

Minutes of Regular Meeting

The Board of Education Mahtomedi Public Schools

A **Regular Meeting** of the Board of Education of Mahtomedi Public Schools was held **Thursday, April 23, 2020**, beginning at 7:00 PM in the Mahtomedi District Education Center-Community Room, 1520 Mahtomedi Avenue, Mahtomedi, Minnesota 55115

1. PUBLIC COMMENT - None.

Anyone wishing to make a public comment may submit a written statement by email to a school board member. School board members' email addresses are available on the District's website. The board members will read and consider the comments received. This practice will continue as long as school board members are meeting remotely through interactive technology.

2. CALL TO ORDER

Meeting called to order at 7:04 p.m. by Chair Lucy Payne.

Due to the declared health pandemic and declared state of emergency this school board meeting was held by conference call or interactive technology in accordance with Minnesota Statute 13D.021. This meeting was live streamed.

3. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout; Superintendent Barbara Duffrin, ex-officio and Clare Fritsch, school board student representative.

4. APPROVAL OF THE AGENDA

McGraw moved, Chevalier seconded, approval of agenda. Roll Call Vote: Chevalier-Aye, Donovan-Aye, McGraw-Aye, Schwartz-Aye, Stout-Aye, Payne-Aye, Carried 6-0.

5. APPROVAL OF THE CONSENT AGENDA - See #13 for Consent Agenda Items

Donovan moved, Chevalier seconded, approval of the actions recommended on the consent agenda. Roll Call Vote: Chevalier-Aye, Donovan-Aye, McGraw-Aye, Schwartz-Aye, Stout-Aye, Payne-Aye, Carried 6-0.

A. Approval of Donations/Grants Totaling \$650.00

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From Henke Foods O. Ahmed to O.H. Anderson Elementary Student Needs - \$100.00
2. From Heather Griggs to District-wide Food Service for Students in Need - \$200.00
3. From Wildwood Liquor Inc. to Mahtomedi High School Celebration of Excellence - \$250
4. From Medtronic Corporation to Mahtomedi Middle School Student Needs - \$100.00

6. PRESENTATIONS/RECOGNITION

A. Student/Staff/Community Recognition

1. Zephyr Learning Showcase - Wildwood Elementary

Scott Briske, Wildwood Elementary Principal, explained how student agency is part of the district's strategic plan and shared a video of Wildwood Elementary students displaying their learner agency, which included: Kindergarten teacher Karen Goff's unit on needs and wants, with a trip to the Mahtomedi Area Food Shelf to donate the food her students had collected; a student run health fair; acts of kindness; and a second grader teaching another class about a technology tool used in educational games. Briske stated Wildwood Elementary is a joy-centered family building student agency through play, exploration, creativity and choice.

2. Zephyr Learning Showcase - O.H. Anderson Elementary

Susan Prather, O. H. Anderson Elementary Principal, presented on student agency at O.H. Anderson Elementary, which included: fourth grade students demonstrating their sense of purpose by revising the rules for Flag Football and ordering flags and belts to improve the recess game; two students demonstrating how curious and interested in learning they were by sharing with 15 classes their *School Rocks! Campaign*; students demonstrating contributing to the world by starting a school store to raise money to donate to Feed My Starving Children; students demonstrating using their authentic voices by using a MAEF grant to create an O.H. Anderson Elementary news studio; students demonstrating celebrating personal excellence through a character contest: *Caught Being Kind*; and fifth grade students empowering third grade students by helping them with their homework. Students: Isabella Bixby, Halyn Chaffee and Yuktika Samtani presented on their school newspaper: "The Zephyr Post". Prather stated learner agency is continuing during Distance Learning and thanked all O.H. Anderson Elementary students for contributing to their school, community and world.

7. REPORT FROM STUDENT REPRESENTATIVE

- A. Clare Fritsch, Student Representative, contacted a student at O.H. Anderson Elementary and a student at Mahtomedi Middle School to see how Distance Learning was going for them. The O.H. Anderson Elementary student reported they check in with their teacher twice a week through Google Meet; have 2 1/2-3 hours of schoolwork per day, which

they complete each morning, so they can enjoy free time in the afternoon. The Mahtomedi Middle School student reported checking in with three of their six teachers each day through Google Meet and they have 3 hours of schoolwork per day. They like being able to work at their own pace, the math lesson videos (which they can replay), but not the virtual science labs. Fritsch reported Mahtomedi High School students typically have 4-5 hours of schoolwork each day; check in with their teachers as needed through Google Meet; also like the math lesson videos, in addition to the online Advanced Placement Test reviews. Fritsch stated she has learned self-motivation and more time management skills. All of the students reported missing their teachers and friends. Scott Briske, Wildwood Elementary Principal, reported Distance Learning is going well with morning meetings on Seesaw for students and teachers to connect daily.

8. DISCUSSION/INFORMATION ITEMS

A. Board Member Calendar

The Board Member Calendar was reviewed.

9. ACTION ITEMS

A. Approval of Mahtomedi High School and Mahtomedi Middle School Roofing/Steel Cladding Project Bid

Superintendent Barbara Duffrin reported on the Mahtomedi High School and Mahtomedi Middle School Roofing/Steel Cladding Projects. Sealed bids were received on April 9. The Garland Company Inc. did a bid tabulation and recommended the lowest responsible bidder: Atomic Sheet Metal from Vadnais Heights, MN for a total of \$300,000. The project will be funded through the Long Term Facilities Maintenance Budget. Donovan moved, McGraw seconded, approval of Atomic Sheet Metal Inc. bid for the Mahtomedi High School and Mahtomedi Middle School Roofing/Steel Cladding Projects. Roll Call Vote: Chevalier-Aye, Donovan-Aye, McGraw-Aye, Schwartz-Aye, Stout-Aye, Payne-Aye. Carried 6-0.

B. Approval of Policies

Chevalier moved, Stout seconded, approval of the following policies: Policy 419-Tobacco Free Environment; Policy 504-Student Dress and Appearance; Policy 532-Use of Peace Officers and Crisis Teams to Remove Students with IEP's from School District Grounds; Policy 601-School District Curriculum and Instruction Goals; Policy 603-Curriculum Development; and Policy 616-School District System Accountability. Roll Call Vote: Chevalier-Aye, Donovan-Aye, McGraw-Aye, Schwartz-Aye, Stout-Aye, Payne-Aye. Carried 6-0.

C. Approval of the 2021-2022 School District Calendar

Superintendent Barbara Duffrin discussed the 2021-2022 School District Calendar with school board members. New: September 7 & 8 will be assessment days and Family Connection Days for Grades K-5, with school starting on September 9 for those grades. Schwartz moved, McGraw seconded, approval of the 2021-2022 School District Calendar. Stout moved, Donovan seconded to amend the calendar by moving the February 11 Staff Professional Day for Grades 6-12 and Conferences for Grades K-5 to February 18. Roll Call Vote: Chevalier-Aye, Donovan-Aye, McGraw-Aye, Schwartz-Aye, Stout-Aye, Payne-Aye. Carried 6-0. Stout moved, Schwartz seconded to amend the calendar by removing the three Professional Development Day late starts on October 6, February 2 and April 6. Roll Call Vote: Chevalier-Aye, Donovan-Aye, McGraw-Aye, Schwartz-Aye, Stout-Aye, Payne-Nay. Carried 5-0. Payne moved to amend the calendar by moving the Staff Professional Day on October 20 to April 8. Roll Call Vote: Chevalier-Aye, Donovan-Aye, McGraw-Aye, Schwartz-Aye, Stout-Aye, Payne-Aye. Carried 6-0. Roll Call Vote on the 2021-2022 School District Calendar: Chevalier-Aye, Donovan-Aye, McGraw-Aye, Schwartz-Aye, Stout-Aye, Payne-Aye. Carried 6-0.

D. Personnel

1. Recommendation to Approve Employment for Licensed Personnel Who will Continue to be on Probationary Status for the 2020-2021 School Year

- a. Mariah Adams (.8 FTE)
- b. David Collova
- c. Kael Bacon
- d. Adam Blomgren
- e. Christina Duehn (.8 FTE)
- f. Theresa Helms
- g. Michael Isola (.8 FTE)
- h. Lauren Konecny
- i. Elizabeth Kratzke (.6 FTE)
- j. Devin McDermott
- k. Carson McEvoy
- l. Samantha Panek
- m. Jennifer Seckora (.5 FTE)
- n. Nicole Thoma
- o. Trevor Thompson
- p. Andria Warner
- q. Michael Zahner

Chevalier moved, Donovan seconded, approval of employment for licensed personnel who will continue to be on probationary status for the 2020-2021 School Year. Roll Call Vote: Chevalier-Aye, Donovan-Aye, McGraw-Aye, Schwartz-Aye, Stout-Aye, Payne-Aye. Carried 6-0.

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2. Recommendation to Approve Contract Status for Licensed Personnel Moving from Probationary Status to Continuing Contract Status for the 2020-2021 School Year

- a. Laurie Bruhn
- b. Anne Dahl (.4FTE)
- c. Jodi Defiel
- d. James Didier
- e. Jill Doherty
- f. Sarah Domin
- g. Laura Goucher
- h. Chris Hergenrader
- i. Lindsey Soderlind

McGraw moved, Chevalier seconded approval of contract status for licensed personnel moving from probationary status to continuing contract status for the 2020-2021 School Year. Roll Call Vote: Chevalier-Aye, Donovan-Aye, McGraw-Aye, Schwartz-Aye, Stout-Aye, Payne-Aye. Carried 6-0.

3. Approval of Resolution to Terminate and Non-renew Probationary Teaching Contracts

- a. Shannon Bartels
- b. Nathaniel Hendrickson
- c. Elizabeth Kratzke (.2 FTE)

Schwartz moved, Chevalier seconded, approval of the resolution to terminate and non-renew the probationary teaching contracts. Roll Call Vote: Chevalier-Aye, Donovan-Aye, McGraw-Aye, Schwartz-Aye, Stout-Aye, Payne-Aye. Carried 6-0.

10. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Director Mike Chevalier reported the April AMSD Board Meeting was cancelled.

B. Mahtomedi Area Educational Foundation (MAEF)

School Board Vice Chair/Clerk Julie McGraw gave an update on the MAEF Legacy Night Virtual Event, which included 165 auction items that raised \$95,000, allowing MAEF to continue provide programming for Mahtomedi Public Schools' students and staff. In addition, a special focus for the night was the MAEF Angel Fund, which supports students with the greatest needs in the district. Over \$35,000 was raised for the MAEF Angel Fund. School Board Director Kevin Donovan stated donations for the

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Angel Fund are ongoing via the MAEF website. McGraw thanked the community for their amazing support and the MAEF team for all their hard work.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Chair Lucy Payne reported Governor Walz will speak to school board members and school superintendents virtually tomorrow at 11:00 a.m. Preregistration is required. The MSBA Board of Directors is working to provide online opportunities for Phase Trainings, Trust Edge Workshops and possibly the MSBA Summer Seminar in August.

D. Northeast Metro 916 Board

School Board Director Kevin Donovan reported on N.E. Metro 916 Intermediate School District's Distance Learning, which includes many opportunities and challenges due to Career & Technical Courses and Level 4 Special Education Programs. N.E. Metro 916 currently has 16 staff openings and Linda Zahradka, Superintendent's Executive Assistant, is retiring after 43 years of service. Board Meetings are being held by conference calls.

E. School Board Subcommittee Reports – None.

F. Other Items/Reports

Donovan also reported he is on the MSBA Insurance Trust (MSBAIT) Board of Trustees, which provides various forms of insurance to school districts. Donovan stated a premium increase of approximately 10% is likely.

11. SUPERINTENDENT'S REPORT

Superintendent Barbara Duffrin reported distance learning will continue for the remainder of the school year, with staff working hard to keep students connected and learning. Superintendent Duffrin reminded families to take care of themselves and their mental wellness, as teachers will catch students up in the fall. District administrators are working on safe ways to recognize the 2020 Senior Class this spring. One example was a modified Celebration of Excellence using home delivery of a gift package and a streamed celebration video. Duffrin congratulated the students who are receiving awards from the White Bear Center for the Arts in the Visual Arts and Write Now contests. Duffrin also thanked MAEF and the Legacy Night Team for all their work to create a fabulous Virtual Legacy Night Event and for the focus on the MAEF Angel Fund.

12. ADJOURNMENT

Chevalier moved, Donovan seconded, adjournment. Carried 6-0. Meeting adjourned at 9:12 p.m.

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13. CONSENT AGENDA ITEMS (Items Approved Under #5)

A. APPROVAL OF MINUTES

1. March 26, 2020 - Regular Meeting
2. April 9, 2020 - Study Session

B. Approval of Treasurer's Report - None

C. Approval to Pay Bills

1. AP Check Register - Check No. 407227 to 407441 and 9800011333 to 9800011402

D. Approval of Wire Transfer Transactions

E. Personnel

1. Approval of Resignations/Retirements

- a. Mary Marshall - First Grade Teacher - Wildwood Elementary (6/8/2020)
- b. Marianne Rana - Consumer Education Teacher - Mahtomedi Middle School (6/8/2020)

- c. Susan Sorenson - Associate Principal - Mahtomedi Middle School (6/30/2020)

F. Food Service Joint Powers Agreement between ISD 832 Mahtomedi and ISD 834 Stillwater (2020-2021 Increase of \$1,000)

JULIE MCGRAW, CLERK