



# Oak Park Elementary School District 97

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**TO: Dr. Albert G. Roberts, Superintendent of Schools**

**FROM: Therese M. O'Neill, Assistant Superintendent for Finance & Operations**

**RE: Authority to Prepare Annual Budget**

**DATE: January 11, 2011**

While it is not mandated by School Code nor District Board policy, nor previously, up until the 2009 budget, a District 97 past practice, to formally direct the Superintendent of Schools to begin preparation of the next fiscal year budget, “best practices” as well as legal counsel support the effort to have the Board of Education, each January, authorize the Superintendent to commence construction of the next fiscal year’s budget.

With that in mind, attached is a simple, practical Board resolution authorizing the Superintendent of Schools to commence preparation of the 2011-12 annual budget. This will return to the Board for formal approval at its January 25, 2011 meeting.

**Attachments**