



Item	Description
Date	04/20/17
Time	2:15 pm
Location	

1. Attendees

Role	Name
Chair	Emily Voulgaris
MinuteTaker	Rhonda Clayton
Attendees	Emily Voulgaris, Rhonda Clayton, Sarah Kresta, Joe Ann Balles, Kimberly Bowen-Johnson, Lindsey Shimek, Vicki Hudson
Absent	

2. Approval of Previous Committee Meeting Minutes

	Description
Motion by:	Lori Baumgarten
Seconded by:	LeaAnna Kostelnik
Vote:	

3. Information Items

	Description
1.	A committee needs to be formed for the Support Staff Scholarship. Emily asked for volunteers. She will also send out an e-mail in regards to this.
2.	Emily will be sending out an e-mail for voting on the constitution and bylaw changes. Support Staff council will then meet to count votes. If approved it will be presented to the Extended Cabinet.
3.	Emily will be contacting the Payroll department to see if a representative can speak at the May Support Staff meeting about any insurance and benefit changes that will be taking place in the new school year.
4.	Vicki asked if the bookstore could be contacted about selling children/infant WCJC clothing. Emily will talk to Philip about this.
5.	Richmond campus is currently collecting pet food and pet goods.
6.	Door prize was donated by Vicki Hudson and Kerrie Cunningham. The winner was Rhonda Clayton.
7.	Employment Changes: New Employees: Maite Gomez, Part Time TRIO SSS Academic Support Leader, Wharton Campus, gomezm@wcjc.edu , effective 04/21/17 Bethany Steffek, Part Time Cosmetology Instructor, Wharton Campus, steffekb@wcjc.edu effective 05/01/17 Alison Robinson, Part Time Computer Science Instructor, FBTC Campus, robinsona@wcjc.edu , effective 08/21/17

	<p>Quantas Floyd, Part Time Math Instructor, Wharton Campus, floydq@wcjc.edu, effective 08/28/17</p> <p>Scott Hastings, HVAC Technician, Wharton Campus, Maintenance, extension 6467, email hastings@wcjc.edu, effective 04/24/2017</p> <p>Change in Title/Assignment:</p> <p>Cassandra Austin, Part Time AEL Instructional Facilitator, Wharton Campus, effective 04/0</p> <p>Separations:</p> <p>Adriana Perez-Smith, Part Time Spanish Instructor, Wharton Campus, as of 03/30/2017.</p> <p>Sigrid Koepke-Fruend, Part Time Humanities Instructor, Wharton Campus, as of 03/30/2017.</p> <p>Nancy Dickinson, Part Time English Instructor, Wharton Campus, as of 03/30/2017.</p> <p>Kelli Estes, Part Time English Instructor, Sugar Land Campus, as of 03/30/2017.</p> <p>Jennifer Field, Part Time English Instructor, Wharton Campus, as of 03/30/2017.</p> <p>Nancy Liscum, Part Time English Instructor, Wharton Campus, as of 03/30/2017.</p> <p>Alicia Stevenson, Part Time English Instructor, FBTC Campus, as of 03/30/2017.</p> <p>Ginger Stone, Part Time English Instructor, Wharton Campus, as of 03/30/2017.</p> <p>Sandra Ramirez, Part Time AEL Instructor, FBTC Campus, as of 04/03/2017</p> <p>Eugene Daniels, Part Time AEL Instructor, Wharton Campus, as of 04/03/2017</p> <p>Courtney Trevino, Part Time AEL Instructor, Wharton Campus, as of 04/03/2017</p> <p>Jaime Rodriguez, Part Time AEL Instructor, Wharton Campus, as of 04/03/2017</p> <p>Will Colgin, Part Time Business Administration Instructor, Wharton Campus, as of 04/04/2017.</p> <p>Domitila Guerra, Part Time Law Enforcement Instructor, Wharton Campus, as of 04/11/2017.</p> <p>Courtney Bradley, Part Time Psychology Instructor, Wharton Campus, as of 04/03/2017.</p> <p>Francila Garib, Part Time Economics Instructor, Wharton Campus, as of 04/03/2017.</p>
8.	

4. Action Items

	Action Items	Responsible Party	Due Date
1.			
2.			
3.			

5. Adjournment

Time:	2:35pm
Motion by:	
Seconded by:	

Next Meeting:	
----------------------	--