



CH(Local) Review Purchasing & Acquisition

Agenda



- Current Policy
- Potential Adjustments

Current Policy



- Revised in 2018
 - Amended to Require Board Approval of Single Item Purchases of \$100,000 or More.
 - Weekly Summary of Purchases(Cumulative) over \$100k Provided for Transparency
 - 80% of Purchases are done through Cooperatives/20% RFP
 - Agility to Work Within School Calendar for Timely Purchasing.
- Prior Policy Required Any Aggregate Purchase Over 50,000 to Receive Board Approval
 - Proposals (Catalog Bids –multiple approved vendors) on Consent Agenda; On As Needed Basis Contracts that may Exceed \$50,000



Potential Options

☐ Option 1: Revert to 2018 Requirements

☐ For CY 2024 Vendor Transactions:

- ☐ 50K > 286 transactions would require board brief/approval
- ☐ 100K > 186 transactions would require board brief/approval
- ☐ 1M > 38 transactions would require board brief/approval
- ☐ 3M > 14 transactions would require board brief/approval
- ☐ 5M > 9 transactions would require board brief/approval

☐ Impact to District/Departments

- ☐ Increased board agenda items
- ☐ Delay in goods & services in support of students & staff up to eight weeks; affecting the school calendar

Potential Options



- ☐ Option 2: Maintain Current Individual Item Amount and Add an Aggregate Cap of \$3,000,000 (~.75% of budget) for Board Approval
 - ☐ For CY 2024:
 - ☐ 3M > 14 transactions would require board brief/approval
- ☐ Option 3: No Change to Existing Policy