

Request for Extended Travel

NAME: Christine Blouke-Technology Director, Andre Goodlow-PHS Assistant Principal & Doina Moldovan-PHS ELA Teacher

DATE: September 26, 2017 DEPT/BUILDING Technology Dept & PHS

PURPOSE: ACTE's CareerTech Vision 2017 Conference

DISTRICT BENEFIT: (See Page 2)

TRAVEL DETAILS: 1. DESTINATION: Nashville, Tennessee
 2. DATES: December 5-9, 2017

*****Mt. Hood Community College is making the travel arrangements for the 3 staff to attend this conference. The CTE Funds are paying for Airlines, Per Diem, Hotel, Registration, Substitute and Transportation.*****

<u>ESTIMATED EXPENSES:</u>	<u>DESCRIPTION</u>	<u>COST</u>
TRAVEL	Airlines 302.00 X 3 staff	\$ 906.00
MEALS	Per Diem Dec 5 - 9 = \$64.00 x 5 days x 3 staff	\$ 960.00
LODGING	Gaylord Opryland Resort \$191.75 x 3 rooms x 4 nights	\$ 2301.00
REGIS/FEES	Registration - Early Bird \$445.00 x 3 staff	\$ 1335.00
SUBSTITUTE	1 Sub for Doina \$245.24 x 5 days	\$ 1226.20
OTHER	Shuttle - \$38.00 Round Trip x 3 staff	\$ 114.00
TOTAL		\$ 6842.20 ***CTE Funds are paying for this travel.***

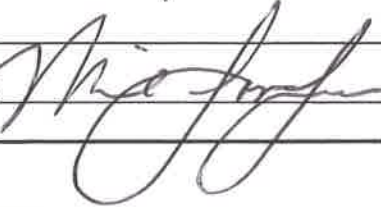
<u>BUDGET SOURCE</u>	<u>Travel Budget Code</u>	<u>Amount</u>
<u>CTE Funds</u>		

BUSINESS SERVICES DIRECTOR SIGNATURE:  9/27/17

SUPERVISORS RECOMMENDATION AND COMMENTS:

As part of our districts focus on expanding CTE options at our high school, this opportunity will help guide us in this expansion. In addition, our partnership with Mt. Hood provides the three participants with registration, travel, and expenses.

SUPERVISOR SIGNATURE



SEND FORM TO SUPERINTENDENT/DESIGNEE:

SUPERINTENDENT/DESIGNEE RECOMMENDATIONS/COMMENTS:

please approve!

K Gray
10/6/17

BOARD ACTION: _____ APPROVED _____ DISAPPROVED _____ DATE: _____

I AGREE THAT ALL OF THE INFORMATION ON THIS FORM IS ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

EMPLOYEE SIGNATURE:



DATE:

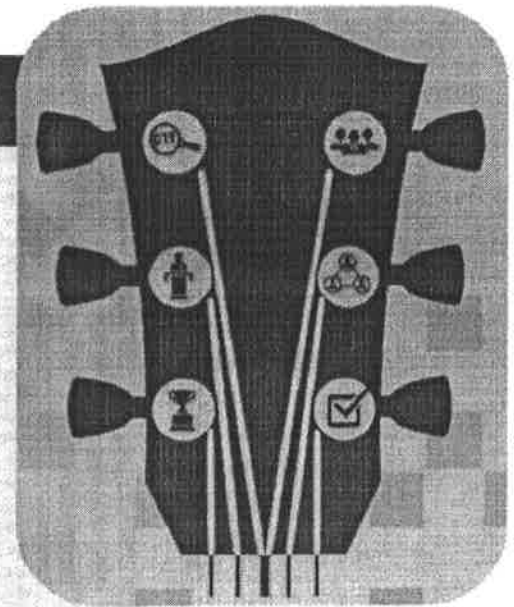
9/27/17

SCHEDULE-AT-A-GLANCE

ACTE's CareerTech
VISION
2017

Wednesday, December 6

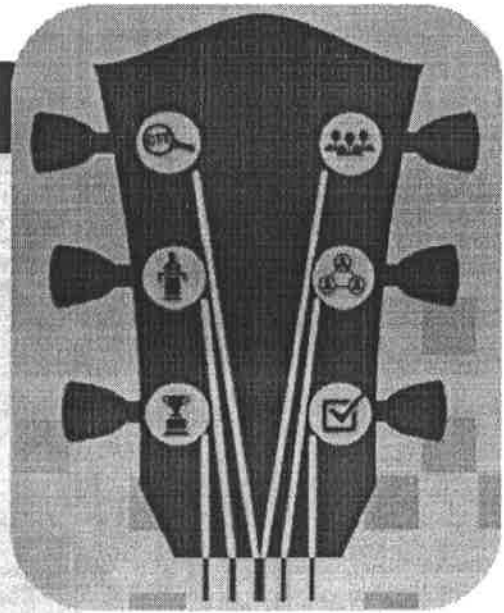
- **State Leadership Training Program**
8 a.m. – 5 p.m.
- **Region Policy Meetings**
10 – 11 a.m.
- **Division Policy Meetings**
11 a.m. – Noon
- **VISION Companion Events**
 - ACTER Conference
 - NAAE Convention
- **Workshops** →
- **Tours**
 - Gaylord Opryland Resort & Convention Center
 - McGavock High School Tour & Sessions
 - Nissan's Smyrna Vehicle Assembly Plant
 - Stratford STEM Magnet School
- **Career Pavilion**
- **Region Business Meetings (w/pending elections)**
Noon – 1:30 p.m.
- **Division Business Meetings (w/pending elections)**
1:30 – 3 p.m.
- **ACTE Responds**
4 – 4:30 p.m.
- **ACTE Excellence Awards**
7 p.m. – 9 p.m.



- Building Strong & Sustainable Business Partnerships
- A Cohesive Team Starts with Cohesive Leadership (presented by the U.S. Army)
- Game-Changing Strategies for Dynamic Enrollment, Retention & Performance Results
- What Skills Will Students Learn Through Project Management?
- Developing a College and Career Pathways System
- Your Introduction to Teaching CTE: Essential Things to Know
- Admin 101: A Bootcamp for New Administrators
- Admin 201: Advanced
- Creating and Sustaining a Quality Health Science Program
- Perkins IV to Perkins V Crosswalk
- CTE CORE Administrator

Thursday, December 7

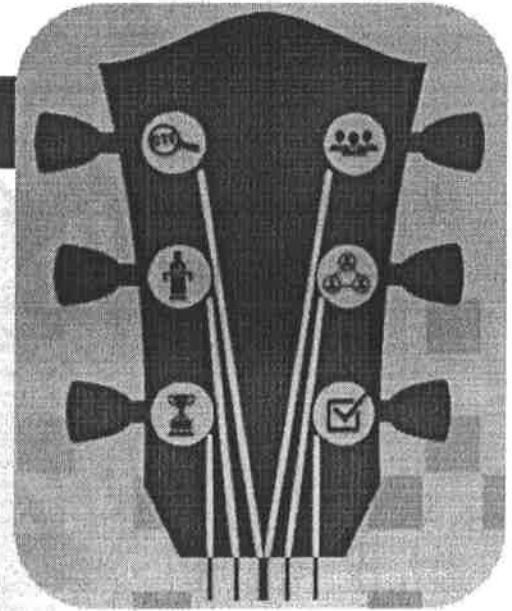
- **First-Time Attendee Orientation**
7 – 8 a.m.
- **Opening General Session: Isaac Lidsky,
Entrepreneur and Author**
8:15 – 9:45 a.m.
- **ACTE Assembly of Delegates**
10 – 11:30 a.m.
- **CareerTech Expo**
10 a.m. – 5:30 p.m.
- **CareerTech Expo Exhibitor Workshops**
10 a.m. – 4 p.m.
- **Opening Division Sessions**
11:45 a.m. – 12:45 p.m.
- **Concurrent Sessions**
2 – 3 p.m.
- **Concurrent Sessions**
3:15 – 4:15 p.m.
- **Concurrent Sessions**
4:30 – 5:30 p.m.
- **CareerTech Expo – Networking Hour Reception**
4:30 – 5:30 p.m.



Nashville
December 6 – 9, 2017
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Friday, December 8

- **From Policy to Practice Panel, Moderator: Tamar Jacoby, President & CEO, Opportunity America**
8 – 9:30 a.m.
- **CareerTech Expo**
9 a.m. – 4 p.m.
- **Concurrent Sessions**
10:30 – 11:30 a.m.
- **CareerTech Expo Exhibitor Workshops**
10 a.m. – 4 p.m.
- **Concurrent Sessions**
11:45 a.m. – 12:45 p.m.
- **CareerTech Expo**
12:45 – 1:45 p.m. (dedicated Expo time)
- **Region Business Meetings**
12:45 – 1:45 p.m.
- **Concurrent Sessions**
2 – 3 p.m.
- **Concurrent Sessions**
3:15 – 4:15 p.m.
- **Concurrent Sessions**
4:30 – 5:30 p.m.
- **Division Business Meetings**
5 – 6:30 p.m.



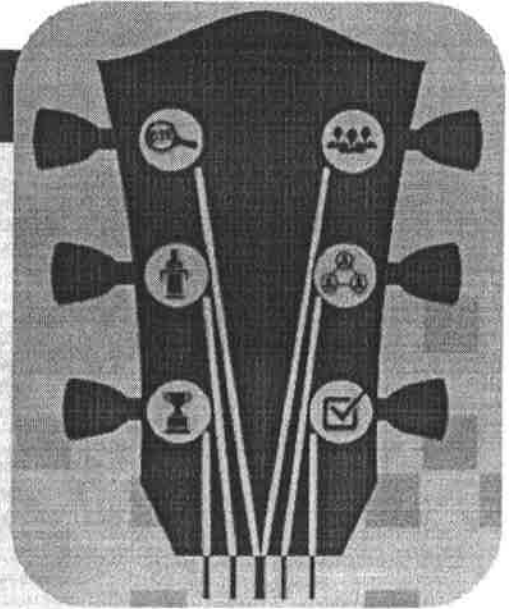
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Saturday, December 9

- **State Association Leadership Breakfast**
8 – 9 a.m.
- **Concurrent Sessions**
8 – 9 a.m.
- **Concurrent Sessions**
9:15 – 10:15 a.m.
- **Closing General Session: Kayleen McCabe,**
Host of DIY Network's *Rescue Renovation*
10:30 a.m. – Noon

Y STEM is CTE Symposium

- **STEM Opening Session**
12:15 – 1:30 p.m.
- **Breakout Sessions**
1:45 – 2:45 p.m.
- **Breakout Sessions**
3 – 4 p.m.
- **STEM Reception**
4:15 – 5:15 p.m.



Nashville

December 6 – 9, 2017

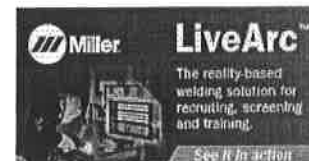
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Pricing

[Letter of Justification](#) | [Download the ACTE W9 Form](#) | [VISION FAQs](#) | [Travel Information](#)

Register Today

	Advance 7/15-10/27	Regular after 10/27
VISION 2017 and CareerTech Expo		
VISION 2017 & CareerTech Expo ACTE Member	\$445.00	\$525.00
VISION 2017 & CareerTech Expo Non-member	\$625.00	\$695.00
One Day VISION 2017		
Thursday Only ACTE Member	\$275.00	\$325.00
Thursday Only Non-member	\$365.00	\$445.00
Friday Only ACTE Member	\$275.00	\$325.00
Friday Only Non-member	\$365.00	\$445.00
Saturday Only - STEM is CTE Symposium Includes Saturday morning VISION sessions, lunch and afternoon Symposium	\$195.00	\$195.00
Companion Events		
ACTE	\$160.00	\$170.00
NAAE Member	\$385.00	\$460.00
VISION 2017 Events		
Awards Banquet	\$75.00	\$75.00
STEM is CTE Symposium (as an add-on to the full VISION event registration and includes lunch)	\$95.00	\$95.00
State Leadership Training Program (Dec. 6, 8 a.m.-4 p.m.)	\$25.00	\$25.00
Tours and Workshops		
Building Strong and Sustainable Partnerships	\$150.00	\$150.00
A Cohesive Team Starts with Cohesive Leadership (presented by the U.S. Army)	Free	Free
Game-Changing Strategies for Dynamic Enrollment, Retention & Performance Results	\$150.00	\$150.00
Developing a College and Career Pathways System	\$150.00	\$150.00
Your Introduction to Teaching CTE: Essential Things to Know	\$150.00	\$150.00
Admin 101: A Bootcamp for New Administrators	\$150.00	\$150.00
Administrators 201: Advanced	\$150.00	\$150.00
Creating and Sustaining a Quality Health Science Program	Free	Free
What Skills Will Students Learn Through Project Management?	\$150.00	\$150.00
Perkins IV to Perkins V Crosswalk	\$150.00	\$150.00
CTE Core Administrator	\$150.00	\$150.00
Gaylord Opryland Resort & Convention Center	\$50.00	\$50.00
McGavock High School Tour and Sessions	\$100.00	\$100.00
Nissan's Smyrna Vehicle Assembly Plant	\$50.00	\$50.00
Stratford STEM Magnet School	\$50.00	\$50.00



More Resources:

[Letter of Justification](#)

[Download the ACTE W9](#)

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