

No. \_\_\_\_\_



## UNITED INDEPENDENT SCHOOL DISTRICT

# AGENDA ACTION ITEM

**TOPIC:** Consideration for Approval of Sale of Salvage Equipment

**SUBMITTED BY:** Mike Garza **OF:** Support Services

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_

**DATE ASSIGNED FOR BOARD CONSIDERATION:** November 19, 2008

### RECOMMENDATION:

It is the recommendation that the Board of Trustees approve the resolution to authorize the administration to sell surplus items by sealed bids, direct sale or to dispose of any property not sold.

### RATIONALE:

Attached you will find a listing of items which are being requested for sale or other disposition.

### BUDGETARY INFORMATION:

The current budget will not be impacted.

### BOARD POLICY REFERENCE AND COMPLIANCE:

## RESOLUTION

**WHEREAS**, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

**WHEREAS**, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

**WHEREAS**, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

**WHEREAS**, be it further resolved that the Superintendent is directed to dispose of the said property, using one of the following methods:

1. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
2. By public auction after publication as described above;
3. The Superintendent or designee may reject all bids;
4. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

**BE IT RESOLVED** by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on **November 19, 2008**

Date

\_\_\_\_\_  
President, Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees




# UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos  
Superintendent

## MEMORANDUM

TO: Board of Trustees

FROM: Mike Garza   
Director of Support Services

RE: Surplus Salvage Sale

Date: November 19, 2008

Attached is a list of salvage equipment and furniture that no longer is serviceable by the school district. These items were retrieved from different campuses / departments and declared damage, unsafe, and unusable. I have included a column titled *Resale Items* which includes those items not sold from the April 5, 2008 auction. I have also provided memos from Facilities, Food Service, and Transportation departments who have submitted items for the auction of December 6, 2008.

SURPLUS SALE DEC 2008		RESALE
	TOTAL	ITEMS
12' CHAIRS		1 (PALLET)
14' CHAIRS	93	
16' CHAIRS	196	1 (PALLET)
18' CHAIRS	43	1 (PALLET)
3M SIDE ROLLER ATTACHMENTS	5	
ACCU-CHECK MACHINE	3	
ADAPTER	3	
ADDING MACHINE	1	
AIR WAY FACE SHIELDS (BOX)	1	
ALTERNATOR CABLES (BOXES)	2	
ALTERNATOR	1	
AMERICAN HEART ASSOCIATION BOOKS	8	
AMERICAN RED CROSS FIRST AID	37	
ANTON BATTERIES	6	
APC SMART UPS	2	
APPLE MESSAGE PAD	1	
ARM REST	1	
ART PAD TABLET	1	
ART STAND	8	
ASTHMA LIFESTYL SERIES	2	
AUTO JET MUFFLER	6	
BAG MANIKINS	7	
BATERIA WOODCOCK	5	
BATTERY BACK-UP FOR D.M.	1	
BATTERY CHARGER	4	
BATTERY TESTER	1	
BED	1	
BELTS	8	
BIG TRASHCAN COVERS	2	
BINDERS	3	
BLINDER COVERS	4	
BLINKER COVERS	33	
BLOOD BORNE PATHOGENS	100	
BLOOD PRESSURE COFTS	6	
BOARD	5	
BOARD DIVIDER	2	
BODY FAT ANALYZER	2	
BOOK	2	
BOOK CASE	1	
BOOK RACKS	1	
BOOK STAND	20	
BOOKSHELF	26	
BOOTH CHAIRS	18	
BOUNCER SEAT	1	
BOX OF BROKEN TABLES	2	
BRAKE CHAMBERS	3	
BRAKE SHOE SET	1	
BROKEN FURNITURE	1	
BULLETIN BOARD	27	
BUTCHER PAPER STAND	2	
CABINET	15	
CABINET SHELF	1	
CAFETERIA TABLE	3	

CALCULATOR	29	
CAMCORDER	5	
CAMERA	108	
CARPETS (KINDER)	8	
CARTS	84	
CASSETTE PLAYER	50	
CASSETTE RECORDER	59	
CD DRIVE	2	
CD PLAYER	12	
CD RECORDER	2	
CHAIR RACK	15	
CHAIRS	608	63
CHALK BOARD	6	
CHART STAND	5	
CHICKEN POX BROCHERS	4	
CHILD ABUSE CD	30	
CHILD WOOD TILT TRAY	3	
CHILDREN BOOKS	4	
CLEVERS	38	
CLOCK WALL MOUNT	1	
COFFEE MAKER	5	
COMBOS	6	
COMMUNICATION BOARD	3	
COMPUTER DESK SHELF	1	
COMPUTER DESKS	34	
COMPUTER TABLES	9	
COMPUTERS	3(PALLETS)	
CONVECTION OVENS	3	
COPIER	1	
CPR BOOKLETS	335	
CPR FOR FAMILY & FRIENDS	67	
CPR INSTRUCTOR TOOL KIT	8	
CPU	208	
CUBBIES	1	
DELTA BAND SAW	3	
DELTA SCROLL SAW	10	
DELTA VARIABLE SPEED	1	
DIABETES BOOKLETS	8	
DICTIONARY	4	
DIESEL GAS CAPS	5	
DIESEL ADAPTERS	2	
DISK DRIVE	7	
DISC BRAKE CALIPERS	3	
DOLLIE	1	
DRYER	1	1
DRYER FILTERS	5	
DVD PLAYER	2	
EARPHONES	7	
EASELS	12	
EASY CALLER	1	
EIKI PROJECTOR	40	
ELECTRIC HOLE PUNCHER	1	
ELECTRIC PIANO	1	1
ELMO	12	
EMATE	8	

EXECUTIVE DESK	1	
EXPLOSION IMAGES BOOK	1	
FAX	5	
FILAC MACHINE	1	
FILING CABINET	77	4
FILM PROJECTOR	2	
FILM STRIPS W/CASSETTE	2	
FLOOR JACK	1	
FOOT STEP	1	
FUJITSU LIFEBOOK	1	
GUNITE AUTOMATIC SLACK ADJUSTERS	47	
HALL JOHNSON AUDIO TAPE	1	
HARD DRIVE	2	
HEADPHONES	11	
HEART SAVER FIRST AID VIDEO	8	
HEART SAVER GUIDE	5	
HEARTSAVER PLUS	3	
IBM SERVER	1	
ICE MACHINE	1	
INFORMATION BOOKLETS	1	
INHALERS (BOXES)	3	
INSTRUCTORS MANUAL BASIC LIFE SUPPORT	33	
JOG STICK BOX	1	
JW III PROFILE PROGRAM	1	
KEYBOARD HOLDER	4	
KEYBOARDS	42	
KIDNEY TABLE	3	1
KITCHEN ITEMS	14	
LADDER	3	
LAMP	8	
LAMP BULBS	14	
LANGUAGE MASTERS ADAPTERS	10	
LANGUAGE MASTERS AUDIOTRONIC	11	
LAPTOP	41	
LASER BARCODE READER	1	
LASER DISC PLAYERS	8	
LAWN MOWER	1	
LIQUID LINE DRIER 3/8"	2	
LISTENING CENTER	19	
MASTER CYLINDERS	4	
M3 TRANS MAKER	3	
MAC ACCESSORIES	4	
MACHINTOSH SERVER	1	
MAGAZINE CARTS	3	
MAIN UNIT	1	
MAKITA MINOR SAW	1	
MAPS	15	
MATS	12	
MEDIA CONVERTER RACK	1	
MEMORY BOX	2	
MENINGOCOCCAL DISEASE BROCHERS	1	
MICROWAVE OVEN	4	
MIRRORS (BOXES)	2	
MISCELLANEOUS AUTO PARTS (BOX)	1	
MONITOR STAND	1	



MONITORS	202	
MOUSE	26	
MUFFLER CLAMPS	10	
MULTI-LASER	10	
OFFICE CHAIR	1	
OFFICE DESK	6	4
OPTIMAL MARK READER	1	
OVERHEAD PROJECTOR	209	
PAINT	3	
PALLETS	8	
PAPER CUTTER	2	
PAPER LOADER	1	
PARENTS EDUCATORS DRUG REFERENCE	1	
PARTITION	6	
PAYMASTER	1	
PEDESTAL GRINDER	1	
PENCIL ORGANIZER	1	
PHONE	2	
PHYSICIANS DESK REF. BOOKS	1	
PIONEER LASER DISC	4	
PLANER (JOINER DELTA)	1	
POPCORN MACHINE	1	
PTO CABLES	6	
PRINTER	180	
PRINTER DESK	1	
PROJECTION SCANNER	4	
QD 3100	1	
QUICK PADS	29	
RADIO	2	
RECEIVER	2	
RECORD PLAYER	13	
RECTANGULAR TABLES	9	1
REFRIGERATOR	1	
REMOTE CONTROL	13	
RETURN	2	2
REWINDER	1	
REXTON AUDIOMETER	2	
RMD 270	1	
ROTORES	13	
ROUND TABLES	1	
RUGS	7	
SAFE BOX	1	
SAFE MEDICATION ADMINISTRATION RED	5	
SAFE SENTRY	1	
SAGE ADVICE VIDEO	41	
SAW	2	
SCANNER	7	
SCANTRON MACHINE	3	
SCHOLASTIC CAM	6	
SCREEN	5	
SHELF	17	2
SHRED MASTER	24	
SLIDE PROJECTOR	1	
SMART UPS	1	
SPARK PLUGS (PKS)	14	

SPEAKERS	7	
STANDER	2	
STEEL SIGNS	7	
STICK SHIFTER	1	
STOOL	1	
STOVE	3	
STUDENT CHAIR	115	
STUDENT COMBOS	123	
STUDENT DESK	412	
SUITCASE MANIKINS	1	
SUPER DISK	3	
SWITCH	1	
TIE RODS (BOXES)	3	
T.V.	69	
T.V. CART	27	
T.V. WALL MOUNT	2	
TABLE	39	1
TABLE TOP	2	
TAPE RECORDER	1	
TIE ROD AM	1	
TEACHER CHAIR	47	
TEACHER DESK	43	
TEETH MOLDING	1	
TELEPHONE	10	
THERMOSTAT	1	
THEATER STAND	4	
TIME CARD MIR 7000	1	
TIME CLOCK	2	
TRACTOR MOWER	1	
TRAKKER	2	
TRANSMITTER SIGNAL	6	
TRANSPARENCY MAKER	2	
TRAPAZOIDE	1	
TRASH CAN	10	
TRIPOD STAND	2	
TYPEWRITER	18	
TYPING BOARD	1	
UPRIGHT BELT SANDER	1	
UTILITY CART	2	
VCR	120	
VCR CART	4	
VIDEO LIBRARY MANAGER	2	
VIDEO VOICE SPEECH SYSTEM	3	
VIDEOS	1	
VOICE OUTPUT DEVICE	1	
WALKER (METALIC)	1	
WALL CLOCK	1	
WALL MAP	17	
WALL SCREEN	1	
WASHER MACHINE	2	1
WATER CAPS (SETS)	9	
WATER PUMPS	4	
WATER HOSES	18	
WELCH ALLAN OTOSCOPE	1	
WINDSHIELD WIPERS	30	



WIRES (BOXES)	5	
WJII COMPUSCORE DISC	5	
WOOD BOX	1	
WOODEN PALLETS	8	
YAMAHA MIXER	1	
ZIP DRIVE	8	
<b>TOTAL ITEMS</b>	<b>5195</b>	<b>81</b>

## Inter-Department Memorandum

**TO:** Mike Garza, Director of Support Services  
 Connie Gonzalez, Fixed Assets Director  
**FROM:** Joe E. Aranda, Director of Transportation  
**DATE:** November 06, 2008  
**SUBJECT:** SURPLUS SALVAGE SALE

The following school buses and vehicles have been identified by this department as no longer usable and are disposable equipment occupying valuable yard parking space. Please proceed to include these listed items in the next surplus salvage sale.

### VEHICLES & HEAVY EQUIPMENT:

<u>DEPT.</u>	<u>YEAR</u>	<u>MAKE</u>	<u>BODY</u>	<u>VEH. #</u>	<u>LIC. NO.</u>	<u>VIN #</u>
Transportation	1990	Chevrolet	Bus	#028	590-540	1GBM6P1P0LV110692
Transportation	1990	Chevrolet	Bus	#014	590-543	1GBM6P1P1LV110703
Transportation	1990	Chevrolet	Bus	#052	590-542	1GBM6P1P6LV110700
Transportation	1990	Chevrolet	Bus	#016	572-985	1GBM6P1B4LV102647
Transportation	1990	Chevrolet	Bus	#030	590-539	1GBM61PXLV110702
Transportation	1992	International	Bus	#054	607-437	1HVBAZRN5NH403323
Transportation	1992	International	Bus	#059	871-548	1HVBAZRN3NH403322
Transportation	1994	GMC	Bus	#035	646-332	1GDM7T1PXPJ519471
Transportation	1995	International	Bus Sp. Ed.	#118	705-463	1HVBBABM5SH200931
Transportation	1995	International	Bus Sp. Ed.	#031	705-461	1HVBBABM9SH200933
Transportation	1997	International	Bus Sp. Ed.	#116	726-496	1HVBBABMOVH492136
Transportation	1997	International	Bus Sp. Ed.	#113	726-497	1HVBBABM2VH492137
Transportation	1996	Chevrolet	Suburban	#150	696-262	3GNGC26F5TG117450
Transportation	1995	Ford	Pick-Up	#155	671-184	2FTDF15Y8SCA08007

All of these buses, vehicles, and heavy equipment have engines and transmissions that are unrepairable, the major usable parts have been removed and tires are worn out and dried up.

Other items that have also been identified for disposal are listed below.

Dell Monitor – Tag #126466	6 - PTO Cables	14 Pks. Spark Plugs
Dell CPU – Tag #122676	5 - Diesel Gas Caps	13 - Rotores
Keyboard and Mouse	8 - Belts	9 Sets Water Caps
Battery Charger Exide 70-200	38 - Clevers	3 Bxs. Tie Rods
Battery Charger Solar 550	4 - Water Pumps	1 - Thermostates
Battery Tester Associate	18 - Water Hoses	3 - Disc Brake Calipers
Lexmark E250 Printer Tag #135711	1 - Brake Shoe Set	1 - Tie Rod Arm
8mm Video Cassette Recorder Tag #120052	6 - Auto Jet Muffler	1 - Stick Shifter
47 Pcs. Gunit Automatic Slack Adjusters	6 - Muffler Points	5 - Dryer Filters
3 Pcs. Brake Chambers	10 - Muffler Clamps	1 Bx. Miscellaneous Parts
30 Pcs. Windshield Wipers (Cracked)	2 Bxs. Alternator Cables	2 Bxs. Mirrors
33 Yellow Blinker Covers	4 - Master Cylinders	2 Diesel Adapters
4 Red Blinder Covers	1 - Used Alternator	



# UNITED INDEPENDENT SCHOOL DISTRICT

Adalberto Ramirez  
Director of Food Service

## MEMORANDUM

TO : Mike Garza  
Director of Support Services  
United ISD

FROM : Adalberto Ramirez  
Director of Food Service

SUBJECT : SURPLUS FOOD SERVICE EQUIPMENT

DATE : November 5, 2008

We have reviewed the surplus equipment at the Food Service Department. The following equipment is recommended to be sold as surplus. Items in the following list have been declared either damaged and/or no longer usable.

DESCRIPTION	QUANTITY
EQUIPMENT:	
Convection Ovens Double Stacked Vulcan - UISD UISD Tag # 501206, 501221, 500251, 500252, 501662, 501663	3
Cafeteria Tables UISD Tag # 106378, 104998, No UISD Tag #.	3

Please do not hesitate to contact me if you have any questions.

xc: Mr. Eduardo Zuñiga, Associate Superintendent  
Mrs. Consuelo Gonzalez, Director of Fixed Assets