



Region 6 Education Service Center

Title I Part A/ESSA Contracted Fee Service

District/Organization: Huntsville ISD

Contact: Kristie Pacher - kpacher@esc6.net / Maribel Perez - mperez@esc6.net/Terri Smith - tsmith@esc6.net

Description:

Contract Base Cost: --

The purpose of the ESSA/Title I, Part A Contracted Fee Service is to provide districts **customized and intensive assistance** with their Title I, Part A program. Planning assistance, program implementation, fiscal planning, and program compliance are included with this service.

Technical assistance and training include but are not limited to:

- Program planning, implementation requirements, and program evaluations
- Program compliance and documentation
- Fiscal planning
- Private Non-Profit guidance
- Parent and Family Engagement requirements (including assistance to districts in developing school/parent compacts and parent involvement policies)
- Title I Part A/ESSA Monthly Checklist
- Title I Part A/Monthly Parent and Family Engagement Newsletter
- Assistance with program and fiscal validations and audits from TEA

Contracting districts will receive the following services at no cost: Application and Compliance Report technical assistance including application preparation, initiation and negotiation of grant amendments, and assistance with the completion of the compliance reports with information/data supplied by the district.

Contract Fee:

Fees for this service are calculated at 5.36% of the ESSA Title I, Part A 2024-2025 FY entitlement or the ESSA Title I, Part D entitlement, whichever is larger.

Minimum: \$875 - **Maximum:** \$8,700

Districts should not sign the contract **before the issuance of a NOGA for their ESSA Consolidated Application.**

Districts will be billed semi-annually for services rendered during the contract period. Please have your Purchase Orders ready before the first billing.

Payment Schedule:

First Billing Date: December 1, 2025

Second Billing Date: June 1, 2026

Contact Renea Rolan for billing purposes - Phone: 936.435.8332 Email: rrolan@esc6.net

Effective Start Date: 9/1/2025

Effective End Date: 8/31/2026

Contract Total Cost: \$0.00

District/Organization: Huntsville ISD

7/24/2025

Region 6 Education Service Center

A handwritten signature in black ink that reads "Michael Holland". The signature is written in a cursive, flowing style.

Michael Holland, Executive Director