

**To:** Board of Education

**From:** Dr. Theresa Battle, superintendent

**Date:** June 12, 2025

**Re:** Report on Fundraising

Policy 511 Student Fundraising requires a report to the Board of Education once a year. We ran reports from our Skyward Financial system from May 1, 2024 to May 31, 2025, as well as included all school reported fundraisers. Donation reports have also been regularly provided to the Board throughout the year.

Below is our Fundraiser report that includes the activity, type of fundraisers, timing, purpose, and results.

Activity	Type	Timing	Purpose	Results
BHS DECA	Sale of Product	9/1/24-10/31/24	Selling Homecoming Shirts	\$-316.00
BHS Speech	Sale of Product	9/8/24-9/10/24	Frattalone's Fundraiser	\$1000.00
BHS Debate	Sale of Product	9/8/24-9/10/24	Frattalone's Fundraiser	\$1000.00
BHS Music	Call for Donations	10/4/24-10/18/24	Fundraising Genius (online)	\$5294.92
ERMS Music	Call for Donations	9/27/24-10/11/24	Fundraising Genius (online)	\$4227.13
BHS Music	Sale of Product	10/21/24-10/28/24	Droolin' Moose	\$2831.00
Senior Center	Sale of Product	9/3/24-4/30/25	Dining Cards	\$2787.50
BHS Music	Sale of Product	11/18/24-12/2/24	Pampered Chef	\$795.85
NMS Music	Call for Donations	10/25/24-11/3/24	Fundraising Genius (online)	\$8996.72
Youth Service	Sale of Product	10/28/24-12/9/24	Auction Dave and Buster Power Gift Card	\$17. 98

BHS Music	Sale of Product	1/13/25-1/27/25	Butterbraids	\$1081.60
BHS Weightlifting Club	Sale of Product	11/24/24-12/02/24	Coffee and Snacks fundraiser	\$1116.56
Black Student Union	Sale of Product	1-4-25	Cub Foods Bagging	\$515.36
ERMS Student Council	Sale of Product	1-30-25	Panda Express - 8th Grade Lock-In	\$53.90
ERMS Student Council	Sale of Product	4-7-25	Culvers	\$361.48
BHS Choir	Sale of Product	2-11-25-2-14-25	Val-O-Grams	\$385.00
BHS Speech Club	Sale of Product	1/26/25	Cub Foods Bagging	\$1126.00
ERMS Student Council	Sale of Product	3-18-25	Cafe Zupas - for 8th grade lock-in	\$199.87
ERMS Student Council	Sale of Product	2-24-25	Raising Canes - for 8th grade lock-in	\$90.00
Senior Center	Sale of Product	3-20-25	Spring Bake Sale	\$1187.37
BHS Speech	Sale of Product	3.20.25	Speech Section 6AA Tournament Concessions	\$1562.00
BHS Polyglot	Sale of Product	3.26.25	Polyglot Cafe Zupas	\$322.00
BHS Travel Club	Sale of Product	4.12.25	Cub Foods Bagging	\$581.10
BHS Travel Club	Sale of Product	5.10.25	Cub Foods Bagging	\$466.18
BHS Boys Volleyball	Call for Donations	3.17.25-3.31.25	Server-A-Thon	\$564.00
BHS DECA	Sale of Product	9-21-24	Donut Star	\$463.00
BHS DECA	Sale of Product	10-1-24-11-29-24	Donut Vouchers	\$230.00
BHS DECA	Sale of Product	12-12-24-3-13-26	Smart Water/K-Cup Beverages/DeCafe	\$19.00
BHS Affinity Group	Sale of Product	12.03.24	Cub Food Bagging	\$356.00
Comp Cheer	Sale of Product	10.10.24	Cub Food Bagging	\$1149.12
BHS DECA	Sale of Product	5.8.24	Fundraising with Profitable Solutions Soap sales	\$315.00
BHS DECA	Sale of Product	6.6.24	Fundraising Sales	\$288.00
Burnsville Strong	Sale of Product	1.8.25	Online Store Fundraising	\$37.68

Avid	Sale of Product	1.8.25	Fundraising	\$103.99
NMS	Sale of Product	5.8.24	Pahl's Market	\$334.15
BHS Band	Sale of Product	5.14.24	Fundraiser to fund future band trips	\$3628.00
SB AVID	Sale of Product	5.31.24	Eileen's Cookies	\$126.00
BHS Asian Student Association	Sale of Product	6.6.24	ASA Fundraiser	\$457.51
BHS Boys Cross Country	Sale of Product	11.21.24	Fall Fundraiser	\$3377.00
NMS Student Council	Call for Donations	1.9.25	Online Fundraising	\$3487.50
BHS DECA	Sale of Product	2.6.25	Cub Bagging	\$540.00

According to policy:

- The building administrators shall be responsible for developing recommendations to the superintendent or designee that will result in a level of activity deemed acceptable by employees, parents, and students.
- All fundraising activities must be approved in advance by the administration.
- The superintendent or designee shall be responsible for providing coordination of student fundraising throughout the school district as deemed appropriate.

To implement this, we have a process that first calls for the completion of the Request for Fundraiser form. This form must be approved and signed by the site/department supervisor and forwarded to the Office of the Assistant Superintendent for review and approval.

Once the final approval is provided, the Fundraiser may proceed with communications with the public. As a form of assistance, The Administrative Assistant to the Assistant Superintendent can establish an E-Commerce link for the receipt of credit card contributions to the Fundraiser (deposited into the appropriate account code) and provide the link to be shared in electronic communications with families and our public.

The use of Ecommerce allows the ease of electronic contribution to the fundraiser and eliminates the handling of cash/checks within our schools. We are encouraging the use of the electronic means for deposits related to fundraisers and donations.