

**VICKSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION**

**June 12, 2017
VAB – 7:00 pm
M I N U T E S**

Members Present: Wil Emmert, Deborah Harsha, David Schriemer, Rudy Callen, Tina Forsyth, Carol Lohman

Absent: Virgil Knowles

Secretary: Karen Hill

Administrators Present: Charles Glaes, Stephen Goss, Gail Van Daff, Don Puckett, Nancy Spicketts, Maureen Ouvry, Ruth Hook, Alyssa Thompson, Dennis Kirby, Matt Van Dussen, Karen McKinstry, Keevin O’Neill, Adam Brush

Guests Present: Steve Thomas, Henry and Heather Kite, Sue Moore, Liz Ratashak

I. SUPERINTENDENT'S REPORT

A. Board Meeting Dates for the 2017-18 School Year: Trustees reviewed the meeting calendar for 2017-18.

B. Legislative Update: Supt. Glaes reported that the Conference Committee has approved a School Aid Budget.

C. Staffing Update: Supt. Glaes review staffing changes to date.

II. REPORTS AND PUBLIC INQUIRY

A. Food Service Update - Maureen Ouvry

1. Dairy and Bakery Bid Report: Mrs. Ouvry presented the competitive bid process for dairy and bakery. Aunt Millie’s and Dairy Farms are on the agenda for approval as low bids.

B. Financial Report - Steve Goss

1. Budget Progress Report for the Month Ending May 31, 2017: Asst. Supt. Goss presented the budget progress report for March, 2017 showing total revenues of \$21,103,396; total expenditures of \$20,445,148 and deficiency of revenues over expenditures of \$658,248.

2. Bond Report: Asst. Supt. Goss gave a financial update for bond including recommendations for the HS lift station, PAC lighting upgrade, and clock bell paging system.

3. Operating Millage – Mr. Goss reported that the County Clerk requested that we hold the election in November since we were the only Kalamazoo County district requesting a special election. Motion later on agenda.

3. Recommendation to Amend the 2016-17 Budgets and Adopt the Appropriations Resolution for 2017-18 Budgets for the Following Funds: General, School Service Fund (Food Service), Building and Site Fund, 2014 Bond Fund, Debt Service Funds (1991 Debt Service Fund, 2015 Debt Service Fund, 2014 Debt Service Fund, 2016 Debt Service Fund): Asst. Supt. Goss gave a detailed budget presentation and requested approval later on the agenda.

C. ANNUAL PUBLIC HEARING to Consider the District's 2016-17 Budgets and

Proposed Property Tax Millage Rate: At 8:46 pm, Vice President Carol Lohman open the hearing to the public. No one wished to address the Board, so the Public Hearing was closed.

D. Audience: No one wished to address the Board on a non-agenda item.

III. BOARD ACTION REQUIRED

A. Approval of the Following Minutes: A motion was made by Forsyth and supported by Emmert to approve the open session meeting minutes (items 1&2). Motion carried unanimously.

1. May 8, 2017 Regular Meeting Minutes

2. May 17, 2017 Special Meeting Minutes - Open Session

3. May 17, 2017 Special Meeting Minutes - Closed Session: A motion was made by Emmert and supported by Forsyth to approved closed session meeting minutes. Motion carried unanimously.

B. Approval of the Following General Fund Invoices totaling \$287,546.93 - ROLL CALL VOTE: A motion was made for item approval by Callen and supported by Emmert.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, and Lohman

Nays: None

Absent: Knowles

Abstain: None

Motion carried unanimously.

1. May 2, 2017 = \$137.06

2. May 5, 2017 = \$85,362.12

3. May 12, 2017 = \$426.57

4. May 19, 2017 = \$201,621.08

C. Approval of Purchase Card Disbursements totaling \$75,932.93 - ROLL CALL VOTE: A motion was made for item approval by Schriemer and supported by Callen.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, and Lohman

Nays: None

Absent: Knowles

Abstain: None

Motion carried unanimously.

D. Approval to Amend the 2016-17 Budgets and Adopt the Appropriations Resolution for 2017-18 Budgets for the Following Funds: General, School Service Fund (Food Service), Building and Site Fund, 2014 Bond Fund, Debt Service Funds (1991 Debt Service Fund, 2015 Debt Service Fund, 2014 Debt Service Fund, 2016 Debt Service Fund) - ROLL CALL VOTE: A motion was made for item approval by Forsyth and supported by Callen.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, and Lohman

Nays: None

Absent: Knowles

Abstain: None

Motion carried unanimously.

- E. Approval of Truth in Budget on the Proposed Property Tax Millage Rate for 2017-18 - ROLL CALL VOTE: A motion was made for item approval by Emmert and supported by Schriemer.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, and Lohman

Nays: None

Absent: Knowles

Abstain: None

Motion carried unanimously.

- F. Approval of Operating Millage Resolution - ROLL CALL VOTE: A motion was made for item approval by Forsyth and supported by Emmert.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, and Lohman

Nays: None

Absent: Knowles

Abstain: None

Motion carried unanimously.

- G. Approval of the following construction contracts, to be funded from the 2014 Bond Fund - ROLL CALL VOTE: A motion was made for item approval by Callen and supported by Forsyth.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, and Lohman

Nays: None

Absent: Knowles

Abstain: None

Motion carried unanimously.

1. Vicksburg High School Lift Station Improvements: Perceptive Services, \$23,792
2. Vicksburg Performing Arts Center House Lighting Improvements: Hi-Tech Electric, \$159,000
3. District-Wide P.A. & Clock upgrades: MichKal Electric, \$191,806

- H. 1st Reading - Approval to Award the 2017-18 Dairy Bid to Prairie Farms with a low bid of \$55,030 and Bakery Bid to Aunt Millie's Bakeries with a bid of \$6,385 - ROLL CALL VOTE: A motion was made for item approval by Forsyth and supported by Callen.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, and Lohman

Nays: None

Absent: Knowles

Abstain: None

Motion carried unanimously.

- I. Approval of Resignation of Scott Wills, HS Business/Voc Ed Teacher effective at the end of the school year: A motion was made for item approval by Forsyth and supported by Emmert. Motion carried unanimously.

- J. Approval of Tenure for the Following Teachers: A motion was made for item approval by Callen and supported by Forsyth.

Motion carried unanimously.

1. Margo Staunton - High School
 2. Stacy Jancasz - Middle School
 3. Gayle Moise - Middle School
 4. Emily Proctor - Middle School
 5. Zach Wierenga - Middle School
 6. Sarah Phillips - Sunset Lake
 7. Leslie Trayers - Sunset Lake
 8. Amy Stauffer - Tobey
 9. Audrey Fleet - Indian Lake
 10. Sarah Prince - Indian Lake
 11. Krista Wilson - Indian Lake
- K. Approval of Fifth Year of a Five Year Probation for the Following Teachers: A motion was made for item approval by Callen and supported by Forsyth. Motion carried unanimously.
1. Erin Guerrero - Sunset Lake
 2. April Zapata - Indian Lake
- L. Approval of a Fourth Year of a Five-Year Probation for the Following Teacher: A motion was made for item approval by Emmert and supported by Forsyth. Motion carried unanimously.
1. Mary Zemlick - High School
 2. Greg Mills - High School
 3. Andrea Soper - Middle School
- M. Approval of a Third Year of a Five-Year Probation for the Following Teachers: A motion was made for item approval by Emmert and supported by Callen. Motion carried unanimously.
1. Amie Barnhart - Middle School
 2. Jessica Dekoning - Middle School
 3. Lucas Wolthuis - Middle School
 4. Aubrie Burns - Sunset Lake
 5. Rachel Bernhardt - Sunset Lake
 6. Kristina Newhouse - Sunset Lake
 7. Dawn Phelps - Sunset Lake
 8. Bridget Reichow - Sunset Lake
 9. Kelly Walters - Sunset Lake
 10. Kayci Whitmore - Sunset Lake
 11. Kelly MacDonell - Tobey
 12. Ashley Kettenbeil - Indian Lake
 13. Kyle Nettleman - Indian Lake
- N. Approval of a Second Year of a Five Year Probation for the Following Teachers:

A motion was made for item approval by Forsyth and supported by Emmert. Motion carried unanimously.

1. Noreen Heikes - High School
2. Kayla Vallier - High School
3. Ravenna Kahler - Middle School
4. Lindsey McClure - Middle School
5. Whitney Bast - Sunset Lake
6. Kim Bond - Sunset Lake
7. Mikela Caseria - Sunset Lake
8. Kris Fulton - Sunset Lake
9. Kellie Wallen - Sunset Lake
10. Lauren Ireland - Indian Lake

O. Approval of a Second Year of a Two Year Probation: A motion was made for item approval by Forsyth and supported by Emmert. Motion carried unanimously.

1. Brendan McCaw - Middle School
2. JoEllen Pollack - Middle School
3. Sarah Coffman - Indian Lake

P. Approval to Renew Membership for VHS and VMS in the Michigan High School Athletic Association from August 1, 2017 through July 31, 2018: A motion for item approval was made by Callen and supported by Emmert. Motion carried unanimously.

Q. 2nd Reading Approval of the Following Curriculum/Textbook Proposals - ROLL CALL VOTE: A motion was made for item approval by Forsyth and supported by Emmert.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, and Lohman

Nays: None

Absent: Knowles

Abstain: None

Motion carried unanimously.

1. HS AP Spanish with a textbook cost of \$3,295.55 and a yearly consumable cost of \$66/student
2. HS ELA Proposal with a textbook cost of \$1,229.80
3. MS ELA Proposal with a three-year cost of \$98,883.07

R. 2nd Reading Approval of the Following Policies - ROLL CALL VOTE: A motion was made for item approval by Forsyth and supported by Callen.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, and Lohman

Nays: None

Absent: Knowles

Abstain: None

Motion carried unanimously.

1. P2628 - Competency Based Education - DELETE

2. P2628 - State Aid Incentives
 3. P5830 - Student Fund-Raising
 4. P6605 - Crowdfunding
 5. P8321 - Criminal Justice Information Security
- S. 1st Reading Approval of the Following Policy Revisions - ROLL CALL VOTE:
A motion was made for item approval by Forsyth and supported by Emmert.
Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, and Lohman
Nays: None
Absent: Knowles
Abstain: None
Motion carried unanimously.
1. P3120 - Employment of Professional Staff
 2. P3139 - Staff Discipline

There being no further business to come before the Board, President Knowles adjourned the meeting at 8:58 pm.

Vice-President Carol Lohman
Date: July 10, 2017

Secretary Karen Hill