



REQUEST FOR PERSONNEL SERVICES

NEW BERLIN CUSD #16

Action Requested:	New Position	Employee Category:	<i>Activity</i>	Employment Status:	Choose an item.
Certified Position:	Choose an item.	Subject/Grade/Activity/Sport:	Yearbook	If PT, No. of Hrs/Day:	
Name:	Jodi Danenberger	Certified Degree:	Choose an item.	ESP Position:	Choose an item.
Location:	Choose an item.	Step:	Choose an item.	Hourly/Daily Rate of Pay:	Click or tap here to enter text. <i>\$ Split Stipend/3</i>
Salary Schedule Placement	Choose an item.	Placement:	Click or tap here to enter text.	Additional Hours:	Click or tap here to enter text.
Extra-curricular assignment:	Click or tap here to enter text.	Placement:	Click or tap here to enter text.	Annual Rate of Pay:	Click or tap here to enter text.
Extra-curricular assignment:	Click or tap here to enter text.	Placement:	Click or tap here to enter text.	Salary:	Click or tap here to enter text.
Extra-curricular assignment:	Yearbook	Placement:	Click or tap here to enter text.	Salary:	Click or tap here to enter text.
Incumbent Name:	Click or tap here to enter text.	Desired Beginning Date:	asap		
Position Supervisor:					
Action Requested by:	Jokisch	Date:	8/30/2024		

(Placement – indicate the location of the employee on the extra-curricular salary schedule: i.e. 3yrs=col. 2; salary from Appendix C)

APPOINTMENT AUTHORIZATION SIGNATURES

Chief Financial Officer:		Superintendent:	
President:		Secretary	

Routing: Original to Chief Financial Officer – Attach resume/application/transcripts/certificates