

Browning Public Schools
Board Agenda Request
Meeting To Be Held: December 12, 2017



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: December 6, 2017

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: Volleyball Coach/BMS 2017-2018 Sport Season

Description: Tony Wagner, Director of Student Activities, recommends the following hire for the 2017-2018 sports season:

🚩 William Huebsch, Volleyball Coach, Middle School, (Exp:7), \$1,058.00

Financial Impact: \$1,058.00 Extra-Curricular Salary Schedule

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to:



Browning Public Schools Hiring Selection Report

Position Volleyball Coach		Applicant Recommended William Huebsch	
Department/Location Middle School		Supervisor Daniel Belcourt/Tony Wagner	
Type of Position Extra-Curricular	Starting Date TBD	Term 2017-2018 Sports season	

Recruiting	Date Posted: 10/5/2017	Closing Date: N/A
<p>Comments: No interview needed per district policy #5120: Selection Process, section C. Exceptions: The competitive selection process may be unnecessary in the following circumstances:</p> <p>A. Coaches and sponsors having preference as provided under the above section, Preferences, paragraph 3(A). B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical. C.mThe applicant is part of a general pool of temporary workers including substitutes from which supervisors may select and employ as needed. This exception does not apply to temporary employees or short-term workers to be hired for summer work. The superintendent is directed to establish and implement procedures to carry out this policy.</p>		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Huebsch, William		Yes	N/A
	Yellow Kidney, Shaelyn		yes	N/A

Interview Committee	Title	Name	Title
N/A			

Recommendation: William has at least 15 years of experience, strong communication skill in the interview and also how he communicated with students about discipline and expectations. William expressed good communication with parents by having an open-door policy and implementation of technology to communicate with parents.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
Criminal background check	on file	yes	Ok
TB documentation	on file	yes	Ok

Salary: \$1,058.00	Placement: <u>Exp: 7</u>	Contract Days: 11/16/17-3/10/18
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Prepared by: Sherie Blue Date 12/06/2017 Approved by: _____ Date: _____