



San Elizario ISD
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MEMORANDUM

To: Members of the Board of Trustees
From: Richard Salcido, Director, Special Education
Subject: Consider and possible Board action for Purchase Approval Over \$25,000 for Therapy Travelers dba EPIC Special Education Staffing
Date: October 15, 2025

HISTORY:

The EPIC Special Education Staffing Agency is a national Special Education talent and staffing solutions firm that caters to school districts needs such as a Licensed Specialist in School Psychologist.

RATIONALE:

The Special Education Department needs to establish a purchase approval with EPIC to fill the position of a Licensed Specialist in School Psychology (LSSP) that has been vacant since July 2025 with no applicants. We have several pending evaluations from the beginning of the year and will be out of compliance with the pending evaluations if they are not fulfilled. EPIC is available to provide a LSSP through their agency. Additionally, the district is being strategic in evaluating the need for permanent positions. This will ensure continuity of services for our students and alignment with our budget.

BUDGET IMPACT:

Not to exceed \$49,900 at an hourly rate of \$85.

ADMINISTRATIVE RECOMMENDATION:

The administrative recommendation is for the Board to approve the purchase approval with EPIC for a recommended LSSP candidate. This will enable us to conduct the necessary evaluations and determine appropriate evaluations for our students with special needs.

For Approval? ☒ Yes ☐ No

If no, please check one: ☐ Presentation ☐ Report ☐ Information

Please check if applicable: ☐ Attachment Included

The mission of the San Elizario Independent School District is to graduate students with innovative skills for 21st-century careers by focusing on academic and social skills, fostering transformative practices, and building community support through positive relationships between home and school.