Tribe led the group in prayer. The Pledge of Allegiance was led by Taylor Still.

Agenda Approved

A motion was made by Vice Chair Stevenson to amend the agenda to include the approval of alternate bus routes during the state of emergency and the adjustment of the 2016-17 calendar for April 13 and 14 to be student contact days. Motion carried.

Good News Reports

A. Fuel Up to Play

Those who were presenting were not able to attend.

B. Heart Health Challenge

This will be held over for March board meeting.

C. Positive Behavior Intervention Support

Sanie Baker presented to the board the progress and success that the PBIS program is having in schools.

Student Representative Report

Taylor Still, Minico's student representative, informed the Board of events at Minco. Leadership will be held next week. The girl's bowling team placed first in the state. The Board also commended all the students who helped fill sand bags for the community.

Marcus Glover was not able to be present, but Mr. Arritt shared that Mt. Harrison would have a Valentine's dance and be doing Random Acts of Kindness.

Accountability and Student Achievement Report

Dr. Perrigot shared with the Board the many things West Minico has done this year. He feels STAR testing is a valuable for teachers. His staff uses scores for placement and curriculum. He introduced Tammy Broadhead and Kay Saurey who shared what is used in the English Language Arts and Reading departments.

Data Report

A. Parent/Teacher Conference Data Report

The report submitted by Ashley Johnson showed parent teacher conferences were somewhat lower than last year.

Patron Comments

There were no patron comments.

Consent Agenda

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

Minutes of Previous Board Meetings Approved

Minutes of previous board minutes were unanimously approved for:
January 16, 2017.

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$433,483.85

Payroll: \$1,934,539.16

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

Discussion Items

A. Board Member Training, Updates & Committee Reports

1. Vice Chair Stevenson attended the technology committee meeting and reported on the progress the District is making with technology. She also met with the Calendar Committee and expressed the committee felt like they came up with a good calendar for the next three years.
2. Trustee Gibbons announced his resignation from the Board due to moving out of his zone. This will be effective in March. He thanked everyone for their support the last six years. A motion was made by Vice Chair Stevenson to accept his resignation and declare a vacancy in zone #4. Pursuant to Section 33-504 Idaho Code this Board of Trustees is required to declare a vacancy when the above stated condition exists. Be it further resolved, that a vacancy on the Board of Trustees is hereby declared, which vacancy will be filled by appointment within ninety (90) days.

B. Administrator/Department/Committee Reports

1. School Resource Officer Report

Office Vanleeuwen was not able to be present, but he did introduce himself to the trustees during the workshop.

C. Revised Budget

This was presented to the Board showing changes made. Our contingency budget is 1.3 million instead of 1 million.

D. Multi-Tiered System Support Progress

Sherry Bingham updated the Board on the Multi-Tiered System Support which includes Response to Intervention. With the grant, they have been able to visit others schools to see what they are doing. This program helps give support to all students who need it.

E. Policy Discussion

There was no discussion this month.

F. Superintendent's Report

Dr. Cox expressed his appreciation and respect for teachers and staff and thanked them for their dedication to the profession.

Business

A. Emergency Closure Issues

1. Dr. Cox shared with the Board the alternate bus routes created due to road closures because of flooding. Schools with the exception of Acequia will be in session this week. Both Sheriff Snarr and Jess Miller felt these alternate routes were safe. A motion was made by Chair Heins that due to the emergency situation with the road closures in Minidoka County, we use alternate routes until the road conditions improve. This is also subject to change as road conditions change. Motion carried.

2. Adjustment of 2016-2107 Calendar

With missing the last two days due to floods, a motion was made by Vice Chair Stevenson to adjust the 2016-17 calendar in April. The 13th and 14th will be student contact days replacing parent teacher conferences and teacher workday.

B. Bus Lease Proposal

Alisha Bywater asked permission to go out for bids on two (2) large buses (81 passenger) and one (1) special needs bus. The board directed her to go out for the bids on the buses needed.

C. Paper Bid

Michelle DeLuna recommended accepting the bid from Contact Paper with a lower bid of \$20,450. A motion was made by Vice Chair Stevenson to accept the bid. Motion carried.

D. Reinstatement of 7th Grade Football

Ty Shippen and Greg Harwood from Mini-Cassia Youth Football League proposed to the Board to reinstate a 7th grade football program at East Minico and West Minico. There would be a head coach at each school paid for by funds available due to a retiring Minico football coach. Gate fees would pay for the referees, and whatever was left MCYFL would donate back to the District. The only cost to players would be the jersey which is \$30. These could be paid by sponsors or by parents. A motion was made by Trustee Stimpson to approve the 7th grade football program. Motion carried.

E. Wide Area Mower Proposal

Theo Schut asked approval from the Board to accept a proposal to lease a wide-area mower. The current mower has needed many repairs, and he does not have a qualified mechanic to fix

this type of equipment. It would be spread out over a four-year period. There were concerns expressed that if the mower proposed (Toro) would break down, it would have to be sent to Boise or Salt Lake for repairs which is costly. In the past mowers have not been rotated out. This is what Theo is trying to implement. The Board asked him to do an RFP on different models and prices of warranties.

Trustee Stimpson also asked when repairs on the basketball hoops would be completed. Theo said the controllers had arrived and will be installed.

F. Resolution for Elections

This resolution is for elections to be held in May. The resolution was read. A motion was made by Vice Chair Stevenson for approval. Motion carried.

G. School Calendar Approval 2017-2020

Dr. Cox stated after a public meeting with staff and parents he met with the admin team as to how to move forward with the calendar. With suggestions given to the calendar committee, the proposed calendars were recommended. Dr. Cox's recommendation to the Board was to accept the calendars as presented. A motion was made by Vice Chair Stevenson to accept the calendars for 2017 – 2020. Motion carried. Trustee Gibbons expressed his appreciation to Dr. Cox and the committee for listening to the parents when creating the calendars.

H. Professional Development Pilot Program

Dr. Cox presented to the Board that Acequia, Mt. Harrison, East Minico and Minico would like to pilot a program where professional development would be held after school. This would take the place of some of the scheduled full day professional development on the calendar. The administrators and their staff would like to pilot this program to see if it improves with implementing programs and curriculum, and gives teachers the opportunity to collaborate with others.

Trustee Gibbons expressed concerns that the calendar was just approved. Parents might get the perception that teachers were not working as they should when having some of the scheduled days off. Vice Chair Stevenson felt that parents wanted to see if a new idea would work. If it's not given a chance, how will we have data to compare? Having this pilot does not affect the calendar or student contact days. Dr. Cox stated that it would only happen once or twice a month. The reason it was presented to the Board was to let the public know this was going to occur. It was stated by Vice Chair Stevenson that more student contact days have been added, more than any of the previous years. Flexibility has been offered in the past with administrators being given the opportunity to try something different.

The Board asked those administrators who wanted to pilot this program, to present at a future Board meeting professional development topics and a plan as to how they propose to implement the program.

I. MCEA Snow Days Letter

Dr. Cox shared a letter that was sent to him from the MCEA regarding certified staff not losing leave days they had submitted on snow days. Dr. Cox recommended that all leaves except sick leave be reinstated. Vice Chair Stevenson noted that leaves were in the negotiated agreement

and could not be changed without approval from MCEA. Mike Tribe, legal counsel, advised the Board to wait until March for a decision. This will allow Dr. Cox to meet with MCEA and have the approval needed if leave is changed.

J. State Snow Closure Forms

A motion was made by Trustee Stimpson to accept the two forms needing to be submitted to the State for snow and flood closure days. Motion carried.

K. New/Amended/Deleted Policies

1. Policy D201.40 Candidate Edification

A motion was made by Trustee Gibbons to approve this policy. Motion carried.

2. Policy D202.00 District Planning

This will be held for third reading.

3. Policy D204.05 Open Law Compliance and Cure

This will be held for a third reading.

4. Policy D210.00 Authorization of Signatures

This policy contains recommendations from the business manager. This will be held for a third reading.

5. Policy D405.21 Staff Travel

A motion was made by Vice Chair Stevenson to approve this policy. Motion carried.

6. Policy D 410.16 Wellness Program

This policy will be held for a second reading.

7. Policy D1007.20 Nutrition Standards

This policy will be held for a second reading.

8. Policy D1007.40 Food and Beverage Sales

This policy will be held for a second reading.

L. Travel Requests

A motion was made by Trustee Stimpson to approval the travel request. Motion carried.

M. Personnel

A motion was made by Trustee Gibbons to approve all submitted personnel requests. Motion carried.


Meeting Adjourned

A motion to adjourn the regular board meeting was made by Trustee Stimpson at 9:13 p.m. Chair Heins declared the meeting adjourned.



Bonnie Heins, Chair of School Board

Attest: March 13, 2017, kt



Kerri Tibbitts, Board Clerk

