



**Ector County Independent School District
Odessa, Texas**

TRADEMARK ROYALTY REPORT FORM

Licensee: _____

DBA (Other names) _____

- Reporting Period**
- 1. January - June
 - 2. July – December

Total Net Sales of Licensed Products: \$ _____

Royalty Rate of 7.0% _____

= Total Royalty Due: (minimum \$50.) \$ _____

FILING INSTRUCTIONS

1. **Make royalty check payable to Ector County Independent School District.**
2. **Send check and report form to ECISD Assistant Superintendent for Finance and Business Operations, P. O. Box 3912, Odessa, Texas 79760-3912.**
3. **Royalty Report Form is due within 30 days after the close of the reporting period. A report form must be filed even if no sales were recorded during the reporting period.**

Return white copy to the Assistant Superintendent for Finance and Business Operations; keep yellow copy for your records.