# BOARD OF TRUSTEES AGENDA

	X Parastonia	
4)	Report Only	Recognition
	Presenter(s): ISMAEL MIJARES, DEPUTY SUPERING LUIS VELEZ, PURCHASING DIRECTO	TENDENT FOR BUSINESS AND FINANCE R
	Briefly describe the subject of the report or r	ecognition presentation.
	REPORT ON MANAGEMENT FEES FOR STATE PURCHA AGREEMENTS AND PURCHASING COOPERATIVES.	SE CONTRACTS, INTERLOCAL
	AGREEMENTS AND PURCHASING COOPERATIVES.	
B)	Action Item	
-,	Presenter(s):	
	Briefly describe the action required.	
		76
C)	Funding source: Identify the source of funds	if any are required.
<b>D</b> )	Clauffication: Explain any quartien or issues t	that might be united uses which
	Clarification: Explain any question or issues t this item.	that might be raised regarding
• )		

## **MEMORANDUM**

To:

Ismael Mijares, Deputy Superintendent for Business and Finance

From:

Luis Vélez, Purchasing Director

2018.06.26 11:25:50

Luis A. Vélez

Date:

June 29, 2018

Subject:

Report on management fees for state purchase contracts, interlocal

agreements and purchasing cooperative for 2016-2017

Section 44.0331 of the Texas Education Code requires that the district annually document and present a written report as an agenda item in an open meeting to the board of trustees regarding management fees for state purchase contracts, interlocal agreements, and purchasing cooperatives.

Please note that by participating in these agreements, the list of available resources from which to procure from is not only expanded, but also ensures compliance with competitive bidding requirements at greatly reduced costs.

Please contact me at the Department of Purchasing should you need any further information regarding this matter.

is convicted of an offense under this section is considered to have committed official misconduct for purposes of Chapter 87, Local Government Code, and is subject to removal as provided by that chapter and Section 24, Article V, Texas Constitution. For four years after the date of the final conviction, the removed person is ineligible to be a candidate for or to be appointed or elected to a public office in this state, is ineligible to be employed by or act as an agent for the state or a political subdivision of the state, and is ineligible to receive any compensation through a contract with the state or a political subdivision of the state. This subsection does not prohibit the payment of retirement benefits to the removed person or the payment of workers' compensation benefits to the removed person for an injury that occurred before the commission of the offense for which the person was removed. This subsection does not make a person ineligible for an office for which the federal or state constitution prescribes exclusive eligibility requirements.

(f) A court may enjoin performance of a contract made in violation of this subchapter. A county attorney, a district attorney, a criminal district attorney, a citizen of the county in which the school district is located, or any interested party may bring an action for an injunction. A party who prevails in an action brought under this subsection is entitled to reasonable attorney's fees as approved by the court.

Added by Acts 1995, 74th Leg., ch. 260, Sec. 1, eff. May 30, 1995. Amended by Acts 1999, 76th Leg., ch. 1225, Sec. 3, eff. Sept. 1, 1999.

Sec. 44.0331. MANAGEMENT FEES UNDER CERTAIN COOPERATIVE PURCHASING CONTRACTS. (a) A school district that enters into a purchasing contract valued at \$25,000 or more under Section 44.031(a)(5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract.

- (b) The amount, purpose, and disposition of any fee described by Subsection (a) must be presented in a written report and submitted annually in an open meeting of the board of trustees of the school district. The written report must appear as an agenda item.
- (c) The commissioner may audit the written report described by Subsection (b).

Added by Acts 2007, 80th Leg., R.S., Ch. 449 (H.B. 273), Sec. 5, eff. June 16, 2007.

# **MANAGEMENT FEES REPORT - 2016-2017**

	Description of fees paid by District	F	ee paid:
1	Interlocal Agreement - Houston-Galveston Area Council Cooperative (HGAC)	\$	-
	No fee paid.		
2	Interlocal Agreement - Texas Department of Information Resources (DIR)	\$	8 <del>#</del>
	No fee paid.		
3	Interlocal Agreement - The Cooperative Purchasing Network (TCPN)	\$	71.
	No fee paid.		
4	Interlocal Agreement - U.S. Communities Government Purchasing Alliance	\$	7/4
	No fee paid.		
5	Interlocal Agreement - Purchasing Association of Cooperative Entities (PACE)	\$	-
	No fee paid.		
6	Interlocal Agreement - The Interlocal Purchasing System (TIPS)	\$	-
	No fee paid.	N .	
7	Interlocal Agreement - Education Service Center Region 20	\$	1,747.00
	Fee of \$3,247.00 compensates the cooperative for the services and functions performed under the cooperative for the services and functions performed under the cooperative for the services and functions performed under the cooperative for the services and functions performed under the cooperative for the services and functions performed under the cooperative for the services and functions performed under the cooperative for the services and functions performed under the cooperative for the services and functions performed under the cooperative for the services and functions performed under the cooperative for the services and functions performed under the cooperative for the services and functions performed under the cooperative for the services and functions performed under the cooperative for the services and functions performed under the cooperative for the services and functions performed under the cooperative for the services and functions performed under the cooperative for the services and functions performed under the cooperative for the services and the services are serviced as a service for the services and the services are serviced as a service for the services and the services are serviced as a service for the services and the services are serviced as a service for the service for t	perativ	re.
8	Interlocal Agreement - TASB Local Government Purchasing Cooperative (Buyboard)	\$	20,243.36
	Fee of \$20,243.36 enables the cooperative to pay the administrative, endorsement, licensing, marketi expenses involved in operating the cooperative program.	ng, and	l other
9	Interlocal Agreement - Texas Association of School Boards – Energy Cooperative	\$	19,225.11
	Fee of \$19,225.11 compensates the cooperative for the services and functions performed under the in participation agreement and enable the cooperative to pay the administrative, endorsement, licensing other expenses involved in operating the cooperative program. The cooperative fee is approximately	g, marl	ceting, and
10	State of Texas Cooperative Purchasing Program	\$	100.00
	Membership fee of \$100.00 to the State of Texas Cooperative Purchasing Program covers government with the cooperative program.	tal cost	s associated
	Total management fees paid:	\$	41,315.47

	Description of refunds received by District	Refund receiv	
1	Interlocal Agreement - TASB Local Government Purchasing Cooperative (Buyboard)	\$	6,277.79
1	By participating in the TASB Buyboard cooperative, Eagle Pass I.S.D. is eligible to receive a rebat	e on annua	l purchases
•	made through this cooperative. For this period, the district received a check in the amount of \$6,000 made through this cooperative.		- paromasos

Total management fees paid:	\$ 41,315.47
Total refunds received under cooperatives:	\$ (6,277.79)
Net expense to EPISD:	\$ 35,037.68



P.O. Box 400, Austin, Texas 78767-0400 800.695.2919 • Fax: 800.211.5454 • buyboard.com



December 14, 2017

# RE: Report of Management Fees September 2016 - August 2017

Dear Administrator,

The Local Government Purchasing Cooperative (the "Cooperative") is providing the following report on fees received by the Cooperative from vendors for purchases your district made through the BuyBoard® during the last fiscal year. The Cooperative is providing this information in order for your district to determine its compliance requirements under Section 44.0331 of the Education Code, which states:

Sec. 44.0331. MANAGEMENT FEES UNDER CERTAIN COOPERATIVE PURCHASING CONTRACTS.

(a) A school district that enters into a purchasing contract valued at \$25,000 or more under Section 44.031(a)(5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract.

(b) The amount, purpose, and disposition of any fee described by Subsection (a) must be presented in a written report and submitted annually in an open meeting of the board of trustees of the school district. The written report

must appear as an agenda item.

(c) The commissioner may audit the written report described by Subsection (b).

The Interlocal Participation Agreement executed by your district allows the Cooperative to collect a vendor fee up to 2% of the purchase price paid by a Cooperative member or a flat fee amount for vehicles that is set by the Cooperative Board of Trustees. These vendor fees compensate the Cooperative for the services and functions performed under the Interlocal Participation Agreement and enable the Cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in successfully operating a program of electronic commerce for Cooperative members. These fees are collected from vendors, not Cooperative or BuyBoard members.

This report is based on purchase orders processed through the BuyBoard and paid by the vendor as of August 31, 2017. Vendor fees that are reflected are based on those contracts or purchase orders valued at \$25,000 or more and all other fees collected for those orders valued at less than \$25,000-in essence, all purchase activity by your district. The vendor fees reflect the amount invoiced and actually collected by the Cooperative. Please note that if your district made a purchase during the last fiscal year but the vendor had not yet sent its fee to the Cooperative, it is not reflected on this report.

The amazing growth of the Cooperative over the last couple of years has resulted in the Cooperative actually generating more in vendor service fees than it needs to cover its annual expenditures. As a result, the Cooperative Board approved a distribution of up to \$7.5 million to be rebated to 973 members, with each entity's rebate based on the amount of excess vendor service fees generated by its purchases. The rebate is reflective of your participation in the Cooperative for the 2016-17 fiscal year. If you received a rebate, it is indicated on the management fee report that follows.

If you have any questions please call us at 800-695-2919. Thank you for past support of the Cooperative and we look forward to providing you continued service in the upcoming year.

Respectfully,

Sharon McAfee

Department Director, Cooperative Purchasing



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Cooperative Management Fee Report:

9/1/2016 - 8/31/2017

# Eagle Pass ISD

	PO Amount	Vendor Fees
Total for all other contracts or purchase orders	\$330,474.20	\$6,521.36
Total of all purchases orders processed	\$1,421,157.00	\$20,243.36
Rebate Paid		\$(6,278.00)
Net Amount of Fees Collected		\$13,965.36
Percentage of Vendor Service Fee Collected		0.98%

Printed: 11/8/2017 Page 2 of 2



Cooperative Management Fee Report:

9/1/2016 - 8/31/2017

# Eagle Pass ISD

# Contracts or Purchase Orders at \$25,000 or more

Vendor	Date	PO Number	PO Amount	Vendor Fees
Caldwell Country Chevrolet	11/16/2016	281147	\$47,514.00	\$400.00
West Interactive Services Corporation (formerly Re	11/16/2016	280952	\$31,054.80	\$621.10
Edgenuity	11/2/2016	281005	\$37,525.00	\$750.50
Professional Track and Tennis	12/27/2016	281826	\$45,704.00	\$914.08
Trane	10/12/2016	277326	\$130,895.00	\$2,617.90
Caldwell Country Ford	10/25/2016	280696	\$33,610.00	\$400.00
Longhorn Bus Sales LLC	2/10/2017	280699	\$377,718.00	\$800.00
Caldwell Country Chevrolet	2/21/2017	283818	\$28,388.00	\$400.00
Southwest Sound and Electronics, Inc	7/10/2017	283593	\$99,765.00	\$1,995.30
Gunn Chevrolet	6/13/2017	283759	\$37,353.00	\$400.00
Southwest Sound and Electronics, Inc	7/10/2017	283592	\$99,765.00	\$1,995.30
Waco Hotel Supply Company Inc.	6/23/2017	282742	\$27,455.00	\$549.10
Pearson Education, Inc.	11/16/2016	281363	\$46,692.00	\$933.84
Professional Track and Tennis	12/27/2016	281825	\$47,244.00	\$944.88
Total for contracts at \$25,000 or more			\$1,090,682.80	\$13,722.00

Printed: 11/8/2017 Page 1 of 2





December 4, 2017

RE: Cooperative Rebate Check

Dear BuyBoard member:

We are pleased to present your organization with the enclosed rebate check.

Because of your participation and confidence in The Local Government Purchasing Cooperative and BuyBoard®, the program has continued to grow over the last few years. The purchasing volume exceeded \$1.14 billion for the 2016-17 fiscal years, and membership has grown to over 5,000 governmental and non-profit members throughout the state.

As a result of the continued growth, the Coop is sending rebate checks to eligible members. The rebate is reflective of the Coop collecting more in vendor service fees than it needed to cover its annual expenditures. As a result, the Cooperative Board approved a distribution of \$7.5 million to be rebated to 973 members, based on each entities contribution to the Cooperative's excess revenue. The enclosed check results from your participation in the Cooperative for the 2016-17 fiscal years.

Our goal is to continue to offer high-quality products at competitive prices from top-performing vendors so that you always find value in the Cooperative and BuyBoard.

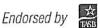
Thank you for your participation in the Cooperative, and we look forward to serving you even better in the future.

Sincerely,

Ms. Pam Kirkland

Chair

The Local Government Purchasing Cooperative





Pam Vinhland







1103/06/11

6111/88-88

JPMorgan Chase Bank, N.A., Dallas, TX Controlled Disbursenien The Local Government Purchasing Cooperative P.O. Box 400 Austin, Texas 78767-0400 (800) 695-2919

Vendor No. 1159901

NOID IE NOT CASHED IN 30 DAYS

\$ \*\*\*\*\* 6,277.79

SIX THOUSAND TWO HUNDRED SEVENTY SEVEN AND 79/100\*\*\*\*\*\*

200 Samps

OF THE STATE PASS TX 78852-5410
OFDER 1420 EDGON RD
PROPERTY OF THE PASS TX 78852-5410

VOID IF OVER \$

11/30/2017

67.772,8

Net Amount: \$\*\*\*\*\*6,777.79 Payee Name: EAGLE PASS ISD The Local Government Purchasing Cooperative P.O. Box 400 Auslin, Texas 78767-0400 (800) 695-2919

JATOT

					*
			2		
67.772,8		67.77 <u>2,</u> 8	2016-17 COOP BUYBOARD REBA	11/30/2017	710811
bis9 InnomA	Discount	Gross	Description	Invoice Date	nvoice Number

67.772,8



Luis Velez < lvelez@eaglepassisd.net>

RE: buyboard rebate

1 message

Angel Magallanes < Angel.Magallanes@tasb.org>
To: Luis Velez < Ivelez@eaglepassisd.net>

Wed, Jun 28, 2017 at 1:07 PM

To: Luis,

There is no set percentage from year to year. Rebates are based on the excess vendor service fee revenue collected on behalf of all the purchases made by the member. Rebates are not guaranteed from year to year and are subject to BuyBoard board approval each year.

- 1. For every \$100 of paid vendor fees, \$11.67 is rebated regardless of purchase volume. This is based on the 2015-16 rebate history and can change from year to year.
- 2. Over ½ million, up to \$1 million in purchase volume excluding vehicles. \$40 is rebated for every \$100 of paid vendor fees
- 3. Over \$1 million in purchase volume excluding vehicles. \$60 is rebated for every \$100 of paid vendor fees

Because vehicles are treated as a per purchase order transaction the rebates are calculated at the same % but based on the per PO fee.

Angel

From: Luis Velez [mailto:lvelez@eaglepassisd.net]
Sent: Monday, June 26, 2017 6:09 PM

Rebates are calculated on a sliding scale as follows:

To: Angel Magallanes < Angel Magallanes@tasb.org>

Subject: buyboard rebate

Angel,

Can you briefly explain how the buyboard rebate for purchases is calculated?

Does the percentage change annually?

Eagle Pass ISD
Purchase Orders Paid by Vendor for 9/1/2016 to 8/31/2017

Vendor	PO Number	PO Date	PO Total	Rebate Total
1st Choice Restaurant Equipment and Supply LLC	278732	4/14/2016	\$11,320.84	\$70.22
Athletic Supply, Inc.	280766	9/14/2016	\$17,462.00	\$108.31
Athletic Supply, Inc.	280815	9/14/2016	\$10,222.80	\$63.41
Athletic Supply, Inc.	283405	12/9/2016	\$11,564.00	\$71.73
Caldwell Country Chevrolet	280665	8/25/2016	\$20,515.00	\$124.05
Caldwell Country Chevrolet	281147	9/29/2016	\$47,514.00	\$124.05
Caldwell Country Chevrolet	283818	1/13/2017	\$28,388.00	\$124.05
Caldwell Country Ford	280696	9/6/2016	\$33,610.00	\$124.05
Edgenuity	281005	9/29/2016	\$37,525.00	\$232.75
Grainger	278714 - INV #9080894018 - APR 2016V	7/19/2016	\$83.61	\$0.52
Grainger	279076 - INV #9093307263 - APR 2016V	7/19/2016	\$174.96	\$1.09
Grainger	JUAN - INV #9119486158 - MAY 2016V	7/20/2016	\$225.68	\$1.40
Grainger	279023 - INV #9102620656 - MAY 2016V	7/20/2016	\$1,985.40	\$12.32
Grainger	ROOM 104 INV#9192983915 - 3rd QTR 2016V	11/8/2016	\$225.68	\$1.40
Grainger	280676 INV#9212327606 - 3rd QTR 2016V	11/8/2016	\$391.50	\$2.43
Grainger	280401 INV#9185415990 - 3rd QTR 2016V	11/8/2016	\$409.60	\$2.54
Grainger	280980 - INV #9243710945 - OCT-DEC 2016V	1/19/2017	\$2,629.80	\$16.31
Grainger	281585 - INV #9243610244 - OCT-DEC 2016V	1/19/2017	\$784.32	\$4.87
Grainger	281658 - INV #9246031109 - OCT-DEC 2016V	1/19/2017	\$3,191.44	\$19.80
Grainger	281658 - INV #9246031117 - OCT-DEC 2016V	1/19/2017	\$79.37	\$0.49
Grainger	281658 - INV #9249746414 - OCT-DEC 2016V	1/19/2017	\$1,793.68	\$11.12
Grainger	281855 - INV #9251904042 - OCT-DEC 2016V	1/19/2017	\$109.26	\$0.68
Grainger	281933 - INV #9252220844 - OCT-DEC 2016V	1/19/2017	\$472.82	\$2.93
Grainger	282254 - INV #9259551548 - OCT-DEC 2016V	1/19/2017	\$92.60	\$0.57
Grainger	282642 - INV #9274671537 - OCT-DEC 2016V	1/19/2017	\$329.73	\$2.04
Grainger	283014 - INV #9285277951 - OCT-DEC 2016V	1/19/2017	\$445.77	\$2.77
Grainger	283027 - INV #9297605058 - OCT-DEC 2016V	1/19/2017	\$240.20	\$1.49

Eagle Pass ISD

Purchase Orders Paid by Vendor for 9/1/2016 to 8/31/2017

Vendor	PO Number	PO Date	PO Total	Rebate Total
Grainger	283159 - INV #9312798896 - OCT-DEC 2016V	1/19/2017	\$1,125.40	\$6.98
Grainger	283217 - INV #9300796795 - OCT-DEC 2016V	1/19/2017	\$90.90	\$0.56
Grainger	283374 - INV #9306067753 - OCT-DEC 2016V	1/19/2017	\$60.98	\$0.38
Grainger	283578 - INV #9309501659 - OCT-DEC 2016V	1/19/2017	\$119.00	\$0.74
Grainger	283796 - ORD #1280867483 - JAN 2017V	2/27/2017	\$910.59	\$1.88
Grainger	283159 - INV #9349192774 - FEB 2017V	3/20/2017	\$1,125.40	\$6.98
Grainger	283636 - INV #9353801872 - FEB 2017V	3/20/2017	\$1,193.30	\$7.40
Gunn Chevrolet	283759	1/9/2017	\$37,353.00	\$124.05
Indepth Utility Solutions LLC	287729	7/21/2017	\$8,117.00	\$50.35
John Deere	280544	8/16/2016	\$16,953.86	\$105.16
John Deere	281220	9/30/2016	\$18,618.60	\$115.48
Johnstone Supply (Corpus Christi)	285184	3/3/2017	\$6,640.00	\$41.18
Johnstone Supply (Corpus Christi)	286521	5/8/2017	\$4,290.00	\$26.61
Longhorn Bus Sales LLC	280699	9/7/2016	\$377,718.00	\$248.10
Pearson Education, Inc.	278798	4/14/2016	\$9,613.20	\$59.62
Pearson Education, Inc.	278929	4/29/2016	\$15,864.00	\$98.40
Pearson Education, Inc.	280864	9/14/2016	\$17,900.00	\$111.03
Pearson Education, Inc.	281363	9/29/2016	\$46,692.00	\$289.61
Pearson Education, Inc.	281364	9/29/2016	\$16,834.82	\$104.42
Professional Track and Tennis	281824	10/12/2016	\$20,304.00	\$125.94
Professional Track and Tennis	281825	10/12/2016	\$47,244.00	\$293.03
Professional Track and Tennis	281826	10/12/2016	\$45,704.00	\$283.48
School Nurse Supply, Inc.	282542	11/3/2016	\$1,190.00	\$7.38
Southern Tire Mart LLC	281056	9/29/2016	\$14,608.50	\$90.61
Southwest Sound and Electronics, Inc	283593	12/16/2016	\$99,765.00	\$618.79
Southwest Sound and Electronics, Inc	283592	12/16/2016	\$99,765.00	\$618.79
Texas Multi-Chem, Inc.	276641	2/16/2016	\$159.30	\$0.99
Texas Multi-Chem, Inc.	280697	9/6/2016	\$2,777.50	\$17.23
Texas Multi-Chem, Inc.	280866	9/14/2016	\$1,770.00	\$10.98
Texas Multi-Chem, Inc.	283841	1/13/2017	\$2,120.00	\$13.15
Texas Multi-Chem, Inc.	286865	5/12/2017	\$11,158.00	\$69.21
Trane	277326	2/9/2016	\$130,895.00	\$811.88
Trane	280672	8/30/2016	\$8,492.00	\$52.67
Waco Hotel Supply Company Inc.	280029	6/13/2016	\$23,660.00	\$146.75

Eagle Pass ISD
Purchase Orders Paid by Vendor for 9/1/2016 to 8/31/2017

Vendor	PO Number	PO Date	PO Total	Rebate Total
Waco Hotel Supply Company Inc.	282742	11/10/2016	\$27,455.00	\$170.29
Waco Hotel Supply Company Inc.	282743	11/10/2016	\$12,967.00	\$80.43
WESCO Chemicals	INV 1600485 / PO# 278284	6/7/2016	\$561.00	\$3.48
WESCO Chemicals	280413	8/3/2016	\$561.75	\$3.49
WESCO Chemicals	280684	8/30/2016	\$1,123.75	\$6.97
WESCO Chemicals	280805	9/14/2016	\$9,390.00	\$58.24
WESCO Chemicals	281471	10/12/2016	\$505.75	\$3.14
WESCO Chemicals	282127	10/26/2016	\$561.75	\$3.49
WESCO Chemicals	281012	11/2/2016	\$2,235.90	\$13.87
WESCO Chemicals	283265	12/8/2016	\$561.75	\$3.49
WESCO Chemicals	283474	12/15/2016	\$561.75	\$3.49
WESCO Chemicals	PO#282127.1	1/4/2017	\$26.75	\$0.17
WESCO Chemicals	284397	1/31/2017	\$561.75	\$3.49
WESCO Chemicals	PO#283265	2/15/2017	\$561.75	\$3.49
WESCO Chemicals	285062	2/24/2017	\$561.75	\$3.49
WESCO Chemicals, Inc.	283474	3/3/2017	\$562.00	\$3.49
WESCO Chemicals, Inc.	285588	3/22/2017	\$534.75	\$3.32
WESCO Chemicals, Inc.	285672	3/29/2017	\$828.45	\$5.14
WESCO Chemicals, Inc.	284397	3/29/2017	\$562.00	\$3.49
WESCO Chemicals, Inc.	280226	4/10/2017	\$562.00	\$3.49
WESCO Chemicals, Inc.	279842	4/10/2017	\$562.00	\$3.49
WESCO Chemicals, Inc.	286536	5/8/2017	\$780.75	\$4.84
WESCO Chemicals, Inc.	285062	5/9/2017	\$535.00	\$3.32
WESCO Chemicals, Inc.	287316	6/19/2017	\$534.75	\$3.32
WESCO Chemicals, Inc.	287603	6/28/2017	\$534.75	\$3.32
West Interactive Services Corporation (formerly Reliance Communications Inc)	280952	9/14/2016	\$31,054.80	\$192.62
		W-28 St 100		

Totals: \$1,417,868.06 \$6,277.99



June 26, 2018

Eagle Pass ISD

### RE: Report of Aggregation Fees September 1, 2016 - August 31, 2017

The TASB Energy Cooperative (the "Cooperative") is providing the following report of fees received by your district or entity during the last fiscal year. THIS IS NOT A BILL OR AN INVOICE. The Cooperative is providing this information on prior fees paid to assist your district with its compliance with Section 44.0331 of the Education Code, which states:

A school district that enters into a purchasing contract valued at \$25,000 or more under Section 44.031(a)(5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract.

The Interlocal Participation Agreement executed by your district allows the Cooperative to collect an aggregation fee. The fees are stated in the agreements associated with each service and compensate the Cooperative for the services and functions performed under the Interlocal Participation Agreement and enable the Cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in successfully operating a cooperative program.

#### FEE PAID SUMMARY FOR SEPTEMBER 2016 - AUGUST 2017

Account	Total Usage	Aggregate Fee
Eagle Pass ISD	21,331,093	\$19,225.11

If you have any questions please call us at 800-580-8272, extension 2045. Thank you for past support of the Cooperative and we look forward to providing you continued service in the upcoming year.

Respectfully,

Jason Turner

Division Director, Business Services, Sales and Marketing