

SPECIAL LIBRARY BOARD MEETING
Glencoe Public Library
Wednesday, March 18, 2015 at 7:00 PM

Trustee Grosch called the meeting to order at 7:00 P.M.

Present: Trustee Breakstone, Trustee Doyle, Trustee Goldman, Trustee Grosch, Trustee Gooze-Miller and Trustee Meyers , Trustee Shoolin via speaker phone as allowed in accordance with specifications in OMA

Also present Executive Director Juli Janovicz, and staff members Teri Hennes, Becky Halcli, Danny Burdett, Ann Finstad

Also present Donna Craven and Jack Hayes from Frederick Quinn Corporation

Mr. Hayes presented an overview of the draft Facilities Report and answered questions about the library building. He said that in general what drives the recommendations in the report is the age of the equipment. The library has three issues: 1) age 2) efficiency and 3) comfort. All three are tied together along with finances. Although we are not facing a catastrophic system failure, we are in a position to avoid one by prioritizing expenditures and planning. He recommended the next step in the process would be to hire a mechanical engineering firm with the ability to assess the library HVAC system as a whole. The engineer would be able to provide both an overview of the project and a schematic design for a fixed fee of roughly \$10, 000. Mr. Hayes estimated the entire project to be \$500,000 with the mechanical engineer costing approximately 6-7% of that sum.

The meeting was adjourned at 7:33 P.M.

Juli Janovicz, Executive Director
Meeting Secretary