



# Oak Park Elementary School District 97

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TO: Dr. Albert G. Roberts, Superintendent of Schools

FROM: Therese M. O'Neill, Asst. Supt. Finance & Operations  
Steve Cummins, Director of Human Resources

SUBJECT: HR/Financial ALIO Software Conversion/Upgrade

DATE: May 13, 2014

Commencing with the Fall of 2013, the Director of Human Resources and I recognized the on-going need to minimize the amount of paper production for staff hires, attendance, and payroll functions insuring more timely and accurate processing as well as integration of same and better efficiencies. Steve, having had prior experience with the CIMS upgraded version named ALIO, and me being encouraged by our current operational technology source provider (Kirtley Technology) to consider an upgrade of the CIMS software to the next version, which is named ALIO, agreed it was time to meet and investigate this possibility. Following that initial meeting, Steve and I facilitated a joint office meeting of both of our staffs which occurred November 7, 2013 at which time John Roth from Weidenhammer Systems Corporation and Dan Reedy, our local software support consultant from Kirtley Technology, met with both the Business Office and Human Resources staff members for a full-day presentation and assessment meeting, fostering consensus that this was an appropriate step forward into the 21<sup>st</sup> century.

We also recognized that all of the existing Business Office staff, and part of the existing Human Resources staff, will be completely new by June 30, 2017 and, if a needed conversion was to be undertaken (and recognizing a full year's time is required for such conversion), now was the time to undertake this endeavor. Steve shared that Kirtley Technology provided excellent support and smoothly transitioned the conversion from CIMS to ALIO in his former district.

Following this November 7, 2013 meeting, a formal proposal was received from Weidenhammer (see attached). Between then and now, other District priorities have taken precedence; however, our desire to get this project undertaken has not waned. Several weeks ago, John Roth, Michael Arensdorff, Nick Jefferson and Therese had a conference call to determine what additional technology would be needed to support this software conversion and it was determined that two additional servers would have to be purchased.

The current computer hardware platform is an IBM AS/400, the engine that drives our CIMS software (Human Resources & Financial software) and it is now 20 years old. It is becoming more and more difficult to find knowledgeable technicians of the AS/400 and it is further becoming cost prohibitive to support this engine. Since implementing a solid AS/400 backbone in 1993-94, technology has significantly expanded and functionalities that now are available are not and never will be available without this conversion. Some of these expanded functionalities, with ALIO, include:

- Fully web-based – PC and MAC compatible
- A robust and integrated employee portal self-service system
- Full integration of MS-Office, Apple Office, Tableau, Acrobat and others
- Thousands of “canned” reports in addition to built-in Intelligence ad-hoc reporting
- Integration of payroll with on-line attendance, time sheets, and substitute tracking
- Robust Data Mining capability
- Capacity to interface and update from Applitrack software
- Employees can view leave balances and initiate a leave request (sick, personal, etc.)
- Ability to facilitate annual open enrollment change requests (benefits’ election)
- Direct emailing of purchase orders to vendors
- A more robust “position control” interface (capacity to build “what if” budgeting plans with positions rather than existing employees).

When this was initially presented at the April 30, 2014 meeting, it was asked how this purchase, as well as the other upcoming instructional projects reviewed, should be evaluated as to their efficacy. Since that time, this project, as well as all of the others, has been filtered through our CAPEX modeling program. The scoring sheet associated with this project is attached.

The total cost for this conversion is \$202,749 (between Weidenhammer and Kirtley) and an additional \$14,066 for the two additional servers required (see attached Weidenhammer quotation and Alliance Technology Group,LLC), for a total of \$216,815.

Sensitive to presenting a crisp 2014-15 budget and recognizing that there will be some unspent 2013-14 dollars, we are proposing that some of the unspent dollars be utilized for this endeavor, specifically, \$127,607 and the remaining balance (\$104,208) be built into the 2014-15 budget. This \$127,607 would be spent as follows:

\$83,121 - (Licensing Fees - \$58,080 and Annual Support - \$25,041)  
paid to Weidenhammer on 5/29/14 A/P run  
\$30,420 – Install & conversion work – Kirtley Technology – 5/29/14 A/P run  
\$14,066 – Two servers – Alliance Technology Group, LLC – immediately

While there is sufficient unspent dollars to cover the remaining balance of \$104,208, I am reluctant to commit 2013-14 dollars when actual work will not be completed until late September 2014 and early spring 2015.

Delineated below is a suggested timeline for this conversion:

May 13, 2014	Presentation of Proposal to Board of Education
May 27, 2014	Possible approval of proposal
June 2, 2014	Servers arrive and installation of ALIO software begins being loaded
June 5, 2014	Kick-off meeting with members of Human Resources/Business Office Departments
June 9 – June 30, 2014	Commencement of data conversion from CIMS to ALIO (General Ledger, Vendors, Purchase Orders, Checks, Employees, Assignments, Position Control) by Kirtley Technology
July 1, 2014 – January 31, 2015	Continued conversion by Kirtley Implementation and training schedule determined by Director of Human Resources, Asst. Supt. for Finance & Operations and Kirtley Technology
February 1 – June 30, 2015	Commencement and thorough training of Human Resources, Business Office and individual school staffs
July 1, 2015	Complete LIVE Payroll/Human Resources/Finance on ALIO

This will return to the Board of Education for approval at its May 27, 2014 meeting.

tmo

attachments

Steve



**Kirtley Technology Corporation**  
 8328 Lemont Road  
 Darien, IL 60561



Distributed by

November 17, 2013

Ms. Therese O'Neill  
 Oak Park Elementary School District 97  
 970 West Madison Street  
 Oak Park, IL 60302

Dear Ms. O'Neill,

Thank you for your request for pricing on the alio Financial Administrative Solution offered by Weidenhammer Systems. This pricing schedule is based on the following assumptions:

Total Student Population: 5,900

	<u>Licensing Fee</u>	<u>Annual Support</u>	<u>Services</u>	<u>Total</u>
<b>alio Financial Accounting System</b>	<b>\$33,893</b>	<b>\$5,845</b>	<b>\$11,832</b>	
Bank Reconciliation - included***	*	*	*	
Budget Preparation - included***	*	*	*	
General Ledger - included***	*	*	*	
Purchasing - included***	*	*	*	
Accounts Payable - included***	*	*	*	
Intelligence	*	*	\$3,400	
Accounts Receivable	\$5,575	\$929	\$408	
Fixed Assets	\$5,575	\$929	\$2,448	
Purchase Cards (P-Cards)	\$5,575	\$929	\$2,448	
Warehouse	\$8,198	\$1,366	\$1,632	
<b>alio HR / Payroll System***</b>	<b>\$32,856</b>	<b>\$5,673</b>	<b>\$13,464</b>	
Salary Admin & Position Control***	\$8,198	\$1,366	\$5,712	
Employee Service Portal (ESP)	\$8,198	\$1,366	\$3,600	
<b>alio State Reporting***</b>	<b>\$9,511</b>	<b>\$1,427</b>	<b>\$3,264</b>	
<b>alio Application Subtotal</b>	<b>\$117,581</b>	<b>\$19,832</b>	<b>\$48,208</b>	<b>\$185,620</b>
<b>100% CIMS Like-for-Like Discount</b>	<b>-\$84,459</b>			
<b>alio Application Total</b>	<b>\$33,122</b>	<b>\$19,832</b>	<b>\$48,208</b>	<b>\$101,161</b>
<b>ORACLE</b>	<b>\$11,592</b>	<b>\$2,318</b>	<b>\$1,500</b>	<b>\$15,410</b>
1 ORACLE Database Std Edition One				(4)
1 ORACLE Forms and Reports Only				(6)
<b>alio CAPTURE</b>	<b>\$4,366</b>	<b>\$1,092</b>	<b>\$4,080</b>	<b>\$9,538</b>
<b>SUBSystem (estimated)</b>	<b>\$9,000</b>	<b>\$1,800</b>	<b>\$5,000</b>	<b>\$15,800</b>
Subcaller Interface				(8)
Applitrack Interface				(11)
<b>QUOTATION SUBTOTAL</b>	<b>\$58,080</b>	<b>\$25,041</b>	<b>\$58,788</b>	<b>\$141,909</b>

(1) The Services subtotal shown above includes approximately 346 hours of training and consulting.

**ADDITIONAL SERVICES**

Implementation Management - 120 hours		\$20,400	\$20,400
alio Installation Services - 32 Hours		\$5,440	\$5,440
File Conversion - see details below		\$35,000	\$35,000 (10)
<b>QUOTATION TOTAL</b>	<b>\$58,080</b>	<b>\$25,041</b>	<b>\$119,628</b>
			<b>\$202,749</b>

**QUOTATION SUMMARY**

		<u>Total</u>
<b>FIRST YEAR TOTAL COSTS</b>	(2) (11)	<b>\$202,749</b>
<b>ESTIMATED ANNUAL COSTS</b>	(3)	<b>\$25,041</b>

**ESTIMATED FINANCING OPTION\***

Licensing Fees plus Services totaling \$177,708 may be financed as follows:  
 for three (3) years with an annual fee of - Contact your Weidenhammer Rep  
 or for five (5) years with an annual fee of - Contact your Weidenhammer Rep

\*Certain restrictions may apply to the financing option. Payment estimates assume first payment due at signing and current market conditions which are subject to change. Contact your Weidenhammer representative or Government Capital at (817)722-0236 for complete details and a firm financing proposal. Other terms are available.

Prices quoted per version 7.12, of the Weidenhammer alio pricer

Prices quoted herein are firm for 90 days and subject to terms and conditions of applicable Weidenhammer Systems and vendor agreements. Pricing for additional years of support may be obtained by contacting your sales rep.

- (2) First Year Total Costs includes licensing fees, first year of annual support, and services required for implementation, consulting, training, etc. The costs shown do not include actual expenses (see (9) below). System setup and installation includes configuration of the database(s) as well as loading of the application software on the server(s). Training is calculated for a maximum of ten (10) participants per class. An additional \$75 will be charged for each additional participant per class.
- (3) Estimated Annual Costs includes the sum of the annual support column. This is required for all products and includes software updates, plus telephone and email-based application support. This amount is subject to increases from time to time based on our additional costs of supplying these services.
- (4) Oracle Database Server quoted above includes the shown quantity of Database Standard Edition One licenses.  
 Oracle Database licenses are application specific, full use licenses for unlimited users.  
 Oracle Database Standard Edition One server cannot be capable of more than 2 processors per server
- (6) Oracle Application Server quoted above includes the shown quantity of Oracle Forms and Reports Only licenses.  
 Oracle Application servers cannot be capable of more than 2 processors per server  
 Oracle licenses are required for EACH CPU. If your organization already owns Oracle Full Use license(s) for the Database and/or Application Server(s), the Oracle license fees and related annual support costs shown may be either reduced or eliminated.
- (8) alio CAPTURE includes the following pre-defined output templates: One accounts payable check, One Payroll check, One Direct Deposit Notice, One Purchase Order, One W2, and One Invoice. Any form design beyond these is a billable service. Contact Weidenhammer for quotes.
- (9) Out-of-Pocket Expenses are not included in the quote total above but are estimated at \$0,475. and will be billed at our cost to the client. These expenses may include, but not be limited to lodging, meals, tolls, airfare, and mileage or rental car and fuel.
- (10) See attached document for conversion details. Prices shown for this conversion include the following data:  
 Financial Accounting System  
 Human Resource System
- (11) Prices shown to interface alio sub-systems with existing customer applications include only basic application software licensing and support. Prices do NOT include programming required to create compatibility of these sub-systems to existing customer applications. This additional pricing will be provided and added to this quotation following detailed research, analysis, and design documentation.

**Purchase orders for licensing and other components are to be sent to the following address:**

Weidenhammer  
935 Berkshire Blvd.  
Wyomissing, PA 19610  
Attention: Sam Morgan  
Fax 610-378-9409

**Purchase orders for all professional services are to be sent to the following address:**

Kirtley Technology Corporation  
8328 Lemont Road  
Darien, IL 60561  
Attention: Colleen Eckert  
Fax 630-910-1339

If you have any questions, please call or email. Thank you for your business.

Very Truly Yours,

John Roth  
Account Consultant  
Weidenhammer  
[jroth@hammer.net](mailto:jroth@hammer.net)  
800-526-9955 x 7128



# Alliance Technology Group, LLC

SDB, MBE, WBE, DBE, LDBE Certified

## SALES QUOTATION

500 W. Madison Street, Suite 3135  
 Chicago, IL 60661  
 Phone: 312-952-3367

Quote Date: 4/17/14  
 Quote Number: Q1-04172014-1  
 Alliance Sales Rep: Steve Gerlach

Expiration Date: 5/17/14

**End User:** Oak Park School District #97

Product #	Item Description	Qty.	Sales Price	Ext Sales Price
	<b>Dell Server</b>			
Base Unit:	PowerEdge R720, Intel Xeon E-26XX Processors (210-ABVP)	1	\$7,120.65	\$7,120.65
	PowerEdge R720 Motherboard, TPM (591-BBBP)	1		
	Mission Critical Package: 4-Hour 7x24 On-Site Service with	1		
	ProSupport: 7x24 HW / SW Tech Support and Assistance, 5 Year	1		
	Year (939-2678)	1		
	Dell Hardware Limited Warranty Plus On Site Service Initial Year	1		
	Mission Critical Package: 4-Hour 7x24 On-Site Service with	1		
	Dell ProSupport. For tech support, visit	1		
	MISSION CRITICAL PACKAGE: Enhanced Services, 5 Year (996-	1		
	On-Site Installation Declined (900-9997)	1		
	Proactive Maintenance Service Declined (926-2979)	1		
	PowerEdge R720 Shipping (331-4437)	1		
	Risers with up to 6, x8 PCIe Slots + 1, x16 PCIe Slot (331-4440)	1		
	vFlash SD Slot Filler (318-2036)	1		
	iDRAC7 Express (331-3481)	1		
	Broadcom 5720 QP 1Gb Network Daughter Card (430-4418)	1		
	2.5" Chassis with up to 8 Hard Drives (317-8472)	1		
	Bezel (318-1375)	1		
	Power Saving Dell Active Power Controller (330-5116)	1		
	RAID 1+RAID 5 for H710P/H710/H310 (2 + 3-14 HDDs) (331-	1		
	PERC H710 Integrated RAID Controller, 512MB NV Cache (342-	1		
	Heat Sink for PowerEdge R720 and R720xd (331-4508)	1		
	Intel Xeon E5-2609v2 2.5GHz, 10M Cache, 6.4GT/s QPI, No	1		
	DIMM Blanks for Systems with 1 Processor (317-8687)	1		
	PCIe Slot Filler, PowerEdge R720/R720x (331-4509)	1		
	No Additional Processor (331-4611)	1		
	16GB RDIMM, 1600MT/s, Low Volt, Dual Rank, x4 Data Width	2		
	1600 MHz RDIMMS (331-4424)	1		
	Performance Optimized (331-4428)	1		
	300GB 10K RPM SAS 6Gbps 2.5in Hot-plug Hard Drive (342-	4		
	146GB 15K RPM SAS 6Gbps 2.5in Hot-plug Hard Drive (342-	2		
	Electronic System Documentation and OpenManage DVD Kit for	1		
	DVD ROM, SATA, INTERNAL (313-9092)	1		
	ReadyRails Sliding Rails With Cable Management Arm (331-4433)	1		
	Dual, Hot-plug, Redundant Power Supply (1+1), 495W (331-4603)	1		
	Power Cord, NEMA 5-15P to C13, 15 amp, wall plug, 10 feet / 3	2		
	No Operating System (420-6320)	1		
	No Media Required (421-5736)	1		
	Subtotal			\$7,120.65
	<b>Total</b>			<b>\$7,120.65</b>

Remit to address: Alliance Technology  
7010 Hi Tech Drive  
Hanover, MD 21076

Alliance Post Sales Service is optional and will be added to quotation at your request.

*Freight & Applicable Taxes Additional. Freight charges are "ESTIMATED" and "ACTUAL" charges will be invoiced. Customer is responsible for 100% of freight charges. This quote and configuration is confidential to Alliance and is only to be used between Alliance and the customer. In the event this provided quote and configuration is used for other purposes, consulting fees will be charged. Should customer desire to use this information for any purpose other than its original intended purpose, or wish to divulge the contents of this quote to a 3rd party, customer must obtain written permission from Alliance prior to such use. This quote is valid for 30 days past the quote date unless otherwise noted and Quote is subject to change.*

*All Purchase Orders subject to acceptance by Alliance Technology Group, LLC. Prices subject to change prior to acceptance of Purchase Order. Payment Terms pursuant to Contract of Sale. Leasing figures are being provided to you for informational purposes only. Actual lease rates may vary and are subject to credit approval.*

*Alliance's Term's & Condition's apply. Alliance's T&C's can be viewed at [www.alliance-it.com](http://www.alliance-it.com).*

*Maintenance pricing quoted must be purchased with product for price to be valid. Unless pre-paid, all maintenance pricing is subject to change.*





# Oak Park Elementary School District 97

## Capital Expense Request, Suggestion, or Proposal

Project Name:

Name:  (submitter's name) Date:    (dropdown)

Primary Spend Category:  (dropdown)

Secondary Spend Category (if applicable):  (dropdown)

Request Number:  (update last 3 digits)

### Narrative Description of the project:

Conversion to 100% web-based solution for District's Human Resources and Financial Systems increasing efficiencies and eliminating paper (time sheets, attendance records, employment data entry and updates) and replacing with an on-line integrated system.

### Narrative Statement of why the project/spending is needed:

The life of the current AS 400 (which presently serves as the backbone for the Human Resources & Financial operational systems) is significantly aging and the reality of having a viable web-based system, with its associated and integrated efficiencies, is necessary in light of the fact that the on-going support for an outdated backbone is becoming both cost prohibitive and difficult to support. This system once was the "cadillac" of backbones and now is archaic and technicians are not

### Anticipated impact/result of the spend:

Protection of the current HR/Financial data along with integration and needed efficiencies in the processing of all employee and vendor data.

### Who and how many will be impacted or benefited?

All employees, vendors, and anyone (state, ISBE, TRS, IMRF, auditors) needing HR/Financial data from district.

Building or Location(s):

### Narrative Statement of what alternatives exist, if any, to the spend:

None

## Evaluation/Scoring Section

Name of Scorer:  Date:    (dropdown)

Date by which the spend would occur:    (dropdown)

Unit dollar amount:  Number of units:  Total dollar amount:

Expected annual impact (+/-) to operating expense:

### Impact of spend on operating budget:

This would have been included in the 2014-15 budget, increasing the overall bottom line.

### Anticipated/potential offsets (i.e. grants, revenues, etc.):

By scrutinizing the current 2013-14 Education Fund and finding dollars across a multiplicity of lines, the total value can be found without increasing the bottom line of the 2014-15 budget.

Value of offsets:

Level	Criteria	Score
1	Category - What is the opportunity or problem?	<input type="text" value="Required Infrastructure"/> (dropdown) 10
2	Failure Expectancy - What is the frequency of the problem?	<input type="text" value="Probable/High/Poor"/> (dropdown) 19
3	Consequence - What is the impact/result?	<input type="text" value="Potential Damage"/> (dropdown) 17
4	Users Impacted	<input type="text" value="High Impact/District-wide"/> (dropdown) 25

**Total Score (out of possible 100) 71**