

# Administration Reports

April 2019

## Sam Boardman Elementary

Morrow County School District strategic goal 2 sets the standard for “strong communication and safety practices that support the district’s mission and goals with all stakeholder populations. MCSD will strive to build trust and improve partnerships with communities, parents...”.

At the beginning of the year, I explained several ways Sam Boardman had developed ways to meet the districts goals. First, we have established a monthly parent meeting titled, “All Hands on Deck”. This meeting has been ongoing throughout the year and continues to build parental support. There have been positive interactions and opportunities to provide clarification for upcoming events.

The school has also continued to support families through a “Family Involvement Team”. This committee meets on a monthly basis to develop various activities that will encourage families to different events. Thus far, the school has held our annual “Veteran’s Assembly”, Boardman Extravaganza, Thanksgiving Feast, Family Craft Night, and Dr. Seuss Reading Night. These events have been well attended and allow community members a positive way to interact within our school.

Finally, the most critical policy is through a consistent “open door” approach, which I have instilled since the beginning of my tenor as an administrator. This has been a tremendous support this year and has created the opportunity to foster greater community and family support. I have seen parents soften from a frustration to a feeling of understanding as they see the efforts to meet their individual needs.

## Windy River Elementary

Goal #2

Windy River Elementary School strives to develop and maintain collaborative partnerships and communication practices with all stakeholders. We hope that through this effort we can keep stakeholders informed and connected to the events happening at the school.

Earlier in the school year I reported on various ways that our school will develop and maintain strong communication and partnerships with the community and all stakeholders. We continue to use these methods in our efforts to build these partnerships:

- Website
- Reader board
- Flyers home to parents
- School messenger which is email and phone calls
- Calling all homes of absent students each day
- Letters home
- Still an ongoing goal -submit monthly school news to the IMESD
- Pack Meetings-parent meetings monthly
- Partnering with the Sage Center, United Farm Workers, others organizations
- Site Council meetings-monthly meetings
- School events

Our goals for next year are to continue the earlier mentioned practices and to start some others. These will include:

- quarterly submissions of news around the school to the IMESD
- more information sent home to parents of drills

### **Riverside Jr/Sr High School**

As part of Goal #2 Riverside has been working hard to work with our community stakeholders to inform students about career and technical certificate options that are linked to local industry. All of our students work in an online program called Oregon Career Information System. One of the tasks students complete here is a Certificate Sort which shows their CTE interests to Oregon Technical Programs for after graduation. This is something that all high school students work on during their Advisory class each Wednesday.

We recently had one of our seniors receive a welding certificate from Blue Mountain Community College as part of this focus. We also collaborated with the Workforce Training Center to provide a forklift driving class for students. Riverside had four of our seniors attend this training and they each passed and received their forklift driving certification. Once the students completed their forklift driving certification we had a representative from Lamb Weston come talk to the students about opportunities within that field in their business and how to apply for openings. Along with the community partnerships we have, we also had speakers from Perry Technical Institute come visit the school, and followed that up with a fieldtrip to their facility for interested students. In April, there will also be a group of students going to BMCC to tour their diesel mechanics program. These partnerships are meeting a need for students who are not planning to attend college, and will allow them to be qualified for high paying jobs in our community.

As part of our community outreach, Riverside also partnered with Columbia River Health Clinic as well as OHSU Casey Eye Institute. On March 27<sup>th</sup> we opened Riverside to over 100 community members to come in for free vision screenings by doctors from OHSU and Pacific University. This event was able to grow from previous years where they were able to serve about 30 community members; by hosting the event at Riverside, we were able to have a larger impact on our community.

### **A.C. Houghton Elementary**

In reflection on board goal 2: developing stronger communication that supports the districts mission and goals with all stakeholders, build trust and improve partnerships in the community, and develop transparent and consistent communication systems that keep stakeholders informed and connected to important news and events in our school district.

We just finished our 2<sup>nd</sup> parent teacher conference with great attendance. We also have a site council team that meets monthly with 7 members plus myself. We work on building goals and guidelines set forth as a TITLE 1 school. Safety meetings are a monthly occurrence at ACH as well. We have a team of 5 staff members that meet to discuss fire drills, injuries, safety concerns, any other emergency drills we need to do such as lock down, lock out, hold in place, reunification, and earthquake drills. We use this time to go over feedback of the drill and how or what we need to improve on and share with staff. On April 19, we will be conducting a reunification drill here in Irrigon with just Irrigon schools. Our main goal is for staff to understand their roles and responsibilities during a reunification.

Part of our community partnerships are with Morrow County sheriff's office and CARE team. Myself and the school counselor meet monthly with the CARE team member assigned to our building along with the SRO when available. I work continually with Deputy Haak, SRO for safety concerns in the building and/or community. With CARE, we work as a team to support our families in need with many different types of needs from glasses, OHP applications, transportation, counseling services, housing, and many more issues.

During the year, we do 2 concerts for students and parents to attend. We also do a carnival night, reading night, and monthly assemblies. ACH has a Facebook page where these events can be advertised for all parent's/community members to access. This has been a new experience keeping up with the page and making sure things are posted at least once a month. At ACH, we have a PTC that assists in events at the school. For the second year now, we are running Friday school to think out of the box for students to receive more S.T.E.A.M activities. We have had great success our last session we had over 80 students signed up. During spring break, ACH was the site for Missoula Children's theatre all week with a play performance on Saturday. ACH strives to keep stakeholders informed and be a partner with different community partners.

### **Irrigon Elementary School**

Goal #2: Develop and foster strong communication practices that support the district's mission and goals with all stakeholder populations. MCSD will strive to build trust and improve partnerships with communities, including parents, business, civic and cultural groups. MCSD will look to develop transparent and consistent communication systems that keep stakeholders informed and connected to important news and events in our school.

Irrigon Elementary has successfully completed our second round of conferences for the 2018-19 school year. It is always nice to see our parents at conferences and exciting for them to hear about their child's academic gains. We have had the opportunity to attend a chamber luncheon, held our site council monthly meetings with a parent volunteer attending. Our wrap around services have been increasing in referrals and we have created a positive and successful partnership with each of them.

The monthly chamber lunches allow for the school administrators to go and listen to all the community members talk about upcoming events and current events. The chamber meetings allow for each of the school administrators to "brag" about students and inform the community members about upcoming events. I enjoy hearing the news and happenings in our community each month.

Our site council has been working diligently over the past several months on our school improvement plan. It is important that we work as a team on this plan, so all areas of education/schools are looked at (administrators, teachers, assistants and parents/students) We hold one site council meeting each month.

Our students finished up the after school program in March. Our students were given the opportunity to learn about local 4-H activities, nutrition, therapeutic art, ozobots and robotics. We had three partnerships who were part of the afterschool program success. Big thank you to The Oregon Trail Library District, Community Counseling Solutions, OSU Nutrition and Extension Office. Without their commitment, support and willingness our students would not have received a well-rounded afterschool program.

Lastly, our wrap around services with our local partners that work in our schools and work with our district. The CARE coordinators have been working in our building on Tuesdays helping with referral logistics, health concerns, and helping students academically one on one basis. We have also been pleased with our CCS

Counselor who is very quick to respond to student referrals or any type of student crisis need. Our new SRO has been working hard to learn about our schools, students, and building safety.

Overall, our school year has been busy and successful for the partnerships we have created through the multiple avenues listed above. We look forward to finishing the school year strong and prepared to start planning for the upcoming summer school program.

### **Irrigon Jr/Sr High School**

Spring has finally sprung here in Irrigon. The snow has finally melted and we have returned from Spring Break rejuvenated for the last quarter of the year. Right before we left for break, we hosted our spring parent/teacher conferences. In the two days of conferences, we were able to have 350 parent/teacher contacts during that time. On the Thursday night of conferences, we had a Job Fair that had been organized by one of our Seniors, Kaleb Kendrick, as part of his Eagle Scout project. He arranged to have 8 local area employers set up information tables for employment opportunities for our parents.

During the month of March, we were able to provide a couple of career and college opportunities for our students. Our counselor Mr. Royer took 30 students to the job fair at the SAGE center then followed that up with a trip to Western Oregon University, Oregon State University, and Mt. Hood Community College for 32 students. The students were able to have guided tours, stay in the dorms at Western Oregon as well as eat at the dining hall. Our Ag teacher Mr. Greer brought in representatives from Beef Northwest to talk about career options for our students. This was an excellent connection to large agricultural businesses in Morrow County and career options from college to work placement.

During March, we also had students compete in the district Math competition as well as the regional KidWind challenge. Asher Hall and Anthony Standley competed in the KidWind. Out of 9 teams they finished 5th overall and 3rd as having the most improvement of their performance during the trials, in other words, they were allowed to adjust their equipment between trials and they were allowed three attempts. The overall winners actually lost performance each time they adjusted theirs, but the overall winner was judged on their best attempt. In the math competition, we had competitors in the 7<sup>th</sup> and 8<sup>th</sup> grade division, with our top finisher in Leah Mueller, who took 3<sup>rd</sup> in the 7<sup>th</sup> grade division.

Spring sports are underway and the baseball and softball teams have finally been able to take the field, and our track team is heading to their first competition this week. Let's hope the sun keeps shining on these athletes for the rest of the year!

### **Heppner Elementary**

Current enrollment at HES is 166. We continue to foster strong communication with all of our stakeholders. We use 'Monday Folders' for regular weekly contact with families and a monthly calendar. Many of our classes also use student clipboards that have a daily schedule on them to communicate on a daily basis with families.

Other forms of communications with stakeholders include and are not limited to, a weekly bulletin for staff, regular articles in the paper about our students and upcoming events, the use of school messenger (used heavily this year for inclement weather notifications) our website and facebook page.

We continue to communicate and plan through the monthly Safety meeting, which is attended by our School Resource Officer. Having the SRO in this meeting allows communication about regularly scheduled drills and has fostered a closer relationship with the Sheriff's Office.

HES has recently begun holding regular MDT (Multi-disciplinary Team) meetings to address student needs and provide a better process for communicating and vetting student concerns. This meeting is weekly and involves the school counselor, teachers as needed, special education teacher, head teacher, principal and school psychologist.

Mr. Waite continues to meet with our CARE coordinator, SRO and school counselor weekly in an HES CARE team meeting. We are able to share knowledge and provide the appropriate support for students and families in need. This has become an important piece of providing support outside the school walls for our students. This team has provided secret Santa gifts, helped in the provision of winter clothing with support from the Bob and Eva Kilkenny Foundation, and continually helps with connecting students to community resources.

We also share several modes of communication with HJSHS, one of these is the reader board. Folks at Columbia Basin Electric have been instrumental in placing that and providing that platform.

Mr. Waite attends as many of the Heppner Chamber meetings as he can. While there he makes a report on the happenings at HES and learns of community activities available to and affecting the students at HES. We also use the Heppner Gazette times as a resource for brief articles regarding the goings on at HES.

Recently HES partnered with a stay-at-home mother in our community that is a licensed Art teacher to provide some Art in the classrooms. Through a grant from a local cultural arts group we are doing art projects in every classroom on two different days this spring.

### **Heppner Jr/Sr High School**

With Spring Break behind us and spring activities/sports underway, our current enrollment at Heppner Junior/Senior High School is 168 students with an overall attendance percentage of 94.1% for the 2018-19 school year.

*For this month's report, I will be highlighting events at HJSHS that relate to MCSD Goal #2: Develop and foster strong communication practices that support the district's mission and goals with all stakeholder populations. MCSD will strive to build trust and improve partnerships with communities, including parents, business, civic and cultural groups. MCSD will look to develop transparent and consistent communication systems that keep stakeholders informed and connected to important news and events in our school district.*

We have held several events at HJSHS this school year that have been advertised and announced on our HJSHS website, via the Heppner Gazette, on the HJSHS R-School activities calendar, on our reader board located in front of Columbia Basin Electric Co-op and through a variety of school messenger notifications. Back to School Night, Homecoming, athletic/extracurricular activities, Concerts, Booster Club Auction, Prom, Tupper Outdoor School and our parent-student-teacher conferences are a just a few examples of activities/events that we communicate to our stakeholders during the school year.

Many thanks to our local community and stakeholders for their continued support and involvement with our school programs. I also want to extend a **“BIG THANKS”** to our Booster Club, Local Chamber/Business Community, and Site Council for all that they do to help support our school and students!

There are lots of upcoming spring activities that can be viewed at this link <https://as2.rschoolday.com/public/genie/625/school/625/> to the HJSHS R-school activities calendar. With spring break in the rearview mirror and the 4<sup>th</sup> quarter underway, we will be celebrating graduation for the class of 2019 before we know it...

### **Management’s Discussion and Analysis**

#### **MCS D – Maintenance & Facilities Update – April 2019**

Our 2019-2020 Budget has been submitted and once we have the final approval, we will let the Staff and Contractors know which items we are moving forward with for next school year. Our main priority focus remains Safety, Extending Useful Life and Efficiencies/Cost Savings.

Wilson Construction, Wight’s Electric and Blue Mountain Plumbing are almost finished with the Behavior Classroom at Heppner Elementary School.

Stripe Rite will be evaluating all our parking lots and make recommendations for sealing, painting and signage. This company made the improvements at Windy River and Sam Boardman which helped with traffic flow and student safety.

The Custodial and Grounds Staff worked hard during Spring Break which allows them time for deep cleaning or projects that need to be done when Staff/Students are gone. Our Elementary Gyms at Irrigon, Heppner and Boardman were refinished during spring break by DS Hardwood.

#### **Staff Incident/Accidents Report:**

<b>Date</b>	<b>School</b>	<b>Incident</b>
3/1/2019	ACH	Employee hurt face, shoulder, hip and knee after slipping on the ice on the playground. Did not seek medical attention.
3/5/2019	IJSHS	Substitute cut their finger with a box knife. Did not seek medical attention.
3/5/2019	RJSHS	Employee burned face, arm and hands when trying to light a barbeque. Went to the doctor.
3/7/2019	RJSHS	Employee hurt their knee after slipping on ice in the parking lot. Went to the doctor.

#### **Financial Report Talking Points:**

The supplemental budget resolution is to correct the special revenue funds. The District received new state grants and more federal grant money than was anticipated when we built the 2018-19 Budget.