



ASSISTANT SUPERINTENDENT'S MONTHLY REPORT – JUNE 2023

Student Learning and Achievement	<ul style="list-style-type: none"> ● Concluded state summative assessments ● Met with all principals and special education director for monthly meetings ● Prepared software renewals for the year ● Held a work session to refine SRBI processes and protocols ● Met with GMHS world language and math staff to monitor curriculum updates
Community Engagement	<ul style="list-style-type: none"> ● Facilitated last Wellness Committee meeting of the year ● Attended GEA monthly meetings for May and June
Safety and Social Emotional Well-Being	<ul style="list-style-type: none"> ● Co-facilitated the last SEL District Committee Meeting of the year ● Participated in monthly Emergency Team meeting
Budget Development and Fiscal Management	<ul style="list-style-type: none"> ● Planned for staffing for 23-24 and participated in final interviews and demo lessons for potential hires ● Established regular grant monitoring meetings
Embracing Diversity	<ul style="list-style-type: none"> ● Helped to coordinate Family Partnership event (Yard Goats game), Kindergarten orientation event and SOCA field trip with grant support ● Continued to collaborate with Family Engagement Specialist in securing registration for students placed in Granby through Open Choice lottery for the 2023-24 school year ● Co-facilitated last Granby Equity Team meeting of the year which included group presentations of Collaborative Action Team work ● Attended planning meeting for third year of Teacher in Residence Program
Professional Learning	<ul style="list-style-type: none"> ● Conducted Teacher of the Year interviews and selection process ● Planned for Administrative Councils meeting and Community of Practice focused on ● Celebrated both New Teachers completing their first or second year as well as retirees and longevity awards ● Met with State Reporting / Powerschool consultant to set up EduClimber/DNA ● Completed third and final Learning Walk for the year and facilitated year end survey around Elements of Effective Instruction ● Conducted end of year meetings with staff ● Attended information session on Science of Reading MasterClass ● Held Vertical Team Planning meetings for each context area ● Organized and managed the last professional learning day of the year which included sessions that were focused on building goals, vertical teams and wellness sessions ● Held coaching meetings to inform work with data platform and coaching cycles for the upcoming year