

Three Rivers School Board of Directors met for a regular session, Monday, July 15, 2013 at the District Administrative Office, 8550 New Hope Road, Grants Pass, Josephine County, Oregon at 7:00 p.m.

PRESENT:	Ron Crume, Chairperson of the Board, Zone IV	
	Kate Dwyer, Member of the Board, Zone I	PRESENT
	Danny York, Member of the Board, Zone II	
	Kara Olmo, Member of the Board, Zone III	
	Ron Lengwin, Member of the Board, Zone V	
	Patricia Adams, Superintendent-Clerk	
	Debbie Breckner, Director of Human Resources and Athletics	
	David Marshall, Director of Support Services	
	Dave Valenzuela, Director of K-12 Education and Technology	

ABSENT:	Stephanie Allen-Hart, Director of Student Services	ABSENT
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Also Present:	Susan Wallace, Kari O'Brien, Claudia Dow, DJ Edmond, Bryan Sowell, KimDeForest, Steve Jones, Lisa Crume and Shelly Quick/Recording Secretary.	ALSO PRESENT
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Board Chair Ron Lengwin called the meeting to order at 7:00 PM and led the audience in the Pledge of Allegiance.	CALL TO ORDER
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Superintendent Adams welcomed board members, introduced herself as the new superintendent and introduced the directors. She then highlighted upcoming August meetings such as the board retreat, director's retreat, administrator meetings and the district-wide in-service to get organized and ready for the upcoming school year. Superintendent Adams then spoke to the board regarding their role and what she could do to help them. She recognized her responsibility to keep them informed and outlined some of the items and programs that will be on upcoming board agendas.	SUPERINTENDENT'S REPORT
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Board Chair Lengwin opened up the meeting for community comments and there were none.	COMMUNITY COMMENTS
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Outgoing Board Chair Lengwin administered the Oath of Office to new board members:	OATH OF OFFICE
<ul style="list-style-type: none"> <li>• Kate Dwyer, Zone I</li> <li>• Danny York, Zone II</li> <li>• Kara Olmo, Zone III</li> </ul>	

Nominations for Board Chair were opened by Mr. Lengwin. Member Lengwin made a motion to nominate Ron Crume as Board Chair for the 2013-14 school year. Member Olmo seconded. Member Lengwin called for a vote and the motion passed unanimously.	ELECTION OF BOARD CHAIR
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Newly elected Board Chair Crume took over the chairing of the meeting and asked for nominations for the position of board vice-chair. Board Chair Crume nominated Member Lengwin. Member Olmo seconded. Board Chair Crume called for a vote and the motion passed unanimously.	ELECTION OF BOARD VICE-CHAIR
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DESIGNATION OF MEETING DATES, TIMES AND PLACES	<p>The board discussed various dates for 2013-14 board work sessions and regular board meetings. The board decided to change the regular board meetings from Monday to Tuesday, largely due to the fact that the Daily Courier is not available on Monday's. They agreed to hold a board work session on the first Tuesday of the month and the regular board meeting on the third Tuesday of the month. Consent agendas can be included on the work session agendas. There will also be three meetings held away from the district office—one in each attendance area.</p> <p>Member Lengwin made a motion to have regular board meetings on the third Tuesday of the month and board work sessions on the first Tuesday of each month. Member York seconded and the motion passed unanimously,</p>
ANNUAL BOARD ORGANIZATION RESOLUTIONS	<p>Superintendent Adams presented the annual organizational resolutions for the 2013-14 year for approval. Member Lengwin made a motion to approve the 2013-14 Annual Organizational Resolutions. Member York seconded and the motion passed unanimously.</p>
CONSENT AGENDA	<p>Member Lengwin made a motion to approve the consent agenda as presented. Member Dwyer seconded and the motion passed unanimously.</p>
2013-14 STUDENT CALENDAR	<p>Director Breckner presented a student calendar for the 2013-14 school year. The calendar reflected a six-day cut. Member York made a motion to approve the 2013-14 student calendar. Member Dwyer seconded and the motion passed unanimously.</p>
STEM GRANT REQUEST	<p>North Valley High School Principal Dennis Misner brought forward a grant request proposal from Project Lead the Way and explained that the grant would fund a teacher to be trained in a new STEM (Science, Technology, Engineering and Math) class to be offered at North Valley. Following board discussion regarding the program Member Lengwin made a motion to approve the grant request. Member Olmo seconded and the motion passed unanimously.</p>
2013-14 CONFIDENTIAL MOU	<p>Superintendent Adams presented the 2013-14 Confidential MOU for approval. She explained that it is a one year contract which covers eight district office employees. The changes in the agreement include: zero percent cost of living for the 2013-14 school year, a step increase, and 6 furlough days. Member York made a motion to approve the 2013-14 Memorandum of Understanding for the confidential employee group. Member Dwyer seconded and the motion passed unanimously.</p>
SUPPORT SERVICES REPORT	<p>Director Marshall thanked the district and board for hiring him back to Three Rivers School District and expressed that he was very happy to be back. Mr. Marshall explained his goal to get all support services together as he moves forward to best support the district.</p> <p>Mr. Marshall then provide the board with an update on the move to Madrona. The portables were not moved the first week of July as planned due to permits. The permits are now in place and the portables should be in place by August 23rd. They are prioritizing what must be done (computer access, power, classrooms ready) versus what they would like to have done.</p> <p>Member York asked if the move is on track with the proposed budget? Mr. Marshall responded that he will have accurate figures on the move for the board at the next meeting.</p>

Superintendent Adams invited the board to provide input on future agenda items/topics.

OTHER

Adjourn at 7:45 PM

ADJOURN

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Ron Crume  
Chairperson of the Board

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Patricia Adams  
Superintendent-Clerk



**THREE RIVERS SCHOOL DISTRICT  
MURPHY, OREGON**

**ANNUAL ORGANIZATION MEETING  
July 15, 2013**

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**A. OATH OF OFFICE FOR NEWLY APPOINTED MEMBERS OF THE BOARD**

*Board Chair Lengwin will swear in newly appointed Board Members:*

Kate Dwyer	Zone I	Term expires June 30, 2017
Danny York	Zone II	Term expires June 30, 2015
Kara Olmo	Zone III	Term expires June 30, 2017

**B. SCHOOL BOARD ORGANIZATION FOR 2013-2014**

- I. Nominations for Chairperson of the Board of Education for the fiscal year commencing July 1, 2013 (ORS 332.040):

Ron Crume was nominated by Ron Lengwin for Board Chair.  
Kara Olmo seconded the motion.

Ron Crume was elected Chairman of Three Rivers School District's Board of Education for the fiscal year commencing July 1, 2013 by a vote of 5-0.

**THE ELECTED CHAIRPERSON WILL TAKE OVER THE CHAIRING OF THE MEETING AT THIS TIME.**

2. Nominations for Vice-Chairperson of the Board of Education for the fiscal year commencing July 1, 2013 (ORS 332.040)

Ron Lengwin was nominated by Ron Crume for Vice- Chair.  
Kara Olmo seconded the motion.

Ron Lengwin was elected Vice-Chair of Three Rivers School District's Board of Education for the fiscal year commencing July 1, 2013 by a vote of 5-0.

3. Moved By: Ron Lengwin Seconded By: Danny York  
that the third Tuesday of the month at 7:00 p.m. be designated as the regular monthly meeting unless otherwise notified.

Motion: Passed   X   Failed



**THREE RIVERS SCHOOL DISTRICT  
MURPHY, OREGON**

**ANNUAL ORGANIZATION MEETING  
July 15, 2013**

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**B. ANNUAL ORGANIZATIONAL RESOLUTIONS FOR 2013-2014 (ACTION):**

- a. **Designate Executive Officer:** *Superintendent Patricia Adams is the Board's Executive Officer.* Oregon statute specifies that the Board shall designate the chief administrative officer of the district as district clerk. Our policy states that the Superintendent shall act as executive officer of the Board. These designations authorize the superintendent to employ personnel, to sign checks and make salary payments, and to act as custodian of funds. In addition, all contracts must be approved by the school board before an order can be drawn for payment. Therefore, the superintendent and/or deputy clerk needs to be authorized to make payments in a timely manner of all obligations entered into by the district in accordance with the budget as adopted and appropriated by the Board of Directors.
- b. **Designate Budget Officer and Deputy Clerk:** *Superintendent Patricia Adams is the designated Budget Officer and Deputy Clerk.*
- c. **Designate Board's Official Agent:** *Superintendent Patricia Adams will be the official agent for all matters dealing with federal, state and local government agencies and other education agencies. Policy and practice designates this authority to the superintendent.*
- d. **Designate Depositories for School Funds:** Home Federal, Wells Fargo, Local Government Investment Pool, U.S. Bank, Key Bank, Washington Federal, Bank of America, Umpqua Bank, Sterling Bank, First Community Credit Union, Josephine County Treasurer, and Jackson County Treasurer and all other local financial institutions, which meet Oregon collateral requirements, are the designated depositories. These are the existing depositories and have been carried over to the new fiscal year.
- e. **Authorize Facsimile Signature of Custodian of Funds:** Superintendent Patricia Adams facsimile signature be authorized.
- f. **Determine Amounts of Fidelity Bonds of Persons Who Shall Be Bonded:** Superintendent/Business Manager Patricia Adams will be bonded for \$100,000 under current District *Property and Causality Coverage Criminal Policy.*

- g. **Designate Auditors:** *Michael L. Piels CPA's, LLP* is designated as our financial auditors for the 2013-2014 school year.
- h. **Designate Legal Counsel:** *Hungerford Law Firm, LLP* is designated as our legal counsel for the 2013-2014 school year.
- i. **Review status of Local Public Contract Review Board and Rules:** The Three Rivers Board of Directors will act as our review board for the 2013-2014 school year.

Moved: Ron Lengwin,           Seconded by: Danny York

Motion: passed   X   failed \_\_\_\_\_



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Chairperson of the Board  
THREE RIVERS SCHOOL DISTRICT



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Patricia Adams, Superintendent-Clerk  
THREE RIVERS SCHOOL DISTRICT