

Browning Public Schools
Board Agenda Request
Meeting To Be Held: September 27, 2023



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 9/20/23

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: **Hiring; Napi Football Coach 2023-2024 sport season**

Description: Tony Wagner is recommending hiring the following coach:

🇺🇸 Justine Steward, Napi Football Coach

Financial Impact: \$600.00

Funding Source: 126.30.720.3586.150

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled: _____



Browning Public Schools Hiring Selection Report

Position Football Coach		Applicant Recommended Justine Steward	
Department/Location Napi Elementary		Supervisor Beth Augre/Tony Wagner	
Type of Position Coach	Starting Date 8/29/23	Term 8/29/23 – 10/14/23	

Recruiting. Date Posted: _____ Re-advertised: _____ Closing Date: _____

Comments: Per BPS Policy #5120, the completive process may be unnecessary in the following circumstance:
 B. only one applicant is qualified and meets eligibility requirements and further recruitment is impractical. There are only two candidate who have applied for multiple positions

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Justine Steward			

Interview Committee	Title	Name	Title

Recommendation: Justine has made herself available since the beginning of the season; attending every practice and away game.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test		Yes	OK
State & Federal Criminal background check		Yes	OK
Tribal Background check		Yes	OK

Salary: \$600.00 Placement: Exp. 0 Contract Days: Sport Season

Prepared by: Bev Sinclair Date 9/21/23 Approved by: _____ Date: _____