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## Re: Public Records Request – District Functional Leadership Contacts

1 message

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**Tarin Kendrick** <tkendrick@ntdse.org>  
To: CT Mills <outreach@educatorsupportnetwork.org>  
Cc: Christina Dimas <cdimas@ntdse.org>

Mon, Mar 23, 2026 at 9:39 AM

Good morning,

We are a special education cooperative. We have a person who is our Director of Curriculum and Instruction. She manages all of our C&I needs. Her name is Candice Hartranft, [chartranft@ntdse.org](mailto:chartranft@ntdse.org).

Thank you,  
Tarin Kendrick

On Mon, Mar 23, 2026 at 9:30 AM CT Mills <outreach@educatorsupportnetwork.org> wrote:

Dear **Records Officer**,

Pursuant to applicable public records laws, I respectfully request electronic copies of any **existing records** identifying the employee(s) responsible for **leadership, oversight, or coordination** of the following functional areas at the district or central office level:

- **Curriculum & Instruction / Teaching & Learning**
- **Career & Technical Education (CTE) and STEM**
- **English Language Learner (ELL)**
- **Technology / Information Technology / Computer Science**
- **Library / Media Services**
- **Core Academic Subjects**, including:
  - **English Language Arts (ELA)**
  - **Mathematics**
  - **Science**
  - **Social Studies**

For any responsive existing record, please provide the following for the identified employee(s):

- **Full Name**
- **Official Job Title**
- **District-Issued Work Email Address**

If one employee is responsible for multiple areas, please indicate accordingly.

This request is limited to **existing records only** and does not require the creation of a new record. If the requested information is maintained within a staff directory, organizational chart, or similar record, an electronic copy of that record is sufficient.

If no responsive records exist for a listed area, please confirm that in writing.

**Electronic delivery via email is preferred.**

This request is made for non-commercial, informational purposes.

Thank you for your assistance.

Sincerely,

**CT Mills**  
**Public Info Access LLC**  
984-303-8215



**Tarin Kendrick**  
**Executive Director**

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